



Broadstairs & St Peter's Town Council

10 September 2024

To: Members of the Neighbourhood Plan Sub-Committee: Cllrs J Bright, K Bright, M Garner,
C Kemp
Community members: Peter Lorenzo, Sue Wall, Laura Scotney

Notice is given that there will be a meeting of the **Neighbourhood Plan Sub-Committee** on **Tuesday 17th September commencing at 11.00 am in the Mayor's Parlour, Pierremont Hall**

Julie Belsey
Deputy Town Clerk

Terms of Reference: The Sub-Committee will report, and make recommendations, to the Planning Committee. **Quorum:** any three members, whether a Councillor or a member of the community.

Agenda items marked * will require a resolution from the Planning Committee.

AGENDA

- 1 **ELECTION OF CHAIRMAN AND VICE CHAIRMAN FOR THE CIVIC YEAR 2024/25**
- 2 **OPENNESS AND TRANSPARENCY**
To remind those present of the following:
The right to record, film or broadcast any meetings of the Council, committees and subcommittees is established following the Local Government Audit and Accountability Act 2014.
- 3 **APOLOGIES FOR ABSENCE**
- 4 **DECLARATIONS OF INTEREST**
To RECEIVE declarations of interest in accordance with the Code of Conduct adopted by the Council on the 29th July 2024.
- 5 **TERMS OF REFERENCE**
To RECEIVE and APPROVE the Neighbourhood Plan Sub-Committee Draft Terms of Reference.
- 6 **MINUTES**
To RECEIVE and APPROVE by signing the minutes of the meeting of 4th July 2023.
- 7 **MATTERS ARISING FROM THESE MINUTES NOT COVERED WITHIN THE AGENDA.**
- 8 **2ND EDITION FINAL DEBRIEF**
 - i) To DISCUSS and REVIEW the 2nd Edition Neighbourhood Plan process and final edition.
 - ii) To DISCUSS future steps towards the 3rd Edition due 2028.