



FINANCE & GENERAL PURPOSES COMMITTEE MINUTES

MONDAY 3rd JUNE 2019

Present: Cllrs, Bailey, J Bayford, B Bayford, R Binks (Chair), R.K Binks, Buckley, Dexter, Garner, P Moore, W Moore, Rawf, D Saunders, M Saunders and Savage

Town Clerk: Danielle Dunn

Deputy Town Clerk: Christine Chappell

16 ELECTION OF CHAIRMAN AND VICE CHAIRMAN

RESOLVED to Elect Cllr R Binks as Chairman, proposed Cllr M Saunders, seconded Cllr D Saunders, agreed

RESOLVED to elect Cllr D Saunders as Vice Chairman, proposed Cllr M Saunders, seconded Cllr B Bayford, agreed

17 APOLOGIES FOR ABSENCE

Cllr Parsons

18 DECLARATIONS OF INTEREST

None.

19 MINUTES OF FINANCE AND GENERAL PURPOSES COMMITTEE

RESOLVED to RECEIVE and APPROVE and Chair to sign the minutes of the meeting held 25th March 2019. Proposed Cllr D. Saunders, seconded Cllr J Bayford, agreed.

20 MINUTES OF SUB-COMMITTEES AND WORKING PARTIES

None to receive.

21 CHAIRMAN'S REPORT

None.

22 CORRESPONDENCE AND CONSULTATION RESPONSES

DISCUSSED the Town Clerk provided the following verbal updates:

-TDC had confirmed that it would now release the next £200k instalment of the S106 money, for the refurbishment of Pierremont Hall. An invoice had been sent to TDC for this money.

-Toilet Survey- An advert would be placed on the Town Council's website on the 4th June looking for people to undertake the toilet survey. The survey would

commence week beginning the 10th June. The Town Clerk thanked the Cllrs that had offered to undertake this piece of work.

-The new Cllr Ipad and Android tablets had now been ordered.

-The Butterfly conservation group had contacted all Kent Parish Councils to ask for support for the big Kent moth and Butterfly survey. As the Council was not in a position to offer a function room, the Town Clerk would pledge £100 to help support this project.

-There will be no toilets available in the main part of Pierremont Hall from the 17th June, due to the removal of the Asbestos toilet cisterns. Therefore, from the 1st July all evening meetings will be held at the Crampton Tower Hall.

-The Town Clerk will email all Cllrs regarding an update to the schedule of meetings. This will also be updated on the website.

-Correspondence had been received from the strategic planning manager at TDC regarding the Neighbourhood Plan examiners report and a conflict they had identified with the Reading Street LGS. They had identified at this late hour that the LGS conflicted with a Local Plan site boundary. The Town Clerk was awaiting further correspondence and would update Cllrs in due course.

23 FINANCIAL MATTERS AND ACCOUNTS FOR PAYMENT

RESOLVED to RECEIVE the periodic financial report dated 1st April – 3rd June 2019. And the the budget comparison, 1st April-3rd June 2019. Proposed Cllr B Bayford, seconded J Bayford, agreed

The Town Clerk clarified that the transaction for 'Felgrove', was for an ecological update for the Neighbourhood Plan

24 APPOINTMENTS TO COMMITTEES, SUB-COMMITTEES AND EXTERNAL GROUPS*

RESOLVED that the appointments to Committees, Sub-Committees and External Groups be as follows:

Finance & General Purposes Committee Mayor & Deputy Mayor ex officio	Membership: All members Ex officio: Cllrs. P. Moore and Dexter Chair: Cllr. R. Binks Vice Chair: Cllr. D Saunders	
Planning Committee Mayor & Deputy Mayor ex officio	6 Members + 2 ex officio. Ex officio: Cllrs. P. Moore and Dexter Cllrs. Bailey, J. Bayford, R. Binks, R. K. Binks, Buckley and W. Moore Chair: tbc Vice-Chair: tbc	All Cllrs.
Community Assets Committee	5 Members Cllrs. R. Binks, B. Bayford, Dexter, Garner and D. Saunders Chair: tbc Vice Chair: tbc	2 Reserves Cllrs. R. K. Binks and M. Saunders

Allotments and Land Sub-Committee Chair & Vice Chair F&GP ex officio	4 Members + 2 ex officio Ex officio: Cllrs. R. Binks and D. Saunders Cllrs. J. Bayford, R. K. Binks, P. Moore and Garner Tenant Representative (Norman Rd only) Chair: tbc Vice-Chair: tbc	1/2 Reserve Cllr M. Saunders
Assets and Budget Review Sub-Committee Chair & Vice Chair F&GP ex officio	4 Members + 2 ex officio. Ex officio: Cllrs. R. Binks, and D. Saunders Cllrs. Bailey, B. Bayford, Dexter and Savage Chair: tbc Vice-Chair: tbc	1/2 Reserve Cllrs. M. Saunders and P. Moore
Staff Management Sub-Committee Mayor & Deputy Mayor ex officio	3 Members + 2 ex officio. Ex officio: Cllrs. P. Moore and Dexter Cllrs. R. Binks, J. Bayford and M. Saunders Chair: tbc Vice Chair: tbc	1 Reserve Cllr. Savage
Leisure & Tourism Sub-Committee Chair & Vice Chair F&GP ex officio	6 Members + 2 ex officio. Ex officio: Cllrs. R. Binks and D. Saunders Cllrs. Bailey, R. K. Binks, Buckley, Garner, Rawf and M. Saunders Chair: tbc Vice Chair: tbc	1 Reserve Cllr. Parsons
Neighbourhood Planning Sub-Committee Chair & Vice Chair Planning ex officio	3 Members + 2 ex officio. Ex officio: tbc Cllrs. B. Bayford, Binks, P. Moore and D. Saunders Chair: Cllr. B. Bayford Vice Chair: Peter Lorenzo	1 Reserve Cllrs. Dexter
Bandstand Lease Working Party	4 members Cllrs. B. Bayford, R. Binks, W. Moore and M. Saunders	1 Reserve tbc
Town Forum Chair of F&GP to Chair Forum:	15 Members All Councillors	

