

Approved at meeting

17 April 2023  
14 April 2023 (2022-2023)

Attach 6

**BROADSTAIRS & ST PETER'S TOWN COUNCIL  
PAYMENTS LIST**

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
1131	20/02/2023		Nat West Current Acco		bank charges	NATWEST	E	12.04		12.04
1132	01/03/2023		Nat West Current Acco		mobile phones	02	S	167.64	33.53	201.17
1133	10/03/2023		Nat West Current Acco		Fee	Barclaycard	L	5.49	0.27	5.76
1134	28/02/2023		Nat West Current Acco		Waste Services	Business Waste Co Uk	S	7.40	1.48	8.88
1135	20/02/2023		Nat West Current Acco		Waste Services	Business Waste Co Uk	S	212.39	42.48	254.87
1136	20/02/2023		Nat West Current Acco		Electricity	Drax	S	2,268.43	453.69	2,722.12
1137	13/03/2023		Nat West Current Acco		Fee	Take Payments Ltd	S	30.00	6.00	36.00
1138	20/02/2023		Unity Trust		expenses	Karen McKenzie - Tree Wardc	Z	43.20		43.20
1139	20/02/2023		Unity Trust		Supplies	Stcc	L	51.50	0.80	52.30
1140	20/02/2023		Unity Trust		office desk	Furniture At Work	S	257.00	51.40	308.40
1141	20/02/2023		Unity Trust		Licence	Kent County Council	Z	32.00		32.00
1142	20/02/2023		Unity Trust		printing	Sharp Printing Services	Z	71.58		71.58
1143	20/02/2023		Unity Trust		paper	VIKING DIRECT	S	27.35	5.47	32.82
1144	20/02/2023		Unity Trust		Works	Westgate Security & Electric	S	75.00	15.00	90.00
1145	20/02/2023		Unity Trust		Supplies	Screwfix	S	8.33	1.66	9.99
1146	20/02/2023		Unity Trust		Supplies	Screwfix	S	15.83	3.16	18.99
1147	20/02/2023		Unity Trust		Works	Top Branch Tree Services	S	250.00	50.00	300.00
1148	20/02/2023		Unity Trust		Supplies	Seton	S	156.39	31.28	187.67
1149	20/02/2023		Unity Trust		expenses	Broadstairs & St Peter's Towr	Z	12.98		12.98
1150	20/02/2023		Unity Trust		expenses - facilities	David Bassett	Z	12.50		12.50
1151	20/02/2023		Unity Trust		expenses	Abigail Barton	Z	19.94		19.94
1152	20/02/2023		Unity Trust		Works	Boxgreen Landscapes Ltd	S	787.50	157.50	945.00
1152	20/02/2023		Unity Trust		Works	Boxgreen Landscapes Ltd	S	401.25	20.25	421.50
1153	20/02/2023		Unity Trust		Cleaning	Total Cleaning Services	S	627.03	125.41	752.44
1154	20/02/2023		Unity Trust		Hire	The Laws Building Solutions	S	120.00	24.00	144.00
1155	20/02/2023		Unity Trust		Electricity	SSE Scottish Hydro	S	405.18	81.03	486.21
1157	27/02/2023		Nat West Current Acco		mobile phone insurance	Bastion Insurance	S	6.65	1.33	7.98
1158	02/03/2023		Unity Trust		Hire	Lawrence Container Hire Ltd	S	88.66	17.73	106.39
1159	02/03/2023		Unity Trust		Hire	Lawrence Container Hire Ltd	S	44.33	8.87	53.20
1160	28/02/2023		Nat West Current Acco		Telephone	Venture Telecoms Ltd	S	108.32	21.66	129.98
1161	28/02/2023		Nat West Current Acco		Telephone	Venture Telecoms Ltd	S	75.50	15.10	90.60
1162	28/02/2023		Nat West Current Acco		Telephone	Venture Telecoms Ltd	S	259.62	51.92	311.54

