



Broadstairs & St Peter's Town Council

ALLOTMENTS AND LAND SUB-COMMITTEE MINUTES

Monday 19th October 2020

Present:

Cllrs. J. Bayford, R. K. Binks, P. Moore and M. Saunders (Substitute)

Ex-Officio: D. Saunders

Deputy Town Clerk: Christine Chappell

**Minutes marked * require
a resolution from the Finance and General Purposes Committee**

234 ALLOTMENT HOLDERS' OPEN MEETING

No tenants attended virtually via the Microsoft Teams software.

One item of email correspondence was discussed regarding a site representative at Nash Gardens/Prospect Road and the clearance of an overgrown plot.

AGREED that the Deputy Town Clerk would respond that a site representative would be helpful in advising the Council of any issues/concerns as they arise. Tenants will be contacted to ask for their nominations. The clearance of the overgrown plot is in hand with a contractor having been selected and a date for the works expected shortly.

235 ELECTION OF CHAIRMAN

RESOLVED that Cllr. P. Moore be elected as Chairman of the Committee, Proposed Cllr. J. Bayford, seconded Cllr. D. Saunders, agreed and that Cllr. D. Saunders be elected as Vice Chairman of the Committee Proposed Cllr. M. Saunders, seconded Cllr. R. K. Binks, agreed.

236 APOLOGIES FOR ABSENCE

Cllrs. R. Binks and Garner.

237 DECLARATIONS OF INTEREST

None declared.

238 MINUTES

RESOLVED to receive and approve the minutes of the meeting of 28th October 2019. Proposed Cllr. J. Bayford, seconded Cllr. M. Saunders, agreed.

239 NORMAN ROAD AND NASH GARDENS/PROSPECT ROAD ALLOTMENTS

NOTED the update from the Deputy Town Clerk.

-The majority of plots are well worked, but the Covid-19 pandemic had seen some plots affected by the need for the tenant to isolate and then making a decision not to renew their tenancies from 1st October 2020.

-Formal site visits have not been undertaken due to the Covid-19 pandemic, but informal contact has been made to tenants not working plots to check on their welfare and see if any assistance was required.

-Renewal invoices have been sent out and any outstanding ones would be chased up after the October bank reconciliation.

There are now vacancies at both sites that will be offered to those on the extensive waiting lists. There are currently 46 waiting at Norman Road and 47 waiting at Prospect Road/Nash Gardens with the person at the top having put their names down in September 2017.

-Norman Road continues to have issues with the security fence being climbed over and produce stolen. The signs on the fence will be renewed and the suitability of solar powered security lights investigated.

Skips/rubbish removals are planned for Spring and Autumn 2021, depending on Covid-19 restrictions/guidelines in place at the time.

DISCUSSED the allotment waiting lists and whether they should be re-opened to CT10 residents.

RESOLVED that due to the numbers waiting and the length of time to reach the top, due to the slow turnover, the lists would remain closed.

DISCUSSED the request from a CT10 resident for dedicated home educators' plot at Norman Road.

RESOLVED that this request was not granted due to the current length of the closed waiting lists.

No recommendations to the Finance and General Purposes Committee required.

240 CULMER'S AMENITY LAND

NOTED the update from the Deputy Town Clerk.

-Fencing and bollards installed on the boundary with the new Alexandra Road development.

-Hedge planting scheme to screen the land from the development will be undertaken in the next few weeks.

-A comprehensive health and safety tree inspection has been undertaken. The reports will be shared with the Committee and any remedial works undertaken as appropriate.

-A resident in The Pathway has raised concerns about the tree boundary on the land creeping into The Pathway making it even narrower to park.

ACTION: Deputy Town Clerk to visit site again once gas works have been completed to view boundary. CT10 Charities to be contacted to see if they have any information/maps that clearly define the boundary. If The Pathway is adopted, Kent County Council to be contacted to establish if they have a map clearly identifying the boundary. Deputy Town Clerk to report back to the Committee by email.

No recommendations to the Finance and General Purposes Committee required.

241 MOCKETT'S WOOD

NOTED the update from the Deputy Town Clerk.