Broadstairs & St Peter's Town Council Representatives to Other Bodies 2019 – 2020

Alan Squirrel Trust	1 Member (5-year term) Commencing 2.9.2018 Cllr. D. Saunders	
CT10 Parochial Charities	Four Trustees Commencing 3/9/2017 (5yr-term), Cllr. Dexter, Cllr. Matterface, Christine Chappell and Jeff Kirkpatrick	
District Parish Forum	Mayor + Town Clerk Cllr. Moore	Reserve Deputy Mayor Cllr. Dexter
Friends of Mockett's Wood	1 Member Cllr. Savage	
St Peter's Memorial Hall	Town Mayor Cllr. Moore	Reserve Deputy Mayor Cllr. Dexter
Thanet Area Committee –Kent Association of Local Councils (TAC)	1 Member + Town Clerk Cllr. Moore	Reserve Deputy Mayor Cllr. Dexter
Town Forum	Chaired by the Chairman of F & GP Cllr. Binks	

	All Councillors are members. Representatives of non-Council organisations	
Twinning Association	Town Mayor as Joint Hon. President & 1 Member Cllr. Moore Cllr. Dexter	

25 COUNCILLOR GIFTS AND HOSPITALITY REGISTER*

RESOLVED to recommend to Council the attached Councillor Gifts and Hospitality Register that has been produced to support and provide clarification to the Councillor Code of Conduct 2012. Proposed Cllr R Binks, seconded Cllr P Moore, agreed.

26 APPOINTMENT OF TREE WARDEN

RESOLVED to appoint Karen McKenzie as the Tree Warden for Broadstairs and St. Peter's. Proposed Cllr B Bayford, seconded Cllr Garner, agreed.

27 DISPOSAL AND/OR STORAGE OF ASSETS

RESOLVED that the Council can dispose of assets as per the list below via auction, with the exception of the bronze bust of Sir Edward Heath, which should be retained.

Proposed Cllr J Bayford, seconded Cllr M Saunders, agreed.

PIERREMENT HALL – INVENTORY					
	DESCRIPTION	QUANTITY	RETAIN	AUCTION	DISPOSE
COUNCIL CHAMBER					
Comment					
	Long Tri-legged Table	1		X	
These match	Long Rectangular Tables	2	X		
“	Long Rectangular Table	1		X	
	Dais	1		X	
Suggest Mayor's Parlour	Rounded chairs on dais	2	X		
	Studded chairs	8		X	
Match those on dais	High-backed rounded chairs	9		X	
Back of chamber	High back square chairs	4		X	
	Small table	1		X	
1930s?	Ceiling Lights	5	X		
DICKENS ROOM					
Basement					
	Wardrobe cabinet	1		X	

Restore/potential Mayor's desk	Desk with 8 drawers	1	X		
	3 legged wall table	1	X		
	Modern desk	1			X
	Modern desk and tables	2			X
Empty top	Dais	1			X
	Modern table chairs				X
For archives	Filing Cabinets		X		
ROOM BY STAIRS					
Basement					
	Deeds Box	1	X		
	Filing Cabinets	6		X	
Refit to make 1 good chair	Leather chairs	2		X	X
MAYOR'S PARLOUR					
No decision	High back square chairs	2+1 carver			
Possibly replaced?	Desk				
No decision	Sideboard				
	Leather chairs	2+1 carver		X	
-	Bust of Ted Heath	-	-	X	-
ENTRANCE					
	Gateleg Table	1		X	
	Lectern	1	X		
	Leather top table	1	X		
	Modern filing cabinet	1	X		
All wall furniture throughout to be retained					

28 ANNUAL TRANSPARENCY STATEMENT

RESOLVED to approve the Annual Transparency Statement for the year ending 31st March 2019 and publish on the website. Proposed Cllr P Moore, seconded Cllr Rawf, agreed

29 PROPOSED FORWARD AGENDA ITEMS

Next Proposed Meeting Date: 22nd July 2019, 7pm.

- St. Peter's Christmas Lights
- Toilet Survey results
- Operation London Bridge
- Member to assist with staff appraisals
- The Sir Edward Heath bronze bust.

Deputy Town Clerk

Meeting closed at 8:20p.m.

Meeting was recorded: ~~yes~~/no
Members of the public were present: ~~yes~~/no
Members of the press were present: ~~yes~~/no