**BROADSTAIRS & ST PETER'S TOWN COUNCIL  
PAYMENTS LIST**

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
1163	02/03/2023		Unity Trust		Cleaning	Total Cleaning Services	S	737.68	147.54	885.22
1164	02/03/2023		Unity Trust		Water	Edgen's Water	S	58.80	11.76	70.56
1165	02/03/2023		Unity Trust		Works	R. Fisher Ltd	S	2,231.12	446.22	2,677.34
1166	02/03/2023		Unity Trust		Works	R. Fisher Ltd	Z	250.00		250.00
1167	02/03/2023		Unity Trust		supplies - facilities	Seton	S	21.49	4.30	25.79
1168	02/03/2023		Unity Trust		Training	Medi Aid (UK) Ltd	S	80.00	16.00	96.00
1169	02/03/2023		Unity Trust		Refreshments	The Old Bakehouse	Z	480.00		480.00
1170	02/03/2023		Unity Trust		Supplies	VIKING DIRECT	S	46.64	9.33	55.97
1171	02/03/2023		Unity Trust		Licence	Kent County Council	Z	2,200.00		2,200.00
1172	02/03/2023		Unity Trust		delivery costs	Kent County Council	S	27.30	5.46	32.76
1173	02/03/2023		Unity Trust		testing	Ashford Environmental Servis	S	242.50	48.50	291.00
1174	02/03/2023		Unity Trust		Works	Westgate Security & Electricz	S	3,188.54	637.71	3,826.25
1175	02/03/2023		Unity Trust		Works	E. Saunders Ltd	S	288.00	57.60	345.60
1176	02/03/2023		Unity Trust		Subscription	Sicc	Z	337.00		337.00
1177	02/03/2023		Unity Trust		Subscription	Sicc	Z	337.00		337.00
1178	02/03/2023		Unity Trust		Works	John Counzens Roofing Contn	S	895.00	179.00	1,074.00
1179	02/03/2023		Unity Trust		Signage	Premier Signs Ltd	S	772.50	154.50	927.00
1180	02/03/2023		Unity Trust		expenses - events	Shanade Ma	Z	11.35		11.35
1180	02/03/2023		Unity Trust		expenses - events	Shanade Ma	Z	7.75		7.75
1181	02/03/2023		Unity Trust		expenses	Julie Belsey	Z	24.35		24.35
1182	02/03/2023		Unity Trust		Fee	Safety & Management Solutit	S	150.00	30.00	180.00
1183	16/02/2023		Unity Trust		Corporate credit card	Lloyds commercial cards	S	83.90	16.78	100.68
1183	16/02/2023		Unity Trust		Corporate credit card	Lloyds commercial cards	S	2.50	0.50	3.00
1183	16/02/2023		Unity Trust		Corporate credit card	Lloyds commercial cards	S	41.62	8.32	49.94
1183	16/02/2023		Unity Trust		Corporate credit card	Lloyds commercial cards	S	71.39	14.28	85.67
1183	16/02/2023		Unity Trust		Corporate credit card	Lloyds commercial cards	S	234.47	46.90	281.37
1183	16/02/2023		Unity Trust		Corporate credit card	Lloyds commercial cards	S	34.54	6.91	41.45
1183	16/02/2023		Unity Trust		Corporate credit card	Lloyds commercial cards	S	107.60	21.52	129.12
1183	16/02/2023		Unity Trust		Corporate credit card	Lloyds commercial cards	S	9.96	1.99	11.95
1184	04/03/2023		Unity Trust		bank charges	Unity Bank	Z	50.85		50.85
1185	10/03/2023		Nat West Current Accr		Electricity	Drax	S	1,646.47	329.29	1,975.76
1186	10/03/2023		Unity Trust		printing	Sharp Printing Services	S	21.60	4.32	25.92
1187	10/03/2023		Unity Trust		Signage	Expression Signs	S	82.91	16.58	99.49
1188	10/03/2023		Unity Trust		Fee	Henderson Setterfield	S	3,993.71	798.74	4,792.45
1189	10/03/2023		Unity Trust		Service Charge	Henderson Setterfield	Z	4,323.25		4,323.25

