



Broadstairs & St Peter's Town Council

7 December 2022

To: Members of Broadstairs & St. Peter's Town Council.

You are summoned to a meeting of the **Council** to be held in Pierremont Hall on **Monday 12 December 2022 at 7pm.**

A handwritten signature in black ink that reads 'Kirsty Holroyd'.

*Kirsty Holroyd
Town Clerk*

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any requests for approval of absence

2. DECLARATIONS OF INTEREST

To receive from members of the Council and the presiding clerk declarations of interest in accordance with the Code of Conduct adopted by the Town Council on 16th July 2012.

3. MINUTES

To approve the minutes of the Council meeting held on Monday 14 November 2022.

4. MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE

5. QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF BROADSTAIRS AND ST PETER'S

i) To agree to suspend the meeting in accordance with Standing Orders 3e,3f, and 3g which permit a maximum of three members of the parish to address the council for a maximum of three minutes each.

ii) A Member may ask the Town Mayor or the Town Clerk any question concerning the business of the Council, provided 2 clear working days' notice of the question has been given to the person to whom it is addressed.

6. PLANNING COMMITTEE

i) To receive the draft minutes of the meeting held on Monday 5 December 2022 and consider any recommendations therein

ii) To approve the submission of the second edition of the Neighbourhood Development Plan (regulation 16) to TDC with the addition of the map of Callis Court Road showing 5 areas of high townscape value in Appendix 3 (previously omitted).

7. FINANCE AND GENERAL PURPOSES COMMITTEE

To receive the notes of the informal meeting held on Thursday 8 December 2022 and consider any matter arising.

8. COMMUNITY ASSETS COMMITTEE

To receive the draft minutes of the meeting held on Monday 21 November and consider any recommendations therein.

9. COMMUNICATIONS

i) To receive such communications as the Town Mayor may desire to lay before the Council.

ii) To receive such communications as the Town Clerk may desire to lay before the Council.

10. FINANCE

i) To receive and approve a report concerning payments for the period 15 November 2022 to 7 December 2022.

ii) To verbally receive information about works or services authorised between meetings

iii) To receive and approve a report concerning payments for the period 7 December 2022 to 12 December 2022 (to be presented at the meeting in order to be current)

iv) To receive notification of two further contracts entered into and consider adding them to the list of payments approved under Financial Regulation 5.6 and 6.6 as appropriate.

11. PIERREMONT HALL REGULAR CLEANING CONTRACT TENDER

To receive a report concerning the contract and make arrangements for evaluating the tenders and appointing a cleaner.

12. THE CORONATION OF KING CHARLES III

To consider establishing a working party to oversee and co-ordinate an event to mark the occasion as recommended by the Leisure and Tourism Sub-committee at the meeting of 28 November 2022. (min 14 iv)

13. THANET DISTRICT COUNCIL

To receive a verbal report from the Town Clerk on a meeting with TDC officers to discuss various projects at Viking Bay.

14. NALC AND SLCC CIVILITY AND RESPECT PLEDGE

i) To receive information concerning an Early Day Motion to support Civility and Respect

ii) To consider writing to the MP to request he sign the EDM (template letter attached)

The following business is to be undertaken in accordance with the provisions of standing orders 3d, with a resolution made to exclude the public due to the confidential nature of the business.

15. TENANTS' ISSUES

To receive an update from the Town Clerk

16. STAFF MANAGEMENT SUBCOMMITTEE

i) To receive the minutes of the meeting held on Friday 25 November 2022 and consider any recommendations therein.

ii) To receive and approve the Absence and Leave policy

Members of the public are permitted to re-enter the meeting

17. DATE OF NEXT MEETING

The next Council meeting will be held on Monday 16 January 2023 at 7pm in Pierremont Hall.