Broadstairs & St Peter's Town Council

10 April 2024

To: Cllrs: J Bright, K Bright, R Farooki, M Garner (Chairman), J Hobson, C Kemp, C Leys, E Orhan, S Roberts, G Rusiecki.

You are summoned to a meeting of the **Finance & General Purposes Committee** to be held on **Monday 15 April 2024 at 7pm in the Council Chamber at Pierremont Hall.**

Kirsty Holroyd

Kirsty Holroyd
Town Clerk

AGENDA

1. **APOLOGIES FOR ABSENCE**

2. **DECLARATIONS OF INTEREST**
   To receive from members of the Council and the Town Clerk declarations of interest in accordance with the Code of Conduct adopted by the Town Council on 16th July 2012.

3. **MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE**
   To approve the minutes of the meeting held on 16 February 2024.

4. **MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE**

5. **QUESTIONS AND/OR OBSERVATIONS FORM THE ELECTORATE OF BROADSTAIRS AND ST PETER'S**
   To agree to suspend the meeting in accordance with Standing Orders 3e,3f, and 3g which permit a maximum of three members of the parish to address the council for a maximum of three minutes each.

6. **BUDGET AND ACCOUNTS 2023-24**
   i) To review a summary of Council income and expenditure for 2023-24 by cost centre
   ii) To consider any amendments to 2024-25 cost code budgets in light of the final position 2023-24

7. **BUDGET AND ACCOUNTS 2024-25**
   i) To consider allocating monies to recently agreed projects
   ii) To receive and consider an invoice received from TDC.
   iii) To receive an update on the grant for Broadstairs Town History Walkers

8.   **FINANCIAL REGULATIONS**
     i) To receive NALC LTN 87 Procurement.
     ii) To consider an amendment to the Council's Financial Regulations
     iii) To consider an amendment to the Council's Standing Orders
     iv) To consider a letter from the Council's solicitor

9.   **INTERNAL AUDIT**
     To receive and consider an extract from the JPAG Practitioner's Guide and assess the Council's internal audit responsibilities

10. **DATE OF THE NEXT MEETING -** Monday 22 July 2024 at 7pm in the Council Chamber, Pierremont Hall