**BROADSTAIRS & ST PETER'S TOWN COUNCIL  
PAYMENTS LIST**

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
1190	10/03/2023		Unity Trust		Service Charge	Henderson Setterfield	Z	3,355.01		3,355.01
1191	10/03/2023		Unity Trust		Service Charge	Henderson Setterfield	Z	9,042.96		9,042.96
1192	10/03/2023		Unity Trust		Service Charge	Henderson Setterfield	Z	2,492.40		2,492.40
1193	10/03/2023		Unity Trust		Service Charge	Henderson Setterfield	Z	2,128.85		2,128.85
1194	10/03/2023		Unity Trust		security	Probe Security	Z	710.00		710.00
1194	10/03/2023		Unity Trust		security	Probe Security	Z	210.00		210.00
1195	10/03/2023		Unity Trust		Photocopier Charges	KCS	S	127.50	25.50	153.00
1196	10/03/2023		Unity Trust		Grounds Maintenance	Boxgreen Landscapes Ltd	S	787.50	157.50	945.00
1196	10/03/2023		Unity Trust		Grounds Maintenance	Boxgreen Landscapes Ltd	S	101.25	20.25	121.50
1197	09/03/2023		Nat West Current Accr		Fee	Take Payments Ltd	S	12.50	2.50	15.00
1198	09/03/2023		Nat West Current Accr		Fee	Take Payments Ltd	S	10.00	2.00	12.00
1199	14/03/2023		Nat West Current Accr	also 1214	Waste Services	Business Waste Co Uk	S	203.50	40.70	244.20
1200	13/03/2023		Unity Trust		Fee	Canterbury Auction Galleries	S	250.00	50.00	300.00
1201	20/03/2023		Nat West Current Accr		bank charges	NATWEST	Z	12.41		12.41
1213	17/03/2023		Nat West Current Accr		nest p12	NEST	Z	1,194.50		1,194.50
1214	20/03/2023		Nat West Current Accr	also 1199	Waste Services	Business Waste Co Uk	S	22.20	4.44	26.64
1215	31/03/2023		Nat West Current Accr		Waste Services	Business Waste Co Uk	S	12.40	2.48	14.88
1216	20/03/2023		Nat West Current Accr		Telephone	Venture Telecoms Ltd	S	75.50	15.10	90.60
1217	20/03/2023		Nat West Current Accr		Telephone	Venture Telecoms Ltd	S	106.57	21.31	127.88
1218	20/03/2023		Nat West Current Accr		Telephone	Venture Telecoms Ltd	S	256.65	51.33	307.98
1219	20/03/2023		Unity Trust		toilet hire	Fourjays Ltd	S	370.00	74.00	444.00
1220	20/03/2023		Unity Trust		security	Westgate Security & Electricz	S	303.00	60.60	363.60
1221	20/03/2023		Unity Trust		Fee	Boys & Maughan	S	2,000.00	400.00	2,400.00
1222	20/03/2023		Unity Trust		business rates	Thanet District Council	Z	24.95		24.95
1223	20/03/2023		Unity Trust		business rates	Thanet District Council	Z	24.95		24.95
1224	20/03/2023		Unity Trust		business rates	Thanet District Council	Z	49.90		49.90
1225	20/03/2023		Unity Trust		business rates	Thanet District Council	Z	24.95		24.95
1226	20/03/2023		Unity Trust		auditor's fee	David Buckett	Z	529.70		529.70
1227	20/03/2023		Unity Trust		Supplies	Screwfix	S	33.33	6.66	39.99
1228	20/03/2023		Unity Trust		Training	KALC	S	40.00	8.00	48.00
1229	20/03/2023		Unity Trust		callout	E. Saunders Ltd	S	120.00	24.00	144.00
1230	20/03/2023		Unity Trust		desk - events	Furniture At Work	S	169.00	33.80	202.80
1231	20/03/2023		Unity Trust		Subscription	Broadstairs & St Peter's Town	S	119.90	23.98	143.88
1232	20/03/2023		Unity Trust		fee - payroll	Batchelor Coop Ltd	S	272.60	54.52	327.12
1233	20/03/2023		Unity Trust		Cleaning	Total Cleaning Services	S	737.68	147.54	885.22

