



Broadstairs & St Peter's Town Council

ALLOTMENTS AND LAND SUB-COMMITTEE MINUTES Monday 27th March 2023

Present: Cllrs J Bayford, R K Binks, D Saunders (Chair), M Saunders
Senior Administrative Officer: Julie Belsey

16. OPENNESS AND TRANSPARENCY

The Chairman reminded those present of the right to record, film or broadcast any meetings of the Council, committees and subcommittees is established following the Local Government Audit and Accountability Act 2014.

17. APOLOGIES FOR ABSENCE

There were no apologies received.

18. DECLARATIONS OF INTEREST

There were no declarations of interest.

19. MINUTES

RESOLVED to RECEIVE and APPROVE the minutes of the meeting held on Monday 24th October 2022. Proposed Cllr Bayford, seconded Cllr Binks, agreed.

20. MATTERS ARISING FROM THESE MINUTES NOT COVERED ELSEWHERE IN THE AGENDA

There were no matters arising.

21. NORMAN ROAD AND NASH GARDENS/PROSPECT ROAD ALLOTMENTS

i) The risk assessment carried out for the allotment sites was RECEIVED and APPROVED.

ii) The revisions for the allotment tenancy lease were RECEIVED and APPROVED. The Senior Administrative Officer informed the Committee that the lease agreement would be resent out each year along with the invoice for tenants to re-sign.

iii) There were no further recommendations required following the Senior Administrative Officer's report.

iv) Committee Members agreed to an allotments site visit on **Wednesday 12th April 2023 commencing at 9.30am at Norman Road Allotments.**

22. CULMER'S AMENITY LAND

i) The inspection details of Culmer's Amenity Land were RECEIVED and NOTED. The Senior Administrative Officer informed the Committee that all the benches had been repaired and revarnished by the Operations Officer since the inspection took place.

ii) The risk assessment carried out for Culmer's Amenity Land was RECEIVED and APPROVED.

iii) There were no further recommendations required following the Senior Administrative Officer's report.

23. MOCKETT'S WOOD

i) The inspection details of Mockett's Wood were RECEIVED and NOTED.

ii) The Committee AGREED and RECOMMENDED the removal of the tree arisings at Mockett's Wood following the felling of the dead trees. The Committee RECOMMENDED the quote received from Top Branch Tree Services - £1200 inc VAT.

iii) There were no further recommendations required following the Senior Administrative Officer's report.

24. PIERREMONT PARK GROUNDS

i) The Committee considered the quote received for the works at Pierremont Hall as a prevention of anti-social behaviour. It was AGREED and RECOMMENDED that the following areas of the quote should be undertaken:

- Plant a variety of woodland bulbs in the area beside the Music Room in Autumn 2023 to provide winter and spring interest - £365 + VAT
- Rockery – remove all large shrubs as necessary, retain any small ones which will add interest, prune these as required. Replant rockery and garden area surrounding it with a mixture of low growing drought tolerant low maintenance evergreen shrubs, grasses and herbaceous perennials to give year-round interest through foliage colour and flowering - £1535 + VAT
- Woodland Area – remove larger shrubs and replant with low growing evergreen shade and dry tolerant shrubs and ground cover - £495 + VAT

As the winter maintenance programme had cleared and reduced the growth by the Music Room substantially, the Committee felt that there was no need for further clearance in this area.

ii) The Committee AGREED and RECOMMENDED that the new planters at the front of Pierremont Hall should be planted for the winter and spring 2023/24, and this should continue for the duration of the Box Green Contract.

iii) Following the Senior Administrative Officer's report, Members asked that Box Green were informed that the hedging at the rear of the portico surrounding the grass area was due to be sprayed to prevent box blight.

25. FORWARD AGENDA ITEMS AND DATE OF NEXT MEETING

Date of next meeting: TBC October 2023

Agenda Items to include Open Allotment Tenants Meeting.

Meeting Closed at 7.30pm
Senior Administrative Officer