

## **FINANCE & GENERAL PURPOSES COMMITTEE MINUTES**

**MONDAY 27<sup>th</sup> MARCH 2017**

Present: Cllr. D Saunders (Chair).  
Cllrs. R. Bayford, J. Bayford, Binks, Buckley, Dexter, Hayton, Leys, M.  
Saunders, Savage, Shaw and Taylor-Smith.  
Town Clerk, Danielle Dunn.

**Minutes marked \* require a resolution from the Town Council**

### **366 APOLOGIES FOR ABSENCE**

Cllr D. Parsons, Cllr J. Matterface, Cllr P. Moore

### **367 DECLARATIONS OF INTEREST**

None declared

### **368 MINUTES**

Following a question from Cllr. R. Dexter, the Town Clerk gave an update regarding the WI War Memorial poppy display, setting out that there would be a poppy walk in the small garden area to the rear of the War Memorial.

Cllr. R. Dexter identified that the Financial Paid Schedule had been numbered incorrectly in the minutes. Town Clerk agreed with this error, the minutes were amended to read no.264 and the change initialled by the Chairman.

RESOLVED to APPROVE and Chairman to SIGN the minutes of the Finance and General Purposes Committee meeting of Monday 23<sup>rd</sup> January 2017.

Proposed Cllr. M. Saunders; Seconded Cllr. R. Bayford

### **369 MINUTES OF SUB-COMMITTEES AND WORKING PARTIES**

RESOLVED to RECEIVE the minutes of the following meetings:

minutes of the Assets and Budget Review Sub-Committee meeting held on 2<sup>nd</sup> February 2017 (confirmed) and 16<sup>th</sup> February (unconfirmed).

minutes of the Community Centre and Pierremont Hall / Park buildings sub-committee held on 6<sup>th</sup> March 2017 (unconfirmed)

minutes of the Leisure and Tourism Sub-Committee Meeting held on 20<sup>th</sup> March 2017 (unconfirmed)

minutes of the Allotments and Land Sub-committee held on 20<sup>th</sup> March (unconfirmed)

### **370 CORRESPONDENCE and CONSULTATION RESPONSES**

The Chairman set out that the Town Council had submitted a response to the TDC draft Local Plan Preferred options report on the 16<sup>th</sup> March 2017.

The Council had drafted two press releases since the January 2017 F&GP meeting, one in response to the increase in the precept and one in response to the previous tenants of the kiosk who had committed benefit fraud. Both were reactive responses and only issued when a response was required.

Cllr. J. Savage set out that the constitution for the St. Peter's Memorial Hall had been re-written and was due to be voted in at the next AGM.

### **371 FINANCIAL MATTERS AND ACCOUNTS FOR PAYMENT**

Cllr. R. Taylor-Smith identified that there had been two large payments to SERCO, Town Clerk to speak to Victoria Jenkins about these payments and report back.

RESOLVED to AUTHORISE payment of accounts schedule no. 265.

RESOLVED that the Town Council should no longer allow businesses to advertise on their parish notice boards, but any spare board space should be used for town promotion and to display important and useful contact details for the Town. Ideas for the type of town promotion should be discussed at the next Leisure and Tourism Sub-committee.

### **372 SPRING FOOD FESTIVAL**

RESOLVED that the £2000 Grant for the Spring Food Festival be awarded as agreed by the December 12<sup>th</sup> 2016 Leisure and Tourism sub-committee. Proposed Cllr. R. Binks, Seconded Cllr. C. Leys, unanimous.

### **373 BLUE PLAQUES**

RESOLVED not to award Helen Bailey a blue plaque. Proposed Cllr. C. Leys, Seconded Cllr. R. Bayford, unanimous.

DISCUSSED that a new policy on how blue plaques are awarded should be put in place. Town Clerk to look into this as a future Agenda item

RESOLVED that the Town Council disengage from the 29<sup>th</sup> June 2017 Chariots of Fire blue plaque event, due to absence of detail about the event. Proposed Cllr. R. Bayford, Seconded Cllr. D. Saunders

### **374 TOWN COUNCIL WEBSITE**

RESOLVED that the current website be upgraded from the Vision ICT Version 4 software to the Version 6 software at a cost of £1375 + VAT, with existing hosting fees to remain the same. AGREED that the Town Clerk to lead on the design of the new site.

DISCUSSED that the upgrade to the Website was the first phase of a new Public Relations (PR) and social media policy which would be delivered over the next civic year. Town Clerk to circulate ideas for a PR policy at a future meeting.

### **375 DECORATIVE LIGHTING**

DISCUSSED Cllr. D. Saunders showed plans and ideas for a Viking Ship light display for the harbour arm, which had originally been discussed at the beginning of the millennium, it was agreed that these plans would be discussed further at a Leisure and Tourism sub-committee.

RESOLVED that decisions on decorative lighting should be undertaken by the Leisure and Tourism sub-committee, but should be an 'starred' agenda item, which would need ratifying by the Finance and General Purposes Committee.

Proposed Cllr. R. Binks, seconded Cllr. R. Dexter, AGREED by majority Cllr. R. Bayford abstained.

**376 WAR MEMORIAL BENCH AND TREE**

AGREED that the Town Council should wait until after the tree was in the ownership of the Town Council, so that advice can be obtained from an independent tree surgeon regarding the removal of the large lateral bough and overall pruning of the tree. Advice to include how the removal of this bough would affect the structural integrity of the tree and whether this would improve the bird mess situation. Proposed Cllr. D. Saunders.

AGREED that the memorial bench should remain in storage for the foreseeable future until a decision is made on the tree.

**377 FREQUENCY OF F&GP MEETING**

RESOLVED that the frequency of F&GP meetings for the next civic year should remain the same as current arrangements and no additional meetings be undertaken. Cllr. R. Bayford discussed that the decision-making process should be streamlined so that not all decisions should need to go to F&GP, it was AGREED that this could be looked into when looking at the ex-officio roles.

RESOLVED that the order of meetings for the next civic year be, F&GP first followed by Council, this will ensure that decisions can be ratified at the earliest opportunity. AGREED that the Mayor does not need to wear chains for the Council meeting to ensure the effective succession of the meetings.

RESOLVED that Prayers are no longer said at the beginning of Council meetings: Vote for the removal of Prayers: 7 For; 2 Against; 3 Abstain

**378 PROPOSED FORWARD AGENDA ITEMS**

Town Clerk to look at Council policies, what we have in place currently and if any new policies are needed.

Extra-ordinary meeting agreed for the 8<sup>th</sup> May 2017 to finalise preparation for the AGM, Annual Report and following the Internal Audit

Town Clerk  
Meeting closed at 8.42 p.m.

Meeting was recorded: ~~yes~~/no  
Members of the public were present: ~~yes~~/no  
Members of the press were present: ~~yes~~/no