## BROADSTAIRS & ST PETER'S TOWN COUNCIL PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
1234 YE Prepayments	28/03/2023		Nat West Current Accc		telephones	02	S	173.13	34.63	207.76
1235 Unplanned building works	20/03/2023		Unity Trust		Hire	Laws Building Solutions Ltd	S	120.00	24.00	144.00
1239 Bandstand entertainment	01/03/2023		Nat West Current Accc		Electricity	Edf	S	83.33	16.67	100.00
1240 Rates	28/03/2023		Unity Trust	Zero rated	business rates	Thanet District Council	Z			
1241 Receipts in advance 23-24	28/03/2023		Unity Trust	Zero rated	business rates	Thanet District Council	Z			
1242 YE Prepayments	28/03/2023		Unity Trust		business rates	Thanet District Council	Z	1,598.05		1,598.05
1243 YE Prepayments	28/03/2023		Unity Trust		business rates	Thanet District Council	Z	1,231.28		1,231.28
1244 YE Prepayments	28/03/2023		Unity Trust		business rates	Thanet District Council	Z	2,560.00		2,560.00
1245 Bandstand Kiosk	28/03/2023		Unity Trust		Works	Broadstairs Metal Craft	Z	120.00		120.00
1246 Professional Fees	28/03/2023		Unity Trust		Fee	PS Tax	Z	1,080.00		1,080.00
1247 Unplanned building works	28/03/2023		Unity Trust		Call out	On Tap Plumbing	S	52.00	10.40	62.40
1248 Bandstand Kiosk	28/03/2023		Unity Trust		printing	Sharp Printing Services	S	408.00	81.60	489.60
1249 YE Prepayments	28/03/2023		Unity Trust		Insurance	ZURICH MUNICIPAL	Z	6,324.70		6,324.70
1250 YE Prepayments	28/03/2023		Unity Trust		domain renewal	Vision Ict Ltd	S	65.00	13.00	78.00
1251 YE Prepayments	28/03/2023		Unity Trust		email hosting	Vision Ict Ltd	S	90.00	18.00	108.00
1252 YE Prepayments	28/03/2023		Unity Trust		hygiene services	Cathedral Leasing Ltd	S	1,351.92	270.38	1,622.30
1253 Events - Equipment	28/03/2023		Unity Trust		laundry	Star Laundry	Z	113.00		113.00
1254 Running Costs	24/03/2023		Unity Trust		expenses	victoria jenkins	Z	22.50		22.50
1255 Utilities	24/03/2023		Nat West Current Accc		Electricity	SSE Scottish Hydro	S	376.82	75.36	452.18
1256 Insurance & Audit	27/03/2023		Nat West Current Accc		Insurance	Bastion Insurance	S	6.65	1.33	7.98
1257 Culmers Amenity Land	27/03/2023		Nat West Current Accc		rent - culmers land	CT10 Parochial Charities	Z	1,741.90		1,741.90
1258 Running Costs	16/03/2023		Unity Trust		Corporate credit card	Lloyds commercial cards	Z	3.00		3.00
1258 Grounds maintenance sundry	16/03/2023		Unity Trust		Corporate credit card	Lloyds commercial cards	Z	32.46		32.46
1258 town maintenance	16/03/2023		Unity Trust		Corporate credit card	Lloyds commercial cards	Z	58.45		58.45
1258 Communal charge	16/03/2023		Unity Trust		Corporate credit card	Lloyds commercial cards	Z	64.56		64.56
1260 IT	29/03/2023		Nat West Current Accc		refund - overpayment	Vision Ict Ltd	S	-285.00	-57.00	-342.00
1261 Void transactions	29/03/2023		Unity Trust		delete	delete	Z			
1262 Void transactions	29/03/2023		Unity Trust		delete	delete	Z			
1263 Void transactions	29/03/2023		Unity Trust		delete	delete	Z			
1264 Void transactions	29/03/2023		Unity Trust		delete	delete	Z			
1265 Void transactions	29/03/2023		Unity Trust		delete	delete	Z			
1266 Void transactions	09/03/2023		Unity Trust		delete	delete	Z			
1267 Pierremont Hall Tenants	07/03/2023		Unity Trust		Reimbursement from Henders	Henderson Setterfield	Z	-21,342.47		-21,342.47
1268 Void transactions	07/03/2023		Unity Trust		delete	delete	Z			
1269 Rates	31/03/2023		Unity Trust		business rates	Thanet District Council	Z	690.81		690.81

