

FINANCE & GENERAL PURPOSES COMMITTEE MINUTES

MONDAY 6th June 2016

Members Present:

Cllrs. B. Bayford, J. Bayford, Binks, Buckley, Dexter, Hayton, Leys, Matterface, D. Saunders, M. Saunders, Shaw, Taylor-Smith.

Administrator: Christine Chappell

**Minutes marked * require a resolution from the
Town Council**

26 ELECTION OF CHAIR and VICE-CHAIR OF THE COMMITTEE

RESOLVED unanimously to elect Cllr. D. Saunders to be Chairman of the committee for the Council's civic year 2016 – 2017.

RESOLVED unanimously to elect Cllr. Binks to be Vice-Chairman of the committee for the Council's civic year 2016 - 2017.

27 APOLOGIES FOR ABSENCE

Cllrs. Parsons and Savage.

Cllr. Moore gave apologies on the morning following the meeting.

28 DECLARATIONS OF INTEREST

Cllrs. Dexter and Matterface declared that they are Trustees of the CT10 Parochial Charities (Ref. Min. 36 of 2016-2017, below).

29 MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE

RESOLVED to APPROVE the minutes of the meeting held on Monday 25th April 2016 after they are amended to state that Cllr. Dexter was in attendance.

30 MINUTES OF SUB-COMMITTEES and WORKING PARTIES

None.

31 CHAIRMAN'S REPORT

There was no Chairman's report.

Cllr. Matterface reported on the grant-making activities of the CT10 Parochial Charities and advised that the next meeting of the Trustees is Thursday 28th July 2016.

32 CORRESPONDENCE and CONSULTATION RESPONSES

Cllr. Binks reported that the next Coastal Communities team meeting is on Tuesday 7th June in The Pavilion, Broadstairs. Attendance is by invitation only. On the agenda are improvements required and grant applications.

33 FINANCIAL MATTERS and ACCOUNTS FOR PAYMENT

RESOLVED to AUTHORISE payment of accounts schedule no. 260.

RECEIVED the oral report of the independent member reviewing the bank reconciliation and NOTED that they have requested additional information for transactions be provided for future checks.

NOTED that the Responsible Financial Officer had been requested to provide more information regarding the Serco Grounds Maintenance item.

RESOLVED by a majority that any unused event grants be put back into the general fund and used to reinforce other events.

34 COMMUNITY CENTRE TRUST

RECEIVED an oral update from Cllr. Binks.

NOTED that five members are now Trustees.

NOTED that the Chairman of the Trust will be calling a meeting shortly to complete the hand-over.

35 PIERREMONT SITE, RETORT HOUSE

RECEIVED an oral update from Cllr. Binks.

NOTED Thanet District Council are waiting for contact from the Town Council's solicitors.

NOTED that three firms of solicitors would be requested to provide a quotation to undertake the conveyancing. The draft request prepared by the Town Clerk to be used by Cllr. Binks.

36 CULMER'S LAND LEASE

RECEIVED an oral update from Cllr. D. Saunders.

NOTED that Cllr. D. Saunders will continue to advise the solicitors for the CT10 charity of the need for a 2metre pathway and continuous access on health and safety grounds during the proposed development on the Culmer's Amenity Land at the end of Alexandra Road.

37 DECORATIVE LIGHTING

Ref. Min. 417 of 2015-2016

RECEIVED an oral update on the last proposal and the budget from Cllrs. Binks and D. Saunders.

NOTED that this project needed to be progressed.

No press or public were present.

38 STAFF MATTERS

RESOLVED to appoint Christine Chappell as Planning Clerk.

RESOLVED to appoint Victoria Jenkins as signatory on the Town Mayor's Account.

39 FORWARD AGENDA ITEMS

A future meeting will review all committees and their structure.

A future meeting will consider and make recommendations for Busy Broadstairs 2017.

A Staff-Management Sub-Committee meeting will be called as soon as possible.

Administrator

Meeting closed at 8.05p.m.

Meeting was recorded: ~~yes~~/no

Members of the public were present: ~~yes~~/no

Members of the press were present: ~~yes~~/no