



BROADSTAIRS & ST. PETER'S
TOWN COUNCIL

Minutes of the meeting of the Council held on Monday 17 April 2023 at 7pm in Pierremont Hall, Broadstairs.

Present: Cllrs R Bailey, B Bayford, J Bayford, R Binks, R.K. Binks, J Buckley, R Dexter (Chairman), M Garner, P Moore, A Rawf, D Saunders & M Saunders.

Town Clerk: Kirsty Holroyd

Before the meeting commenced, the Chairman, Cllr Dexter welcomed everyone and drew their attention to the openness and transparency legislation confirmed in several notices around the room.

160. APOLOGIES FOR ABSENCE

Apologies with reason were received and accepted from Cllrs Parsons, W Moore and Savage.

161. DECLARATIONS OF INTEREST

None received

162. MINUTES

RESOLVED: That, the minutes of the Council meeting held on 13 February 2023 can be approved and duly signed as a true record by the chairman.

163. MATTERS ARISING

None

164. QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF BROADSTAIRS AND ST PETER'S.

None received

165. PLANNING COMMITTEE

i) Members received the draft minutes of the meeting held on Monday 6 March 2023.

RESOLVED: Members agreed to note

ii) Members received the draft minutes of the meeting held on Monday 3 April 2023.

RESOLVED: Members agreed to note

166. FINANCE AND GENERAL PURPOSES COMMITTEE

Members received the draft minutes of the meeting held on Monday 27 February 2023.

RESOLVED: That the Nationwide account be changed from an Instant Access to a 95 Day Notice Account in order to attract a better rate of interest.

167. COMMUNITY ASSETS COMMITTEE

Members received the draft minutes of the meeting held on Tuesday 27 March 2023.

RESOLVED: Members agreed to note.

168. COMMUNICATIONS

i) The Chairman had no communications to report.

ii) The Town Clerk updated members on the following items:-

- Man with a van project: The Facilities Manager and Operations officer had identified several projects around the town including removing graffiti and repainting some TDC assets. Members agreed they were happy that TDC assets were refurbished as it will improve the overall appearance of the town. However a tally of costs incurred should be kept and the Town Clerk should make enquiries about the asset transfers first discussed in 2019.
- The Town Clerk requested that two members sign a licence required by TDC to permit the Town Council to display the feather banners at the bandstand.
RESOLVED: That Cllrs Dexter and B Bayford sign the licence.
- The Town Clerk had been approached by TDC Licensing Department to enquire whether the Town Council would consider becoming the premises licence holder for the Bandstand area since TDC no longer wishes to hold the licence.
RESOLVED: That the Town Clerk ascertain whether there are likely to be any ongoing liabilities as a result of holding the licence and if all seems in order, to agree to the transfer.

At 19.26 Cllr Aram Rawf left the meeting

169. FINANCE

i) Members received and approved a report concerning payments for the period 13 February 2023 to 31 March 2023. (see attached)

RESOLVED: That the payments be approved

ii) Members received information about works or services authorised between meetings under financial regulation 4.1c, 4.1d and 4.5.

- Ability Sash: £1090 plus vat to complete refurbishment of three windows in Pierremont Suite
- Ashford FM: £231 plus vat to flush through the cold water tap at Retort house after tests showed some irregularities in water quality
- Eventbrite: £40 plus vat for some staff on-line training
- Dam High Access: £290 plus vat to access and fit four swift boxes to Dane Court school buildings.
- ES Solutions: £920 plus to visit site and fix new hinges and magnetic boards to large noticeboards at Westwood Cross. (new board would cost in excess of £7000 to purchase and install)
- SAMS: £110 for risk assessments and method statement for the above works – stipulated by Westwood Cross management company.
- Mixed Emotions: £200 for band to play on Saturday at Bandstand during Food Festival
- Screwfix: £176.99 for a high step ladder for the facilities team's use around the site
- MKR: £350 to provide vehicle and two operatives to move the stagecoach from Crampton's to Hornby to include RAMS.
- Harrisons £112.33 plus vat for new union flag

iii) Members received and approved a report concerning payments for the period 1 April when the agenda was sent out to 17 April 2023 (see attached)

170. THE CORONATION OF KING CHARLES III

- Members received a site map and a report on the work of the Advisory Group.
- Members received an updated budget for the event.

RESOLVED:

- That the cost for a photographer to record the event over two days be approved at £500**
- That an offer of sponsorship be politely declined.**
- That all expenditure recommended by the group be approved**
- That due to the time frame, the Town Clerk be given delegated authority to approve any further expenditure within the overall budget limit.**

171. STANDING ORDERS

Members received the report of the Town Clerk and the Chairman of the F&GP committee and considered the recommendations.

RESOLVED: That the recommendations be approved, and the document updated.

172. FINANCIAL REGULATIONS

Members received the report of the Town Clerk and the Chairman of the F&GP committee and considered the recommendations.

RESOLVED: That the recommendations be approved, and the document updated.

173. INTERNAL AUDIT

Members received the interim report from the Independent Internal Auditor.
RESOLVED: Members agreed to note.

174. POLICIES REVIEW

Members received and reviewed the Town Council's Complaints procedure
RESOLVED: That the suggested clause be added and the document then accepted as fit for purpose.

175. COUNCIL ASSETS

Members received the valuation report from Canterbury Auction Galleries and considered any action necessary.

RESOLVED:

- i) That the Town Clerk obtain a second opinion on the value of the civic regalia.**
- ii) That the superfluous external lights may be sold at auction subject to a reserve price.**

176. THE BEACON

Members considered two quotes to fix the beacon and install it back in position.

RESOLVED:

- i) That the quote from Broadstairs Metalcraft and High Dam access be accepted at a cost of £3060 plus vat.**
- ii) That the work be carried out by means of a claim on the Council's insurance.**

177. THANET DISTRICT COUNCIL

Members received a proposal for new seafront lighting and considered contributing to the project.

RESOLVED:

- i) That whilst members appreciated the value of the project there were still too many outstanding questions about ongoing liabilities.**
- ii) That the Town Clerk request further information from the project manager.**

178. CALENDAR OF MEETINGS

Members received the draft calendar of meetings for May 2023-May 2024.

RESOLVED:

- i) That the Town Clerk establish whether it is possible to move full Council meetings to the end of the month in order to ratify decisions by committees more quickly.**
- ii) That the draft document be presented for approval at the next meeting.**

The following item was discussed after a resolution to exclude the public under standing order 3d due to the confidential nature of the business.

179. TENANT ISSUES

Members received and considered information concerning recent issues.

RESOLVED: Members agreed to note.

180. LEGAL ISSUES

Members received and considered information concerning recent issues.

RESOLVED: Members agreed to note.

Members of the public, had any been in attendance, would have been permitted to re-enter the meeting.

181. DATE OF NEXT MEETING – Annual Council Meeting

Monday 15 May 2023 at 7pm in Pierremont Hall

Town Clerk
Meeting closed at 20.50

Signed _____

Date _____