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Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
1270 Professional Fees	31/03/2023		Unity Trust		Fee	Scribe (Starboard Systems) L	S	69.00	13.80	82.80
1271 YE Prepayments	31/03/2023		Unity Trust		Advertising	Guides For Brides	S	255.00	49.00	304.00
1272 YE Prepayments	31/03/2023		Unity Trust		Advertising	Isle Of Thanet News	Z	44.00		44.00
1273 YE Prepayments	31/03/2023		Unity Trust		Rates	Thanet District Council	Z	1,624.25		1,624.25
1274 YE Prepayments	31/03/2023		Unity Trust		Hire	Lawrence Container Hire Ltd	S	42.90	8.58	51.48
1275 Cleaning	31/03/2023		Unity Trust		Cleaning	Total Cleaning Services	S	737.68	147.54	885.22
1276 YE Prepayments	31/03/2023		Unity Trust		Hire	Lawrence Container Hire Ltd	S	85.80	17.16	102.96
<b>Total</b>								<b>54,983.20</b>	<b>6,185.73</b>	<b>61,168.93</b>

Handed out at meeting

18 May 2023 (2023-2024)

**BROADSTAIRS & ST PETER'S TOWN COUNCIL  
PAYMENTS LIST**

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
111	01/04/2023		Unity Trust		Rates	Thanet District Council	Z	24.95		24.95
112	01/04/2023		Unity Trust		Rates	Thanet District Council	Z	24.95		24.95
113	01/04/2023		Unity Trust		Rates	Thanet District Council	Z	49.90		49.90
114	01/04/2023		Unity Trust		Rates	Thanet District Council	Z	24.95		24.95
120	01/04/2023		Unity Trust		Subscription	Kirsty Holroyd	Z	143.88		143.88
124	01/04/2023		Unity Trust		Hire	Lawrence Container Hire Ltd	S	85.80	17.16	102.96
115	01/04/2023		Unity Trust		Fee	David Buckett	Z	529.70		529.70
110	01/04/2023		Unity Trust		Fee	Boys & Maughan	S	2,000.00	400.00	2,400.00
117	01/04/2023		Unity Trust		Training	KALC	S	40.00	8.00	48.00
104	01/04/2023		Unity Trust		Advertising	Guides For Brides	S	253.33	50.67	304.00
107	01/04/2023		Unity Trust		valuation	Canterbury Auction Galleries	S	250.00	50.00	300.00
119	01/04/2023		Unity Trust		Furniture	Furniture At Work	S	169.00	33.80	202.80
102	01/04/2023		Unity Trust		Fee	Scribe (Starboard Systems) L	S	69.00	13.80	82.80
125	01/04/2023		Unity Trust		Hire	Lawrence Container Hire Ltd	S	42.90	8.58	51.48
103	01/04/2023		Unity Trust		Rates	Thanet District Council	Z	690.81		690.81
105	01/04/2023		Unity Trust		landscape gardeners	Total Cleaning Services	S	737.68	147.54	885.22
122	01/04/2023		Unity Trust		Cleaning	Total Cleaning Services	S	737.68	147.54	885.22
116	01/04/2023		Unity Trust		Supplies	Trade Uk	S	33.33	6.66	39.99
123	01/04/2023		Unity Trust		Hire	Laws Building Solutions Ltd	S	120.00	24.00	144.00
106	01/04/2023		Unity Trust		Advert	Isle Of Thanet News	Z	44.00		44.00
118	01/04/2023		Unity Trust		Works	E. Saunders Ltd	S	120.00	24.00	144.00
108	01/04/2023		Unity Trust		toilet hire	Fourjays Ltd	S	370.00	74.00	444.00
109	01/04/2023		Unity Trust		Works	Westgate Security & Electric	S	303.00	60.60	363.60
99	03/04/2023		Nat West Current Accr		Electricity	Edf	Z	100.00		100.00
126	03/04/2023		Unity Trust		business rates	Thanet District Council	Z	1,624.25		1,624.25
14	14/04/2023		Nat West Current Accr		Waste Services	Business Waste Co Uk	S	221.10	44.22	265.32
24	17/04/2023		Unity Trust		Stationery	VIKING DIRECT	S	59.08	11.82	70.90
31	17/04/2023		Unity Trust		Fee	Coppard Digital Ltd	S	900.00	180.00	1,080.00
32	17/04/2023		Unity Trust		Fee	Mackenzie Dillon	Z	225.00		225.00
22	17/04/2023		Unity Trust		email hosting	Vision Ict Ltd	S	234.00	46.80	280.80
28	17/04/2023		Unity Trust		Subscription	Satswana Limited	S	150.00	30.00	180.00
30	17/04/2023		Unity Trust		Fee	Boys & Maughan	S	700.00	140.00	840.00

