

## **FINANCE AND GENERAL PURPOSES COMMITTEE MEETING MINUTES**

**Monday 8<sup>th</sup> MAY 2017**

Present: Cllr. D Saunders (Chair).  
Cllrs. R. Bayford, J. Bayford, Binks, Dexter, Hayton, Matterface,  
Moore, M. Saunders, Savage, Shaw and Taylor-Smith.  
Administrator: Christine Chappell.

**Minutes marked \* require a resolution from the Town Council**

**397 APOLOGIES FOR ABSENCE**

Cllrs. Buckley and Leys.

**398 DECLARATIONS OF INTEREST**

None declared.

**399 MINUTES**

RESOLVED to APPROVE and Chairman to SIGN the minutes of the Finance and General Purposes Committee meeting of Monday 27<sup>th</sup> March 2017.

Proposed: Cllr. M. Saunders; Seconded: Cllr. Taylor-Smith.

**400 MINUTES OF SUB-COMMITTEES AND WORKING PARTIES**

None to receive.

**401 ASSET REGISTER**

RESOLVED to agree the items on the Asset Register as at 31<sup>st</sup> March 2017 for Audit purposes.

Proposed: Cllr. D. Saunders; Seconded: Cllr. Binks.

NOTED that the Asset Register will need to be updated during the coming year.

**402\* NAME CHANGE OF SUB-COMMITTEE**

RESOLVED to change the name of the "Community Centre and Pierremont Park / Buildings Sub-Committee" to "Community Buildings and Assets Sub-Committee."

Proposed: Cllr. Binks; Seconded: Cllr. Taylor-Smith.

**403 ARCHITECTURAL HERITAGE FUND (AHF) GRANT**

RESOLVED to confirm that the Town Clerk can apply for an AHF grant, for up to £5000, to cover the 10 commissioned days of Project Manager Fees for the Pierremont Hall and Retort House sites. Proposed; Cllr. R. Bayford; Seconded: Cllr. Binks.

**404\* EX-OFFICIO COMMITTEE MEETING RESPONSIBILITIES**

AGREED that the Town Clerk and Cllr. Binks will review all Committee and Sub-Committee structures in conjunction with current Standing Orders.

**405 ANNUAL COUNCIL MEETING PROCEDURE AND SCRIPT**

AGREED the speakers for the Annual Council Meeting.

NOTED that the draft script required some amendments and additions. AGREED that as the Town Clerk is currently on annual leave, Cllrs. Dexter, D. Saunders, Shaw, the Town

Sergeant, Dennis Taylor and Mayor's Secretary, Marian Cleverley meet as soon as possible to review the draft script in preparation for the final version to be circulated to all Councillors prior to the Annual Council Meeting on Monday 15<sup>th</sup> May.

**406\* CUPS AND AWARDS**

AGREED that the Millennium and Mayoress Cups should be awarded for the Civic Year 2016-2017.

RESOLVED that the nominees for these awards, which will be given at the Annual Council Meeting, are:

Millennium Cup – Mr Mark Strand

Mayoress Cup – Broadstairs Harbour and Seafront Group.

AGREED that the criteria for awarding the Millennium and Mayoress Cups be reviewed with consideration being given to inviting nominations from the public and the introduction of a new award of the Freedom of the Town.

NOTED that The Millennium Cup is presented to a person or persons who, in the opinion of the Town Council, has made a significant contribution to promoting Broadstairs and St. Peter's and/or the well-being of the local community.

And The Mayoress Cup is presented to an organisation or group who, in the opinion of the Town Council, has made a significant contribution to promoting Broadstairs and St. Peter's and /or the well-being of the local community.

**407 PROPOSED FORWARD AGENDA ITEMS**

NOTED that the next Meeting date is Monday 5<sup>th</sup> June. NOTED that Cllrs. R. Bayford, J. Bayford, Moore and Shaw gave their apologies in advance of the issuing of the agenda.

Review of all Committee and Sub-Committee structures in conjunction with current Standing Orders.

Review of criteria for awarding the Millennium and Mayoress Cups and introduction of possible new awards and certificates.

Administrator  
Meeting closed at 6.45p.m.

Meeting was recorded: ~~yes~~/no  
Members of the public were present: ~~yes~~/no  
Members of the press were present: ~~yes~~/no