



# Broadstairs & St Peter's Town Council

4 September 2024

To: Members of the Community Assets Committee:  
Cllrs. J Bright, K Bright, M Garner, J Hobson C Kemp, C Leys, A Munns, J Nicholls, S Roberts.

Notice is given of a meeting of the **Community Assets Committee**  
on **Monday 9 September 2024 at 7pm in the Council Chamber, Pierremont Hall**

Kirsty Holroyd  
Town Clerk

## **AGENDA**

### **1. APOLOGIES FOR ABSENCE**

### **2. DECLARATIONS OF INTEREST**

To receive declarations of interest in accordance with the Code of Conduct.

### **3. MINUTES**

To receive and approve the minutes of the meeting held on Monday 12 August 2024.

### **4. MATTERS ARISING NOT COVERED ELSEWHERE ON THE AGENDA**

### **5. QUESTIONS AND/OR OBSERVATIONS FORM THE ELECTORATE OF BROADSTAIRS AND ST PETER'S**

To agree to suspend the meeting in accordance with Standing Orders 3e,3f, and 3g which permit a maximum of three members of the parish to address the council for a maximum of three minutes each.

### **6. RETORT HOUSE**

- i) To receive the inspection report from Sportsafe
- ii) To consider reopening the facility
- iii) To receive quotes for the removal of the showers
- iv) To receive a quote to carry out a condition report on the whole building

### **7. PHASE III**

To receive an update from the solicitor on chargeable fees

### **8. FIRE SAFETY**

- i) To receive and consider quotes to carry out fire risk assessments across the sites in 2025
- ii) To receive and consider quotes to carry out fire door surveys across the sites in 2025

**The following business is to be undertaken in accordance with the provisions of standing orders 3d, with a resolution made to exclude the public due to the confidential nature of the business.**

**9. BANDSTAND AND KIOSK**

- i) To receive an update on insurance arrangements for the amenity
- ii) To receive information about urgent works to drains

**10. COMMERCIAL LETS**

- i) To receive updated information from the Town Clerk
- ii) To receive and consider the final draft of the new lease
- iii) To receive and consider a letter from the outgoing tenant's solicitor.

**11. DATE OF NEXT MEETING - Monday 20 January 2025 at 7pm in the Council Chamber, Pierremont Hall**