

## **NEIGHBOURHOOD PLAN SUB-COMMITTEE MINUTES**

**Thursday 25<sup>th</sup> March 2021**

Present: Cllrs, B Bayford, J Bayford, R Binks, D. Saunders, community members, Peter Lorenzo, Sue Wall, Laura Scotney.

Kirsty Holroyd Town Clerk (TC)

Danielle Dunn (DD)- Goldstone Town Planning (Clerk for the meeting)

### **488. APOLOGIES FOR ABSENCE**

Cllr P Moore was absent.  
Robert Holden

### **489. DECLARATIONS OF INTEREST**

None

### **490. MINUTES**

RESOLVED to RECEIVE and APPROVE by signing the minutes of the meeting of the 25<sup>th</sup> February 2021. Proposed Cllr D Saunders, seconded Peter Lorenzo, agreed

### **491. COMMUNITY SURVEY**

DISCUSSED that the TC and DD had a meeting with Breakthrough Communications (BC) on the 19<sup>th</sup> March 2021. As of that date 286 surveys had been completed, with approximately 10-15 surveys being completed online daily. This was described as a high online completion rate compared with other areas. BC was hoping to get approximately 600 surveys in total. However, the current response rate was currently skewed, as expected, with a higher number of surveys being completed by the older demographic. Completion of surveys by 20-30 year olds was identified as particularly low.

To boost completion targets to hard-to-reach groups the survey had been circulated to schools and EKC for circulation in their online newsletters, the TC was liaising with the library for hardcopy surveys, more targeted Facebook ads would be undertaken, and the survey would be pinned to the top of the Facebook page. Former councillor, Charlie Leys, was also going to do a direct address on social media to promote the survey to this age group, as someone of a similar age and someone with a keen interest in Broadstairs.

The 19<sup>th</sup> April 2021, Town Forum day, had been chosen by the TC, BC and DD as the cut-off day for completion of surveys. This would enable one week when the country wasn't in lockdown to target hardcopy surveys. It was hoped that a socially-distanced leaflet distribution event on the Portico of Pierremont Hall would be undertaken that week, date tbc.

### **492. DESIGN CODE WORK-AECOM**

DISCUSSED despite chasing, no update had been received from AECOM regarding their progress on the Design Code work.  
DEFERRED to the next meeting of the NP sub-committee.

**493. TREE STRATEGY\***

DISCUSSED that 24 responses had been received on the Tree Strategy, which was higher than expected and these had shown a clear positive response and enthusiasm to the promotion of trees in the Broadstairs and St. Peter's area. There were some responses that had stated the strategy was too long and wordy. The responses hadn't yet been circulated with the Tree Warden who had drafted the strategy.

DISCUSSED It was explained that the only way any of the recommendations in the strategy could be given 'weight' under legislation was for the recommendations to be included in the next edition of the Neighbourhood Plan. Therefore, the title needed further thought, it was likely that if it were a background document that it would only need agreeing at Planning Committee. If it were a full strategy it would need to be adopted by the Council. Tbc and discussed by a working party.

RECOMMENDATION to planning committee for the next steps on the Tree Strategy.

-Publish the responses to the consultation, minus personal data, on the Town Council website. Where appropriate some projects/proposals could be dealt with immediately by the KCC Councillor.

-Setup a working party to deal with the comments in more detail and update the plan where required. Also, to discuss the appropriate title and status of the document. Working party to include the Tree Warden, TC, Cllr B Bayford, Cllr R Binks and community member Sue Wall. DD to be included on an advisory capacity if required.

**494. LOCALITY FUNDING**

DISCUSSED that the end of grant form had been received by the Deputy TC. This needed to be returned to Locality by the end of the month setting out how much of the grant had been spent up to the 31<sup>st</sup> March 2021, any unspent grant money would need to be returned.

An invoice for the consultation work from BC and Goldstone Town Planning would be received by the end of the month so that this form could be completed, it was understood that all grant money would be spent by the end of the month and all tasks were either completed or ongoing.

**495. AOB AND FUTURE AGENDA ITEMS**

DISCUSSED the Referendum on the Neighbourhood Plan was discussed at length. It was explained to the sub-committee members that contact had been received from TDC, in the weeks prior, stating that the first edition of the Neighbourhood Plan would be going forward to referendum on the 6<sup>th</sup> May 2021 alongside the KCC elections. It was explained that the referendum would proceed unless the plan was withdrawn, it had only been delayed due to the

Covid restrictions and the Covid Act which prevented any elections being undertaken. A decision on whether to proceed with the election was undertaken at a full Council meeting on the 22<sup>nd</sup> March 2021 and it was agreed to proceed to referendum [Ref Min 465], thus ensuring that a NP plan would form part of the development plan for the area.

It was acknowledged that the work being undertaken on the second edition of the NP would continue. It was also confirmed that the referendum would be paid for by TDC and that there was no minimum attendance, just one more 'yes' vote was required to get the plan through the referendum and approved.

DISCUSSED How the referendum could be promoted to the community to ensure people know what they are voting for was discussed at length. The potential use of notice boards, social media and the Town Council Newsletter was identified, especially once we know what the voting form will look like.

ACTION TC and DD to liaise over how to market and advise the community on the Referendum.

DISCUSSED that Thanet District Council had launched today [25<sup>th</sup> March 2021] their new Call for Sites consultation. This is to invite promoters, developers community groups to put their sites forward for consideration and potential inclusion in the new District Local Plan. This would be reported at the next Planning Committee. All details regarding the call-for-sites are on the news section of the TDC website.

**496. DATE OF NEXT MEETING**

29<sup>th</sup> April 2021, 10am.

Meeting closed: 10:44am