



BROADSTAIRS & ST. PETER'S
TOWN COUNCIL

FINANCE AND GENERAL PURPOSES COMMITTEE MINUTES

Monday 23rd JULY 2018

Present: Cllrs. R. Bayford, J. Bayford, Binks, Buckley, Dexter, Leys, Matterface, Moore, D. Saunders, M. Saunders, Savage.

Minutes marked * require a resolution from the Town Council

111 APOLOGIES FOR ABSENCE

Cllrs Parsons, Shaw, Taylor-Smith

112 DECLARATIONS OF INTEREST

None

113 MINUTES OF FINANCE AND GENERAL PURPOSES COMMITTEE

RESOLVED to APPROVE and Chairman to SIGN the minutes of the Finance and General Purposes Committee meeting of Monday 4th June 2018.

Proposed Cllr. Dexter, seconded: Cllr. Moore, agreed

Town Clerk to chase-up with TDC regarding the Asset of Community Value Application for the Old Boat House, deadline 16th July 2018 and no response received.

114 MINUTES OF SUB-COMMITTEES AND WORKING PARTIES

RESOLVED to receive the minutes of the following sub-committees:

Community Buildings & Assets Sub-Committee, 21st June 2018 (unconfirmed)

Staff Management Sub-Committee, 25th June 2018 (unconfirmed)

Leisure and Tourism Sub-Committee, 16th July 2018 (unconfirmed)

115 CHAIRMANS REPORT

No report

116 CORRESPONDENCE AND CONSULTATION REPNSES

DISCUSSED Town Clerk provided the following news items to the committee:

-Planning permission had now been granted for the Community Hall removal.

-Victoria Suchak from the Youth Cafe will be using her own Norman Road allotment for a project with school aged children over the school holidays, the other allotment holders had been notified.

-Charlotte Kent a 1st year architect student will be undertaking a survey of locally listed buildings over the summer months. She will be paid £16 per survey.

117 FINANCIAL MATTERS AND ACCOUNTS FOR PAYMENT

DISCUSSED that the financial reports were now in a new format, which arranged all financial transactions by date. The new reports were created directly out of the AdvantEdge software, so there was less chance of human imputing error.

RESOLVED to approve the periodic financial report 273 deferred from the 4th June 2018 meeting.

RESOLVED to approve the periodic financial report 274

118 UPDATE ON 56 BUS

DISCUSSED that a community meeting has been set up to discuss the future of the bus. The meeting will be held in the Queens Road Baptist Church on the 30th August 2:30pm, with Mike Whiting, KCC Cabinet member for transport.

119 COMMUNITY ASSETS COMMITTEE*

RESOLVED that the Community Buildings and Assets sub-committee, become a full Committee, which reports to Council, new committee to called Community Assets Committee. Proposed Cllr Bayford, seconded Cllr Saunders.

RESOLVED the committee membership to include 5 Councillors, for the 2018-19 Civic Year, the membership to be: Cllr Binks, Cllr Bayford, Cllr D. Saunders, Cllr Dexter, Cllr Moore and two reserves, Cllr M. Saunders and Cllr J. Bayford.

The terms of reference for the committee to be as attached

120 FUTURE OF THE JCB AND TOWN FORUM

RESOLVED that the JCB meeting be formally dissolved and its membership be invited to the Town Forum, this will ensure that any issues raised will be in an open and transparent forum with all community groups in attendance.

RESOLVED that the Town Forum meetings will reduce to two meetings a year to be held in Spring and Autumn. The Town Forum will have an Agenda, which will include: community group reports, discussion/ideas and AOB. The 'summons' to the Town Forum will change to an 'invitation' to the Town Forum.

DISCUSSED that the Town Clerk circulate the existing Terms of Reference for the Town Forum with Town Councillors, these may need updating to include the above suggestions for the Forum.

121 PIERREMONT HALL ROOF*

DISCUSSED that the roof at Pierremont Hall had started leaking on the rear elevation and that a survey had revealed it had a number of broken tiles, missing lead and a mix of manmade and slate tiles. The survey recommended that the whole roof be replaced.

DISCUSSED the Town Clerk had submitted a listed building application requesting that the roof is replaced with manmade slate and Ubiflex, a lead look a like replacement.

RESOLVED that the decision regarding the roof be taken by the newly formed Community Buildings and Assets sub-committee. The F&GP committee provided a clear steer that the roof should be replaced and there was a preference to use lookalike slates and ubiflex material to prevent future thefts of roof material.

DISCUSSED that the Community Buildings and Assets Committee discuss the role and function of the current project managers

122 RETORT HOUSE TENANCY*

DISCUSSED a commercial tenant had come forward as part of the Expressions of Interest Exercise. They were interested in having a lease on the small downstairs room and the upstairs space in Retort House.

RESOLVED that a commercial tenant can lease the small downstairs room and the upstairs space in Retort House. Proposed Cllr Bayford, seconded Cllr Saunders, agreed
The terms of the lease should be as follows:
7-year lease
6 months rent-free
£15,000 p.a. for 3 years with a rent review after that for the remaining period
RESOLVED that the Town Council commission Mr M.Rider solicitor to undertake the conveyancing work.

123 PARK HALL

RESOLVED that Park Hall be taken down as soon as possible, following the renewal of the 2008 listed building consent for demolition.

DISCUSSED a committee motion was proposed
'should the Park Hall site be safeguarded for future use as a community hall, through obtaining informal planning advice from TDC?'

Vote:

For: 4

Against: 6

Motion fails

124 TREES AT PIERREMONT PARK

DISCUSSED a survey from a local Tree surgeon was discussed. The works needed to undertake the cost was quoted as £3000 + VAT.

RESOLVED that the comparable quotes are obtained to undertake the work, to see if it is value for money.

RESOLVED that the Town Clerk commission the tree work if the costs are comparable.

125 STAFF MATTERS

Please refer to confidential minute 125

126 PROPOSED FORWARD AGENDA ITEMS

New Standing Orders

TukTuks

Toilets, to include operation, bandstand toilets above ground and subterranean.

Next meeting 24th September 2018

Town Clerk
Meeting closed at 8.44p.m.

Meeting was recorded: ~~yes~~/no
Members of the public were present: ~~yes~~/no
Members of the press were present: ~~yes~~/no