



Broadstairs & St Peter's Town Council

14 November 2023

To: Members of the Community Assets Committee:
Cllrs. J Bright, K Bright, M Garner, C Kemp, C Leys, A Munns, J Nicholls, G Rusiecki

Notice is given of a meeting of the **Community Assets Committee**
on **Monday 20 November 2023 at 6pm in the Council Chamber, Pierremont Hall**

Kirsty Holroyd
Town Clerk

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

To receive declarations of interest in accordance with the Code of Conduct.

3. MINUTES

To receive and approve the minutes of the meeting held on Monday 18 September 2023.

4. MATTERS ARISING NOT COVERED ELSEWHERE ON THE AGENDA

5. PIERREMONT HALL

- i) To receive and consider a report from the Facilities Manager including a quote to strengthen the bannister in Pierremont Hall.
- ii) To receive and consider the risk assessment
- iii) To receive information about Business Stream and Southern Water

6. FIRE RISK ASSESSMENTS

To receive the reports and note the advice and recommendations given.

- i) Pierremont Hall
- ii) Music Room
- iii)** The Cottage
- iv) Retort House

7. PROBE SECURITY

- i) To receive information about the security of Pierremont Hall and Retort House
- ii) To receive a draft Service Level Agreement and consider whether it is fit for purpose.

- iii) To receive information about seasonal beach patrols.

8. TOWN HERITAGE

To receive a list of items which do not belong to the Town Council and consider where to store or display them.

9. VIKING SUITE PROGRESS

- i) To receive an update on the lease from the Facilities Manager
- ii) To consider the tenant's request for a tenancy at will.
- ii) To consider the sale of the Council's furnishings prior to the tenant taking occupancy

10. MUSIC ROOM PROGRESS

- i) To receive an update from the proposed new tenant
- ii) To discuss potential other uses.

11. VICTORIA GARDENS

- i) To receive a copy of the draft licence and site plan from TDC
- ii) To consider some additional clauses and discuss any amendments.
- iii) To discuss next steps.

12. PIERREMONT HALL & RETORT HOUSE: COMMERCIAL & COMMUNITY USE

- i) To receive the spreadsheet detailing unpaid Council use.
- ii) To receive a report from the Events and Bookings Manager
- iii) To receive and approve the annual maintenance schedules 2024-25
- iv) To receive information about the electricity supply at Retort House

13. COUNCIL VAN

To receive information about the Council's van and consider its replacement with an electric model.

The following business is to be undertaken in accordance with the provisions of standing orders 3d, with a resolution made to exclude the public due to the confidential nature of the business.

14. TENANTS' ISSUES

To receive any important information from the Town Clerk

Members of the public may re-enter the meeting

15. DATE OF NEXT MEETING - Monday 22 January 2024 at 7pm in the Council Chamber, Pierremont Hall