

ANNUAL COUNCIL MEETING MINUTES

MONDAY 15th MAY 2017

Present: The Town Mayor, Cllr. Shaw. Cllrs. B Bayford, J Bayford, Binks, Buckley, Dexter, Hayton, Leys, Parsons, D Saunders, M Saunders, Savage, Taylor-Smith
Town Clerk: Danielle Dunn

1. PRAYERS

Prayers were read by the Mayors Chaplain, Rev. Dominic Fenton

2. APOLOGIES FOR ABSENCE

Cllr. J Matterface and Cllr P Moore

3. DECLARATIONS OF INTEREST

None

4. ELECTION OF TOWN MAYOR

RESOLVED to re-elect Cllr. Shaw as Town Mayor for the Council's civic year 2017 – 2018 Cllr. Shaw made a declaration of acceptance of office. Cllr Shaw named Mrs Frances Shaw as his appointed Mayoress.

Cllr Shaw was proposed by Cllr D Saunders and seconded by Cllr J Bayford

Motion unanimously carried

RESOLVED that the Council place on record its appreciation of the valued services rendered to the Town by Cllr. Shaw during his term of office as Town Mayor 2016 - 2017 and offer him a hearty vote of thanks for the able and impartial manner in which he discharged the duties of that office.

Proposed Cllr R Taylor-Smith, seconded Cllr R Binks

Motion unanimously carried.

Cllr Shaw presented personal gifts to Dennis Taylor, Town Sergeant, Marian Clevely, Mayors Secretary and Michael Bon (deputy sergeant) in acknowledgment of their help and support during the 2016-17 Mayoral year. He also thanked the staff from the Town Council Office, particularly Victoria Jenkins, Senior Administrator, Christine Chappell, Administrator for their hard work during the difficult year when the Town Clerk position as vacant. Cllr Shaw also welcomed the new Town Clerk into post.

5. ELECTION OF DEPUTY TOWN MAYOR

RESOLVED to elect Cllr. Leys as Deputy Town Mayor for the Council's civic year 2017 – 2018. Cllr. Leys made a declaration of acceptance of office. Cllr Leys named Miss Yvette Wood as his deputy consort for the year.

Cllr Leys was proposed by Cllr Savage and Seconded by Cllr J Bayford

Motion unanimously carried.

6. MINUTES

RESOLVED that the minutes of the Council meeting held on Monday 27th March 2017 be approved and signed by the Town Mayor.

RESOLVED that the Council receive the minutes of:

The Finance and General Purposes Committee held on 27th March 2017 (confirmed) and 8th May 2017 (unconfirmed)

The meeting of the Planning Committee held on the 3rd April 2017 (confirmed); and 8th May 2017 (unconfirmed).

Proposed Cllr R Taylor-Smith, seconded Cllr M Saunders

Motion unanimously carried

7. COMPLETION OF THE 2015-2016 ANNUAL RETURN AND ACCOUNTS

AGREE to receive the external Auditor's Certificate and Opinion for the year ending 31st March 2016.

Proposed Cllr Parsons, seconded Cllr Dexter

Motion unanimously carried

8. APPOINTMENTS OF COMMITTEES

RESOLVED to appoint two committees, as follows:

a) A Finance and General Purpose Committee, comprised of thirteen members plus the Mayor and Deputy Mayor to sit ex officio.

b) A Planning Committee, comprised of six members plus the Mayor and Deputy Mayor to sit ex officio.

Proposed Cllr D Saunders, seconded Cllr J Bayford

Motion unanimously carried

9. MAYOR'S ALLOWANCE

RESOLVED to approve the Mayor's allowance, in accordance with the agreed budget for the Council's civic year 2017 – 2018 and the Scheme for permitted spending.

Proposed Cllr Binks, seconded Cllr M Saunders

10. CHEQUE AND BACS SIGNATORIES

RESOLVED to appoint the following persons to be signatories for the Town Council's payroll and signatories for the cheques, BACS payments, standing orders and direct debits from the Town Council's Bank Accounts: The Mayor, The Deputy Mayor, The Chairman of the Finance and General Purposes Committee, The Vice-Chairman of the Finance and General Purposes Committee, and The Chairman of the Planning Committee.

Proposed Cllr Dexter, seconded Cllr Taylor-Smith

Motion unanimously carried

11. ANNUAL SUBSCRIPTIONS

RESOLVED to approve the Town Council's annual subscriptions to:

- Action with Communities in Rural Kent
- British Council for Conservation Volunteers
- County Playing Fields Association
- Guild of Mace-Bearers
- Kent Association of Local Councils (KALC)
- National Association of Local Councils (NALC)
- Society of Local Council Clerks (SLCC)

Proposed Cllr D Saunders, seconded Cllr Binks

Motion unanimously carried

12. CALENDAR OF MEETINGS

RESOLVED to approve the annual Calendar of Meetings for the civic year 2017–2018

Proposed Cllr J Bayford, seconded Cllr D Saunders

Motion unanimously carried

13. MAYORESS AND MILLENIUM CUP

RESOLVED to award the Mayoress Cup to the Broadstairs Harbour & Sea Front group and the Millennium Cup to Mr Mark Strand. Both cup recipients gave an acceptance speech.

Town Clerk
Meeting ended at 8.06 p.m.

Meeting was recorded: ~~yes~~/no
Members of the public were present: yes/~~no~~
Members of the press were present: ~~yes~~/no