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| A logo of a family member  Description automatically generated with medium confidence | Broadstairs & St Peter’s Town Council |

7th June 2024

To: Members of the Events, Leisure and Tourism Committee:

Cllrs J Bright, M Garner, J Hobson, C Kemp, C Leys, A Munns, S Roberts.

Notice is given of a meeting of the **Events**, **Leisure & Tourism Committee** on

**Monday 17 June 2024 at 7pm in the Council Chamber, Pierremont Hall**

A. Barton

Abigail Barton   
Civic & Support Officer

**AGENDA**

1. **ELECTION OF CHAIR AND VICE-CHAIR FOR THE CIVIC YEAR 2024/25**
2. **CHAIRS WELCOME/OPENNESS AND TRANSPARENCY**

**To remind those present of the following: The right to record, film or broadcast any meetings of the Council, committees and subcommittees is established following the Local Government Audit and Accountability Act 2014.**

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**

To receive declarations of interest in accordance with the Code of Conduct adopted by the Council on 16th July 2012.

1. **MINUTES**

To receive and approve the minutes of the meeting held on Monday 13 November 2023. **Attach 1**

1. **MATTERS ARISING NOT COVERED ELSEWHERE ON THE AGENDA**
2. **QUESTIONS AND/OR OBSERVATIONS FORM THE ELECTORATE OF BROADSTAIRS AND ST PETER’S**

To agree to suspend the meeting in accordance with Standing Orders 3e,3f, and 3g which permit a maximum of three members of the parish to address the council for a maximum of three minutes each.

1. **TERMS OF REFERENCE**To agree the Terms of reference for the civic Year 2024-2025.

**Attach 2**

1. **COMMUNITY FESTIVAL**

To receive an end of event report from Events and Bookings Manager

**Attach 3**

1. **D-DAY 80TH ANNIVERSARY**To receive a verbal end of event report from the Events and Bookings Manager.
2. **CHATTY CAFÉ AND PUZZLE EXCHANGE**To receive a verbal end of event report from the Events and Bookings Manager.
3. **75TH ANNIVERSARY VIKING SHIP**

To receive and consider events plan report supplied by Events and Bookings Manager.

**Attach 4**

1. **SUMMER THEATRE**

To receive and consider events plan report supplied by Events and Bookings Manager.

**Attach 5**

1. **BANDSTAND EVENTS**

To receive a verbal end of event report from the Events and Bookings Manager.

1. **UNDER 18’S**

To Receive and consider report from Events and Bookings Manager. **Attach 6**

1. **CHRISTMAS MARKET**

To receive and consider events plan report supplied by Events and Bookings Manager.

**Attach 7**

1. **COMMERCIAL EVENTS UPDATE**

To receive report supplied by Events and Bookings Manager.

**Attach 8**

1. **CHRISTMAS LIGHTS**

To receive documents supplied by Deputy Town Clerk.

**Attach 9**

1. **DATE OF NEXT MEETING – TBC**