



# Broadstairs & St Peter's Town Council

## **ENVIRONMENTAL COMMITTEE**

Minutes of the Environmental Committee meeting held 7pm on 16<sup>th</sup> September 2024.

Cllrs Present: Chair Joanne Bright, Vice Chair Steve Roberts, Kevin Pressland, James Hobson, Mike Garner.

Officer: Abigail Barton – Civic & Support Officer  
Member of the Public.

Before the meeting commenced, the Chairman, Cllr J Bright welcomed everyone and drew their attention to the openness and transparency legislation confirmed in several notices around the room.

### **17. CHAIRS WELCOME/OPENNESS AND TRANSPARENCY**

**To remind those present of the following: The right to record, film or broadcast any meetings of the Council, committees and subcommittees is established following the Local Government Audit and Accountability Act 2014.**

### **18. APOLOGIES FOR ABSENCE**

Apologies with reason were given by Cllr Kemp and Moore these were accepted by resolution of the committee.

### **19. DECLARATIONS OF INTEREST**

None Received.

### **20. MINUTES OF LAST MEETING**

#### **RESOLVED:**

That the minutes of the Council meeting held on 15<sup>th</sup> July 2024 can be approved and duly signed as a true record by the Chairman.

### **21. MATTERS ARISING FROM THESE MINUTES NOT COVERED ELSEWHERE IN THE AGENDA**

None received.

### **22. QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF BROADSTAIRS AND ST PETER'S**

- i. To agree to suspend the meeting in accordance with Standing Orders 3e, 3f, and 3g which permit a maximum of three members of the parish to address the council for a maximum of three minutes each.

**None received.**

### **23. TRAFFIC INFORMATION DROP IN SESSIONS**

Members received an update from the Civic & Support Officer detailing the success of the Traffic Information drop-in sessions (TIDS) Event that took place on 27th August 2024. It was noted that nearly 200 residents attended, 89 surveys were completed on the day making a total of 104 surveys completed by residents.

It was agreed by all members that the event was a success and well received by all parties and that it was a positive experience working with external agencies. Members thanked the Civic and Support Officer for organising the event.

It was noted that Kent police, Kent Speed watch and KCC had reached out to the Civic and Support Officer to express their interest in continuing this project.

#### **RESOLVED:**

**It was agreed by all members that the natural progression for the project now is to form a Traffic Working Party group, with members of the Environmental committee, Kent Police, Kent Speed watch and KCC.**

**Members agreed that the new working party will filter into the Environmental Committee with the end goal to update the HIP.**

**The Civic & Support Officer is to schedule the first meeting before the next Environmental meeting.**

**It was noted that Cllr J Bright and the Civic & Support Officer are to arrange a date to extract the content from the surveys and discuss this at the agreed working party meeting.**

### **24. BROADSTAIRS IN BLOOM CONTRACT**

Members considered the documents supplied by current contract holder/preferred contractor, Box Green LTD for a further year renewal of the Broadstairs in Bloom contract. The newly supplied quotes include the addition of Osbourne Road works and maintenance into the renewal and long term meadow maintenance for a further site to be included.

Members noted they were happy with the documents supplied and that the current quote is increased under the current inflation rate.

#### **RESOLVED:**

**It was noted by all members that the quote is to be approved, and the contract renewed for a further year.**

#### **APPROVED CONTRACT/ QUOTE FOR January 2025/January 2026:**

Broadstairs & St Peter's Town Planters seasonal displays & Osbourne Road Wildflower meadow maintenance

#### Town Planters seasonal display

To supply and install 2no. bedding displays per year to the 13no. sites as provided within the town, using a mixture of evergreen & flowering feature shrubs, variegated grasses for structure, seasonal bedding and bulbs (in the autumn planting) to provide year-round striking displays. Each replant- top up & replenish with fresh compost as needed, incorporate appropriate fertilisers according to the season and tidy existing shrubs that are to remain.

Price per replant £2965.00 + VAT

£5930.00 + VAT

### Maintenance schedule

June & September, weekly visits to dead head, weed, water & tidy planters as needed

8no. visits

July & August, bi-weekly visits to dead head, weed, water & tidy planters as needed

16no. visits

October- Nov, April - May, fortnightly visits to dead head, weed, water & tidy planters

8no. visits

Price per visit £95.00 + VAT

£3040.00 + VAT

### Hanging baskets

To plant & install 120no. 30cm wicker baskets with plastic liner, planted with a mixture of trailing and upright seasonal bedding, fertilisers and water retention crystals to be added to the compost. Baskets to be watered when hung. Removal & storage of baskets.

Price per basket £17.75 each

£2130.00 + VAT

### Osbourne Road Wildflower meadow maintenance

#### **First year**

Meadow to be cut down late August, clippings left on ground for seeds to drop, rake and remove 2-3days after mowing (Ideally done with a strimmer)

Price

£75.00 + VAT

Last cut late September/October removing all arisings

Price

£135.00 +VAT

#### **Second year & on-going**

Early cut in Spring by the end of April, to the reduce height of grass allowing flower seedlings to emerge, removing arisings

As the meadow starts to grow, visit to hand weed docks, thistles & stingers if/as they emerge

Meadow needs to be cut down late August, clippings left on ground for seeds to drop, rake and remove 2-3days after mowing (Ideally done with a strimmer)

Last cut late September/October removing all arisings

Price per annum

£325.00 + VAT

## **25.BROADSTAIRS IN BLOOM GARDENING GRANT**

Members received a Gardening Grant application from a member of the public to install planters on the pathway next to Botany Bay car park.

