



BROADSTAIRS & ST. PETER'S  
TOWN COUNCIL

## **Minutes of the Annual Council Meeting held on Monday 13 May 2024 at 7pm in Pierremont Hall, Broadstairs.**

Present: Cllrs J Bayford, J Bright, K Bright, R Farooki, M Garner, J Hobson, C Kemp, C Leys, P Moore, A Munns, J Nichols, E Orhan, K Pressland, S Roberts,

Town Clerk: Kirsty Holroyd

Before opening the meeting outgoing Chairman of the Council and Town Mayor, Cllr Kristain Bright addressed those present thanking them all for their support and help in making the year so full of positive change and progress. (see attached.)

### **410. ELECTION OF CHAIRMAN OF THE COUNCIL FOR THE 2024-2025 CIVIC YEAR**

Cllr K Bright opened the meeting and called for nominations. Cllr Mike Garner was nominated and seconded by Cllrs Nicholls and Roberts respectively. No further nominations were received.

**RESOLVED: That Cllr Mike Garner be appointed Chairman of the Council for the 2024/25 civic year.**

Cllr Garner signed his declaration of acceptance of office and being entitled to use the term Town Mayor, he announced his partner, Carole Martin his Consort.

Cllr Garner gave a brief acceptance speech in which he pledged to work with staff, fellow councillors and community members to maintain the momentum which the Council's Cleaner, Safer, Kinder agenda had gained. (see attached)

### **411. ELECTION OF A DEPUTY CHAIRMAN OF THE COUNCIL FOR THE 2024-2025 CIVIC YEAR**

The Chairman called for nominations. Cllr J Bright was proposed and seconded by Cllrs Hobson and Farooki respectively. No further nominations were received.

**RESOLVED: That Cllr Joanne Bright be appointed Deputy Chairman of the Council for the 2024/25 civic year.**

Cllr Bright signed her declaration of acceptance of office and being entitled to use the term Deputy Mayor, she announced her husband, Kristian Bright her Consort.

### **412. WELCOME AND INTRODUCTIONS**

The chairman welcomed all councillors and members of the public to the meeting.

**413. APOLOGIES FOR ABSENCE**

Apologies with reason were accepted from Cllr Rusiecki.

**414. DECLARATIONS OF INTEREST**

None received.

**415. OPENNESS AND TRANSPARENCY**

Those present were reminded of the right to record, film or broadcast any meetings of the Council, committees and subcommittees is established following the Local Government Audit and Accountability Act 2014.

**416. APPOINTMENTS TO COMMITTEES, SUB-COMMITTEES AND OUTSIDE BODIES**

A. Members considered the membership for each committee.

i) Planning Committee

**RESOLVED: That seven councillors be appointed to the committee as follows: Cllrs J. Bayford, J Bright, R Farooki, P Moore, E Orhan, K Pressland & S Roberts.**

ii) Finance & General Purposes Committee

**RESOLVED: That seven councillors be appointed to the committee as follows: Cllrs. J Bright, K Bright, R Farooki, M Garner, C Kemp, E Orhan, S Roberts**

iii) Community Assets Committee

**RESOLVED That nine councillors be appointed to the committee as follows: Cllrs. J Bright, K Bright, M Garner, J Hobson, C Kemp, C Leys, S Roberts, A Munns, J Nicholls.**

iv) Events, Leisure and Tourism Committee

**RESOLVED That seven councillors be appointed to the committee as follows: Cllrs. J Bright, M Garner, J Hobson, C Kemp, C Leys, A Munns, S Roberts.**

v) Allotments and Land Committee

**RESOLVED That six councillors be appointed to the committee as follows: Cllrs J Bright, J Hobson, E Orhan, J Nichols, K Pressland, S Roberts.**

vi) Staff Management Committee

**RESOLVED That three councillors be appointed to the committee as follows: Cllrs. J. Bayford, J Bright & S Roberts.**

vii) Neighbourhood Planning Sub-committee

**RESOLVED That four councillors be appointed to the committee as follows: Cllrs. J Bright, K Bright, M Garner & C Kemp.**

viii) Environment Sub-committee

**RESOLVED That seven councillors be appointed to the committee as follows: Cllrs. J Bright, M Garner, J Hobson, C Kemp, P Moore, K Pressland, S Roberts.**

B. Members considered nominations for Internal appointments.

i) School Liaison Councillor

Cllr J Bright was nominated and seconded by Cllr K Bright and Cllr Kemp respectively. No further nominations were received.

**RESOLVED: That Cllr J Bright be appointed School Liaison Councillor for 2024-25.**

ii) Staff Liaison Councillor

Cllr Roberts was nominated and seconded by Cllr Leys and Cllr Kemp respectively. No further nominations were received.

**RESOLVED: that Cllr Roberts be appointed Staff Liaison Councillor for 2024-25**

C Members considered appointing representatives to outside bodies.

**RESOLVED:**

- i) That Cllr M Garner be appointed trustee of the Alan Squirrel Trust.**
- ii) That Cllr Pressland be appointed representative to the Friends of Mockett's Wood.**
- iii) That Cllr G Rusiecki be appointed representative to the Broadstairs and St Peter's Twinning Association**

*With Council's approval the Chairman moved items 18, 19 and 20 to this point in the meeting in order to present the awards to those members of the public in attendance.*

**417. PRESENTATION OF THE MILLENIUM CUP**

Cllr Garner presented the Millenium Cup to Sue Elliot and Brian Sleightholm of St Peter's Village Tour in recognition of the significant contribution each has made to promoting Broadstairs and St Peter's and the well-being of the local community.

