



Broadstairs & St Peter's Town Council Quarterly Transparency Report 1st April 2024 to 30th June 2024

List of expenditure exceeding £500 (NET) – Excluding salaries.

Grants and Councillor Allowances reported separately.

Description	Supplier	Amount
hygiene services	Cathedral Leasing Ltd	811.15
Cleaning	Total Cleaning Services	863.62
Electricity	Edf	4,052.81
Electricity	Edf	4,052.81
Grounds Maintenance	Boxgreen Landscapes Ltd	1,122.10
security	Probe Security	1,104.00
Electricity	SSE Energy Solutions	781.66
Microsoft 365 licences	Cyber Central	3,972.10
Subscription	KALC	2,244.98
Works	E. Saunders Ltd	663.42
market stalls	Ray Linge Market Stalls Ltd	1,231.20
deposit return	Pure Cloud Accounting Ltd	1,143.12
Legal fees	Girlings Solicitors	686.80
Works	E. Saunders Ltd	1,881.60
security	Probe Security	1,080.00
Legal fees	Brachers LLP	7,678.80
website	Zonkey	714.00
website	Zonkey	1,350.00
Fees	Girlings Solicitors	3,434.00
Grounds Maintenance	Boxgreen Landscapes Ltd	150.00
Grounds Maintenance	Boxgreen Landscapes Ltd	2,358.00
Grounds Maintenance	Boxgreen Landscapes Ltd	2,310.00
Grounds Maintenance	Boxgreen Landscapes Ltd	1,003.50
subscription - bookings	Scribe (Starboard Systems) Ltd	1,710.72
subscription - accounts	Scribe (Starboard Systems) Ltd	2,367.36
Works	SparkX Ltd	1,536.00
Works	Dam High Access	1,140.00
Cleaning	Total Cleaning Services	997.03
Cleaning	Total Cleaning Services	955.93
Electricity	Edf	1,877.93
Electricity	SSE Energy Solutions	615.38
security	Probe Security	924.00
security	Probe Security	180.00
fee - audit	David Buckett	629.70
Grounds Maintenance	Boxgreen Landscapes Ltd	3,481.68
Grounds Maintenance	Boxgreen Landscapes Ltd	150.00
security	Marc One Security	748.00
Cleaning	Total Cleaning Services	1,009.04
Grounds Maintenance	Boxgreen Landscapes Ltd	1,003.50

AED maintenance	Hopkins	907.20
beacon	Viking Fireworks	600.00
fire survey	EK Fire Protection	744.00
Works	John Couzens Roofing Contractor	600.00
electricity - retort	SSE Energy Solutions	644.24
rent - culmers land	CT10 Parochial Charities	1,741.90
water tap for promenade	Culligan Water	3,393.65
Survey	Blackmore Building Consultancy Ltd	3,000.00
service charge certification	Spurling Cannon	600.00
window repairs	Ability Sash Windows	1,512.00
Advertising	Hitched Limited	1,620.00
	Total	82,931.22

List of formal Tenders undertaken in accordance with the Town Council Financial Regulations

Item/Service	Dates of formal tender on Contract Finder	Date public notice/advert was posted on website/social media and noticeboards
Phase III Basement works	29 April 2024 – 4 June 2024	29 April 2024

Items and services purchased that required three quotes in accordance with the Financial Regulations:

	Were three quotes obtained Y/N	If no, provide explanation
Zonkey – new website	N	Prospective suppliers researched, compared online and testimonials sought. Price was not main driver.
SparkX Ltd	N	Company won contract for Christmas lights following formal tender procedure in 2023

Signed: _____  _____ Responsible Financial Officer