The Civic & Support Officer and Cllr Robberts met with the applicant before the meeting to discuss details of the application.

It was advised by the Civic and Support Officer that this project was not viable for a grant as the project was not an in bloom initiative. The applicant was further advised to Send in a formal proposal to full Council to request assistance with the concerns regarding traffic issues at Botany Bay Car park. The applicant was also invited to the traffic information drop-in sessions where they were given further advice.

**resolved:**

**members agreed to note.**

## **26. OSBORNE ROAD MEADOW PROJECT**

Members received an update from the Civic & Support Officer regarding the Osborne Road Tree Planting Project. It was noted that the project had been approved by KCC until 2026. It was noted that with the addition of the recently agreed maintenance schedule, maintenance work can now take place over the winter period ready for spring summer.

### **RESOLVED:**

**Members agreed to note.**

## **27. PROPOSAL FOR FOSTERS AVE MEADOW PROJECT**

Members received a proposal from councillor bright and information from the Civic and support Officer for a new Meadow site on fosters Avenue, Including a draft site plan for the proposed works, which includes working with The town Team to install tasty planters creating engagement with local residents. Members also considered a quote for the Meadow site supplied by preferred contractor Box Green.

The Civic and Support Officer has met with Thanet District Council, who have agreed to work collaboratively with the Town Council on this project while using this site as a trial for other potential wilding projects across Thanet. During this meeting it was discussed that Thanet District Council would potentially plant 5 fruit trees to create a mini orchard on this land however this is depending on the surveys that will need to be undertaken before site works begin due to the potential electrical mains underneath this plot of land.

### **RESOLVED:**

**It was agreed by all members that this proposal is to be approved as the second Meadowing site that the Town Council is to fund following the site surveys supplied by Thanet District Council, confirming the safety of the site.**

**It was agreed by all members that the quote for the Meadowing supplied by Box Green is to be approved with use of the alternative bee and pollinator seed mix to be used, due to its year round flowering options.**

**The civic and Support Officer is to ask the contractor about dandy lions seeds and if there is a mix without.**

**Members also agreed that signs similar to those used at Osborne Road site can also be erected once the site has started. The Town Council is also to make use of the Town Council notice board that is already at the site.**

## **28. REFILL PROJECT WITH TOWNS ORGANISATIONS**

Members received a report and update from the Civic & Support Officer.

It was noted that The Civic and Support Officer has done the first push for this project on socials working with members of the Town Team, Chamber of commerce and Visit Broadstairs. So far 3 businesses have signed up however the Civic and Support Officer has created content ready to do an in person push with the businesses to take this project off the ground in early spring next year. The current plan is to visit shops over the winter, asking to place refill friendly stickers in business windows and to make note of all of the businesses taking part in this project. This register would then be available to

the information kiosk for visitors and available on the Town Council's own website, listing local businesses involved in this refill project.

**RESOLVED:**

**members agreed they are happy with the Civic and Support officers' plans for the project so far. Members agreed to notes the Civic and Support Officers suggestions.**

**29. TAPS PROJECT WITH TDC**

Members received an update from the Civic and Support Officer. It was noted that the install of the drinking tap in collaboration with working with TDC Officer Lisa Collingwood was successful and well received by residents.

Councillor Roberts noted that there had been some complaints regarding the water tap being used for other activities other than water bottle refill. It was discussed that the current shower on Viking Bay is not in the best place, so residents are opting to use the water tap to wash their feet instead.

It was also discussed that as this was such a positive and well received project that a new site is to be researched and considered with TDC. The recommended sites discussed were the Viking Bay promenade and Balmoral gardens.

Members also received an invoice paid in conjunction with the town Clerk under financial regulations 4 point 1.6 for the tap signage.

**RESOLVED:**

**That the Council is to make a recommendation to TDC to move the shower or install a boardwalk around the current shower to avoid feet washing in the new drinking water tap. The Civic and Support Officer is to contact Lisa Collingwood of Thanet District Council to discuss this matter.**

**That the requested new sites are to be investigated with Lisa Collingwood of Thanet District Council the Civic and Support Officer will report back to the committee with findings.**

**Members agreed to note paid invoice.**

**30. BROMESTONE LAND**

Members received an update from councillor Garner who had received a draft terms of reference from Riverside Housing. After discussions it was noted that councillor Garner is to make a full proposal to Council for this project to move forwards.

**RESOLVED:**

**members agreed to note.**

**31. PROPOSED FORWARD AGENDA ITEMS & DATE OF NEXT MEETING**

Date of next meeting Monday 18<sup>th</sup> November 2024, 7pm Council chamber.

**Civic & Support Officer  
Meeting closed at 8:20pm**

Signed \_\_\_\_\_

Date \_\_\_\_\_