



BROADSTAIRS & ST. PETER'S
TOWN COUNCIL

FINANCE & GENERAL PURPOSES COMMITTEE MINUTES

WEDNESDAY 24th JUNE 2020

Present: Cllrs, Bailey, B Bayford, J Bayford, R Binks (Chair), R. K. Binks, Buckley, Dexter, Garner, P Moore, W Moore, Parsons, Rawf, D Saunders, M Saunders, Savage

Town Clerk: Danielle Dunn

Deputy Town Clerk: Christine Chappell

28 APOLOGIES FOR ABSENCE

None

29 DECLARATIONS OF INTEREST

None

30 TO ELECT A CHAIR AND VICE CHAIR

RESOLVED to elect Cllr. R. Binks as the Chairman for the 2020-2021 Civic Year. Proposed Cllr B. Bayford , Seconded Cllr P. Moore, agreed

RESOLVED to elect Cllr D. Saunders as the Vice Chairman for the 2020-2021 Civic Year. Proposed Cllr B. Bayford, Seconded Cllr P. Moore, agreed.

31 MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE

RESOLVED to RECEIVE and APPROVE the minutes of the meeting held on the 27th May 2020. Proposed Cllr P. Moore, seconded Cllr A. Rawf, agreed.

32 MINUTES OF SUB-COMMITTEES and WORKING PARTIES

None to receive

33 CHAIRMAN'S REPORT

No Chairman's Report

34 CORRESPONDENCE and CONSULTATION RESPONSES

-The Town Clerk provided members of the Committee with the following updates:

-A new loft hatch and ladder had been ordered for the 2nd floor of Pierremont Hall, as the current hatch and ladder had been risk assessed and were nearing the end of their natural lifespan. It was now extremely difficult to

shut once open and the hinges were coming away. Unfortunately, despite trying to obtain 3 quotes, only one quote could be sourced. Due the health and safety aspects, the Town Clerk utilised her delegated powers to order the new hatch.

-The new signage had now been installed around Pierremont Park and positive feedback had been received from tenants and the community.

-The new bin area was still waiting for the fencing panels, as there had been a delay from the fencing company. But, the concrete pad was now in place.

-The fact-checking report from the Examiner undertaking the assessment of the Neighbourhood Plan was now in-hand. This would be discussed further at the next Planning Committee.

35 FINANCIAL MATTERS AND ACCOUNTS FOR PAYMENT

RESOLVED to RECEIVE the periodic financial report for the period 27th May–23rd June 2020.

RESOLVED to RECEIVE the budget comparison for the period the 1st April 2020 to 23rd June 2020.

36 MEMBERS OF SUB-COMMITTEES AND EXTERNAL GROUPS

RESOLVED that the members of sub-committees and external groups to remain the same as the 2019-2020 civic. The list is attached to these minutes, proposed Cllr B. Bayford, seconded Cllr J. Buckley, agreed.

NOTE the formation of a new Environmental working party to begin work on the new environmental action plan. Membership to include Cllr R. Bailey, Cllr B. Bayford, Cllr M. Garner, Cllr P, Moore. The tree warden to be included as an advisor to the working Party

37 COVID-19 FUNDING REQUESTS AND ONGOING FUNDING SUPPORT

DISCUSSED The Town Clerk and Chair of the Leisure and Tourism sub-committee had met since the previous meeting and had drafted supplementary guidance regarding exceptional grants during the Covid-19 period. It was suggested that grant monitoring be required for all grants over £500 and this was agreed by all Cllrs.

RESOLVED to APPROVE the Covid-19 supplementary application guidelines for exceptional grants during the Covid-19 Emergency, attached to these minutes. Proposed Cllr M.Garner, seconded Cllr R.Binks, agreed.

38 FESTOON LIGHTING

DISCUSSED that the order for the new festoon lighting had been placed and permission from TDC for the installation had now been received (TDC own half of the columns along the promenade).

DISCUSSED that the TDC officer in charge of decorative lighting had asked whether BSPTC would be interested in taking over the TDC owned lighting columns along the promenade, as the district-wide decorative lighting budget was small. Any official decision on this matter would need to be agreed by TDC Councillors and the TDC legal team.

RESOLVED that there was interest in taking over the TDC owned lighting columns along the promenade and BSPTC would, in principle, like to take these over, pending TDC Cllr and legal resolutions and relevant surveys of the assets.

Proposed Cllr B. Bayford, seconded Cllr D. Saunders, agreed

39 SECURITY UPDATE

DISCUSSED the Town Clerk gave a verbal update on the beach security trial, stating that positive feedback had been received from the community on Facebook and via email, in addition an appreciation of the service had come from the RNLI who supply the lifeguards. A community survey had been released on SurveyMonkey, which would end on Monday 29th June. This asked 5 questions of the community about their perceptions of the scheme. The security service had been flexible, so that security guards could be stood down in poor weather, but more deployed when the weather was good.

ACTION the Town Clerk to contact the security firm to see if there was a way they could be contacted during the patrols by the Councillors or community.

RESOLVED that in principle that the beach security can be extended until the beginning of September 2020. Final decision to be made via email following the circulation of the results of the community survey. Proposed Cllr J. Bayford, seconded Cllr P. Moore, agreed.

40 PIERREMONT EVENTS UPDATE

RESOLVED to RECEIVE the events update report from the events manager- it was noted that 4 weddings had been booked for 2021 and there was a murder mystery event planned for the 31st October and a Christmas event planned for December.

DISCUSSED that there were two small functions that were in the diary for August 2020, the events manager was querying if these events could still be held.

It was AGREED that if Government Covid-19 rules could be adhered to, then these events could go ahead. The events manager to undertake the risk assessment and liaise with TDC regarding these events.

41 NALC MODEL CODE OF CONDUCT CONSULTATION

DISCUSSED that the National Association of Local Councils was currently consulting on a new Model Code of Conduct.

AGREED that if Councillors wished to comment, they could send these in individually to NALC or to the Town Clerk, who could manage the response.

42 BANDSTAND ENTERTAINMENT PROGRAM

DISCUSSED that the bandstand entertainment programme had currently been postponed until the end of July 2020. It was unlikely that any larger bands or groups would be able to play this year as the rules on social distancing would not be able to be adhered to.

It was AGREED that if Government Covid-19 rules could be adhered to, then music on the bandstand could resume. A full risk assessment to be undertaken before any final decision on live music could be undertaken.

43 STAFF APPRAISALS

AGREED that Cllr Savage support the Town Clerk in the undertaking of the staff appraisals 2020. These meetings to be half an hour and undertaken remotely.

44 PROPOSED FORWARD AGENDA ITEMS

Next meeting Wednesday 29th July 2020.

Town Clerk
Meeting closed at 18:53pm

Meeting was recorded: ~~yes~~/no
Members of the public were present: yes/~~no~~
Members of the press were present: ~~yes~~/no