



Broadstairs & St Peter's Town Council Quarterly Transparency Report 1st January 2024 to 31st March 2024

List of expenditure exceeding £500 (NET) – Excluding salaries.

Grants and Councillor Allowances reported separately.

Description	Supplier	Amount
Window repairs	Ability Sash Windows	1,785.00
Fee	PS Tax	2,362.50
Election charges	Thanet District Council	13,426.83
Cleaning	Total Cleaning Services	559.75
Grounds Maintenance	Boxgreen Landscapes Ltd	123.00
Tree works	Top Branch Tree Services	1,700.00
Regular security contract	Probe Security	900.00
Regular security contract	Probe Security	920.00
Grounds Maintenance	Boxgreen Landscapes Ltd	812.08
Electricity	EDF	1,892.50
Laptop - events	Cyber Central	647.98
Rubbish clearance allotments	D B Services	580.00
Electricity	SSE Energy Solutions	3,052.72
Electricity	SSE Energy Solutions	1,359.82
Legal fees	Boys & Maughan	2,850.00
Legal fees	Boys & Maughan	3,044.50
Legal fees	Brachers LLP	901.00
Grounds Maintenance	Boxgreen Landscapes Ltd	123.00
Regular security contract	Probe Security	920.00
Grounds Maintenance	Boxgreen Landscapes Ltd	812.08
loan repayment	Public Works Loans Board	17,911.97
Electricity	EDF	2,980.37
Cleaning	Total Cleaning Services	799.64
website	Zonkey	1,125.00
scaffolding (Aug 23)	St Peter's Scaffolding Services Ltd	900.00
tree works	Top Branch Tree Services	1,700.00
security	Probe Security	880.00
Fees	PS Tax	1,518.75
Grounds Maintenance	Boxgreen Landscapes Ltd	2,880.00
Grounds Maintenance	Boxgreen Landscapes Ltd	123.00
scaffolding	St Peter's Scaffolding Services Ltd	850.00
Grounds Maintenance	Boxgreen Landscapes Ltd	812.08
Fees	Society of Local Council Clerks	547.50
Legal fees	Brachers LLP	2,224.00
Tree works	Top Branch Tree Services	1,300.00
Window repairs	Ability Sash Windows	1,785.00
Works	Westgate Security & Electrical Ltd	337.40

Electrical metering service	SMS Energy Services Ltd	1,530.00
Storage unit – Victoria Gardens	Spearhead Sussex Ltd	641.66
Works	Westgate Security & Electrical Ltd	234.56
Rent - Culmers land	CT10 Parochial Charities	1,741.90
Insurance	ZURICH MUNICIPAL	7,736.87
Business rates - Cockerell suite	Thanet District Council	1,354.41
Business rates - Dan Mason suite	Thanet District Council	1,786.68
Regular cleaning contract	Total Cleaning Services	799.64
Business rates	Thanet District Council	1,757.86
Business rates - unit 1, retort house	Thanet District Council	2,495.00

List of formal Tenders undertaken in accordance with the Town Council Financial Regulations

Item/Service	Dates of formal tender on Contract Finder	Date public notice/advert was posted on website/social media and noticeboards
NONE		

Items and services purchased that required three quotes in accordance with the Financial Regulations:

	Were three quotes obtained Y/N	If no, provide explanation
Zonkey – new website	N	Prospective suppliers researched, compared online and testimonials sought. Price was not main driver.
Spearhead Sussex: vandal proof store shed for Victoria Gardens tools and equipment	N	Proprietary products researched, compared online and best value purchased.

Signed: _____  _____ Responsible Financial Officer