



Broadstairs & St Peter's Town Council

14 June 2023

To: Members of the Community Assets Committee:
Cllrs. J Bright, K Bright, M Garner, C Kemp, C Leys, A Munns, J Nicholls, G Rusiecki

Notice is given of a meeting of the **Community Assets Committee**
on **Monday 19 June 2023 at 6pm in the Council Chamber, Pierremont Hall**

Kirsty Holroyd
Town Clerk

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

To receive declarations of interest in accordance with the Code of Conduct.

3. TERMS OF REFERENCE

To receive a draft document and consider recommending it to Council

4. MINUTES

i) To receive and approve the minutes of the meeting held on Tuesday 28 March 2023.

ii) To receive and approve the minutes of the meeting held on Monday 22 May 2023.

5. MATTERS ARISING NOT COVERED ELSEWHERE ON THE AGENDA

6. PIERREMONT HALL

i) To receive a copy of the Facilities Manager's schedule for 2023

ii) To receive and consider two quotes to repair the lobby roof

iii) To receive and consider two quotes to install a car park barrier

7. PIERREMONT HALL - EVENTS

i) To receive a short presentation from the Events and Bookings Manager

ii) To receive a report on projected income for 2023

iii) To consider ways of increasing regular bookings

8. PIERREMONT HALL: PHASE 3

To receive an introduction to the project from the Facilities Manager

To receive a flow chart illustrating next steps

To consider the conversion of the basement of Pierremont Hall into usable space.

To consider how best to establish potential uses for the basement of Pierremont Hall

9. ISSUES IN ALBION STREET CAR PARK:

To receive a verbal update from the Town Clerk

10. RETORT HOUSE

- i) To receive a report on projected income for 2023-24
- ii) To consider how best to increase bookings at the venue
- iii) To receive and approve a quote to move the location of the heater switch.

11. ACQUISITION AND ONGOING MANAGEMENT OF GREEN SPACE

To start a discussion on how best to meet the Council's open spaces aspirations.

The following business is to be undertaken in accordance with the provisions of standing orders 3d, with a resolution made to exclude the public due to the confidential nature of the business.

12. TENANTS' ISSUES

To receive any important information from the Town Clerk

Members of the public may re-enter the meeting

13. DATE OF NEXT MEETING - Monday 17 July 2023 at 7pm in the Council Chamber, Pierremont Hall