**418. PRESENTATION OF THE MAYORESS CUP**

Cllr Garner presented the Mayoress Cup to Pip Hardy, Kerry Millet and Sue Henderson and of the Town Team in recognition of the significant contribution the organisation has made to promoting Broadstairs and St Peter's and the well-being of the local community.

**419 PRESENTATION OF THE KALC COMMUNITY AWARD**

In recognition of the significant contribution the late Camille Sutton made to her local community both as volunteer Tree Warden and lead volunteer of the Friends of Mockett's wood, Cllr Garner presented a framed certificate to her

husband, Peter Sutton.

**420. CHAIRMAN'S TERMS OF REFERENCE**

i) Members received the Town Council's protocol document and discussed whether it suits the needs of the current Town Council.

**RESOLVED: That the document is fit for purpose and can be adopted by the Council**

ii) Members considered the Chairman's Allowance in accordance with the Town Council's annual budget.

**RESOLVED: That the mayoral allowance of £6000 as agreed in the budget be approved.**

**421. MINUTES**

**RESOLVED: That the minutes of the Council meeting held on Monday 22 April 2024 can be approved and duly signed as a true record by the chairman.**

**422. MATTERS ARISING**

None

**423. QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF BROADSTAIRS AND ST PETER'S.  
none**

**424. ENVIRONMENT COMMITTEE MEETING**

Members received the draft minutes of the meeting held on Wednesday 1 May 2024.

**RESOLVED: Members agreed to note.**

**425. PLANNING COMMITTEE**

Members received the draft minutes of the meeting held on Monday 1 May 2024.

**RESOLVED: Members agreed to note**

**426. COMMUNICATIONS**

i) The Chairman asked Cllr K Bright to report on his final activities as town Mayor over the previous months. Please see attached.

ii) The Town Clerk updated members on various items:  
Visit to Sarah Thorne Theatre to discuss the present situation and future concerns of the managers.

**RESOLVED: that the Theatre Producer be invited to the next Community assets meeting to address councillors directly.**

Councillor with special responsibility for town heritage. This was a suggestion from a member of the public at the Town Assembly.

**RESOLVED: That Cllr Hobson be appointed to this role. The Town Clerk will draw up Terms of Reference for approval at the next meeting.**

TDC Public Consultation on Public Space Protection Orders is open for comment until 24 May. Each councillor to respond individually if they wish.

The Events and Bookings Manager has purchased Fairtrade and coffee for use at all events as discussed at the last meeting.

The Civic and Support Officer will now be working from the office in the mornings and from home in the afternoons under a hybrid working agreement. She will still be employed full time at 37 hours per week.

Dementia Awareness Training has now been undertaken by some councillors and almost all the staff. There has been some interest in exploring the idea of creating dementia friendly communities across the town.

**RESOLVED: That several councillors and the Deputy Town Clerk meet with the person who suggested the idea to see whether it is something the Town Council wishes to support and make a recommendation to Council at the next meeting.**

#### **427. FINANCE**

i) Members received and approved a report concerning payments for the period 22 April 2024 to 8 May 2024. (see attached)

**RESOLVED: That the payments be approved**

ii) Members received information about receipts for the period 22 April 2024 to 8 May 2024

**RESOLVED: That the payments be approved.**

iii) The Town Clerk reported that no staff salaries had been paid since the last meeting.

iv) Members received information about works or services authorised between meetings under financial regulation 4.1c, 4.1d and 4.5.

- UK Building Surveys £7650 plus vat: Measured survey of Pierremont Hall (approval in conjunction with Cllr Mike Garner)
- Boxgreen Horticulture £1965 plus vat for wildflower meadow at Osbourne Road. Also approved by Cllr J Bright and Cllr Hobson.
- New direct debit set up with British Gas Lite in regard to electricity supply to The Cottage which has been recently vacated.

**RESOLVED: That the authorisations be noted.**

iv) Members received and approved a report concerning payments for the period 8 May when the agenda was sent out to 13 May 2023 (see attached)

**RESOLVED: That the payments be approved**

v) Members approved the use of specified direct debits and regular payments.

**RESOLVED: that direct debits and regular payments as listed be approved in order to expedite the business of the Council.**

**428. POLICIES REVIEW**

Members received a draft Capability Policy,

**RESOLVED: That the document is accepted as fit for purpose.**

**429. KENT HIGHWAYS**

Members received information about proposed traffic calming measures for the High Street. Whilst councillors support keeping pedestrians safe, they do not consider these remedial measures to be appropriate for the location. They are happy to discuss directly with the officers concerned.

**RESOLVED: That the Town Clerk relay Council's comments to Kent Highways and copy in relevant TDC officers.**

**430 . PRESENTATION OF THE MILLENIUM CUP.**

**Discussed under minute 417**

**431. PRESENTATION OF THE MAYORESS CUP**

**Discussed under minute 418**

**432. PRESENTATION OF THE KALC COMMUNITY AWARD.**

**Discussed under minute 419.**

**433. HIRERS' AGREEMENT**

Members received the draft document.

**RESOLVED: That legal advice be sought to ensure the document is fit for purpose.**

**434. DATE OF NEXT MEETING**

Monday 24 June 2024 at 7pm in Pierremont Hall

Town Clerk  
Meeting closed at 20.23

Signed \_\_\_\_\_

Date \_\_\_\_\_