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26	17/04/2023		Unity Trust		Fee	PS Tax	S	6,075.00	1,215.00	7,290.00
37	17/04/2023		Unity Trust		Concert	Richard Heron (Richie Triang	Z	175.00		175.00
25	17/04/2023		Unity Trust		Grounds Maintenance	Boxgreen Landscapes Ltd	S	101.25	20.25	121.50
34	17/04/2023		Unity Trust		Works	Dam High Access	S	290.00	58.00	348.00
36	17/04/2023		Unity Trust		Concert	Michael Deavin (DfL)	Z	200.00		200.00
38	17/04/2023		Unity Trust		Concert	Sean Gaffney (Mixed Emotior	Z	200.00		200.00
35	17/04/2023		Unity Trust		Works	Alan's Removals	Z	210.00		210.00
127	17/04/2023		Unity Trust		Corporate credit card	Lloyds commercial cards	Z	824.10		824.10
23	17/04/2023		Unity Trust		Works	Ability Sash Windows	S	1,090.00	218.00	1,308.00
33	17/04/2023		Unity Trust		printing	Sharp Printing Services	Z	56.30		56.30
27	17/04/2023		Unity Trust		supplies - facilities	Screwfix	S	26.65	5.33	31.98
29	17/04/2023		Unity Trust		ladder	Screwfix	S	147.49	29.50	176.99
20	17/04/2023		Unity Trust		Hire	Laws Building Solutions Ltd	S	36.00	7.20	43.20
25	17/04/2023		Unity Trust		Grounds Maintenance	Boxgreen Landscapes Ltd	S	787.50	157.50	945.00
15	17/04/2023		Nat West Current Acco		Fee	Take Payments Ltd	S	30.00	6.00	36.00
16	17/04/2023		Nat West Current Acco		Fee	Take Payments Ltd	S	10.00	2.00	12.00
17	17/04/2023		Nat West Current Acco		Fee	Take Payments Ltd	S	12.50	2.50	15.00
18	17/04/2023		Nat West Current Acco		Fee	Barclaycard	X	10.09		10.09
19	17/04/2023		Nat West Current Acco		Fee	Barclaycard	L	8.72	0.96	9.68
21	17/04/2023		Nat West Current Acco		mobile phones	02	197.01	39.40		236.41
39	17/04/2023		Unity Trust		Supplies	Total Supplies Ltd	S	67.20	13.44	80.64
<b>Total</b>								<b>21,633.10</b>	<b>3,294.27</b>	<b>24,927.37</b>