



## **COUNCIL MINUTES**

**Monday 24th September 2018**

Present: Cllrs J. Bayford, Binks, Buckley, Dexter, Hayton, Moore, Parsons, D. Saunders, M. Saunders and Savage.

**188 APOLOGIES FOR ABSENCE**

Cllrs B. Bayford, Leys, Matterface and Shaw

**189 DECLARATIONS OF INTEREST**

None

**190 MINUTES**

RESOLVED to APPROVE and Chairman to SIGN the minutes of the Council meeting of Monday 23<sup>rd</sup> July 2018.

Proposed Cllr. Cllr M. Saunders, seconded: Cllr. R. Binks, agreed

**191 COMMITTEE MINUTES**

RESOLVED to receive the minutes of the following committees:

Finance and General Purposes Committee 23<sup>rd</sup> July 2018 (confirmed)

Planning Committee 30<sup>th</sup> July 2018 (confirmed), 3<sup>rd</sup> September 2018 (unconfirmed)

Community Assets Committee 2<sup>nd</sup> August 2018 (confirmed), 31<sup>st</sup> August 2018 (unconfirmed)

**192 QUESTIONS**

No report

**193 COMMUNICATIONS**

No report

**194 STANDING ORDERS**

Ref Min: 182

RESOLVED to approve the Standing Orders discussed and agreed at the preceding F&GP meeting.

**195 FINANCIAL REGULATIONS**

Ref Min: 183

RESOLVED to approve the Financial Regulations discussed and agreed at the preceding F&GP meeting.

**196 COUNCILLOR RESIGNATION**

DISCUSSED it was discussed that Cllr Taylor-Smith had resigned from her role as Viking Ward Councillor in August. In accordance with the duties of the Council, Electoral Services had been informed at Thanet District Council and notice had been posted on all Town Council notice boards and on the Town Council website. The deadline for parishioners to

request a by-election was the 26<sup>th</sup> September 2018. If no by-election was to be called then the Town Council could immediately start the process of co-option.

RESOLVED to adopt the attached Co-Option policy to be used if required for a co-option. Proposed Cllr Binks, seconded Cllr D. Saunders, agreed.

**197 PIERREMONT HALL ROOF**

DISCUSSED that in accordance with the financial regulations and standing orders a formal tender for the replacement roof at Pierremont Hall had been undertaken, public notices had been placed in the local newspaper and newsletter and an advert had been placed on the contract finder website. The tender process was undertaken between the 31<sup>st</sup> August and 14<sup>th</sup> September 2018, no tenders were received.

Subsequently, the Project Manager had approached three roofing firms to obtain quotes. One firm had failed to formally quote, the two remaining firms were:

Alan Ball roofing, Dover: £67,875 inclusive of vat but excludes scaffolding, quoted at £19800 +VAT

John Couzens Roofing, Broadstairs: £71,550 inclusive of vat and scaffolding

Quotes were comparative quotes for a replacement roof in slate, with zinc flashings. The roof would be a lead-free roof.

Proposed that the contract to replace the roof at Pierremont Hall be awarded to John Couzens Roofing, Broadstairs- Proposed Cllr Binks, seconded Cllr Buckley, agreed  
RESOLVED

**198 NEIGHBOURHOOD DEVELOPMENT PLAN SUBMISSION**

RESOLVED to delegate authority to the Planning Committee to approve the submission of the Neighbourhood Development Plan (Regulation 16) to Thanet District Council.

Proposed Cllr M. Saunders, seconded Cllr R. Binks, agreed

**199 FORWARD AGENDA ITEMS AND DATE OF NEXT MEETING**

Potential date for an extraordinary meeting to undertake the potential co-option and to decide the contractor for the demolition of Park Hall and the Community Hall to be the 15<sup>th</sup> October 7pm. After the Asset and Budget Review sub-committee.

Town Clerk  
Meeting closed at 20:01p.m.

Meeting was recorded: ~~yes~~/no  
Members of the public were present: ~~yes~~/no  
Members of the press were present: ~~yes~~/no