-The volunteer group Friends of Mockett's Wood continue to work hard to preserve the Wood for the enjoyment of residents and visitors. They are still experiencing issues with small fires, rubbish and camps and continue to report issues to local agencies, including TDC Community Safety Partnership, PCSO's and Councillors:

ACTION: Cllr. P. Moore to source fire posters and distribute to the volunteers and advise contact details for Officers in Margate station for future requests.

-The annual health and safety tree inspection has been undertaken. The reports will be shared with the Committee and the Friends of Mockett's Wood and any remedial works undertaken as appropriate.

-Following a volunteer being subjected to verbal abuse in the Woods and on their personal phone, a new contact email address has been set up for the Volunteers: mockettswood@broadstairs.gov.uk. This will be administered by the volunteers as they have all the information about meet ups and activities taking place.

No recommendations to the Finance and General Purposes Committee required.

242 DEFIBRILLATOR

NOTED the update from the Deputy Town Clerk.

-Devices located on the Jetty and in Chandos Square continue to be checked regularly by a volunteer who send reports to the Community Heartbeat Trust.

-The installation of the Pierremont Hall defibrillator, which overlooks Pierremont Park has been completed. It needs to be registered with the Community Heartbeat Trust and the ambulance service to become ready for use in an emergency.

-The adoption of the Reading Street phonebox was not progressed as it is located on private land.

No recommendations to the Finance and General Purposes Committee required.

243 PIERREMONT PARK GROUNDS

NOTED the update from the Deputy Town Clerk.

-The grounds maintenance continued to be undertaken despite the lockdown due to the Covid-19 pandemic.

-The new herbaceous shrubs planted in the beds are maturing and additional planting of shrubs and bulbs will be undertaken shortly.

-A comprehensive health and safety tree inspection has been undertaken. The reports will be shared with the Committee and any remedial works undertaken as appropriate.

DISCUSSED that with the Phase II building works now completed, the grass and beds in the centre opposite the entrance to Pierremont Hall need to be enhanced.

ACTION: Deputy Town Clerk to discuss the grass maintenance and appearance of the beds with the current contractor.

ACTION: Deputy Town Clerk to arrange a walk round the building grounds with the Committee Members and the contractor to review the planting and maintenance in Spring 2021, if Covid-19 restrictions and guidelines allow.

DISCUSSED that anti-social behavior in the parking area, where the motorcycle and Town Council bays and electric charging point bay are located, has been reported to Councillors.

ACTION: Deputy Town Clerk to check if security lights are working in that area, if the current CCTV cameras cover the area and that the issue is reported to the security company so that patrols can be increased and appropriate action taken if an offence is witnessed.

NOTED that the bus shelter on the border with the High Street has been subject to graffiti, however it is not owned by the Town Council.

ACTION: Cllr. P. Moore to follow up with Stagecoach and Thanet District Council.

No recommendations to the Finance and General Purposes Committee required.

244 FUTURE MAINTENANCE ARRANGEMENTS FOR TOWN COUNCIL OWNED LAND*

DISCUSSED that the current Grounds Maintenance contract expires on the 31st March 2021. Options:

-Undertake a tender process to select a contractor for another fixed term contract beginning on the 1st April 2021.

-Extend the current contract for a year until 31st March 2022. The contractor has expressed an interest in continuing to provide the current service and advised details of the costs.

RESOLVED to recommend to the Finance and General Purposes Committee that the maintenance arrangements for Town Council owned land are extended until the 31st

March 2022 with the current contractor at the costs quoted. Proposed; Cllr. J. Bayford, seconded Cllr. D. Saunders, agreed.

245 FORWARD AGENDA ITEMS AND ANY OTHER BUSINESS

Review of the closure of the allotment waiting list.

NOTED:

-The fencing has been installed around the grassed area at the rear of Pierremont Hall.

-Some tree works have been undertaken near the War Memorial. The health and safety tree inspection report may highlight that additional work is required.

Next Meeting Date: T.B.C. in Spring 2021, if required.

Deputy Town Clerk
Meeting closed at 7:43p.m.