



# Broadstairs & St Peter's Town Council

11 April 2023

To: Members of Broadstairs & St. Peter's Town Council.

You are summoned to a meeting of the **Council** to be held in Pierremont Hall on **Monday 17 April 2023 at 7pm.**

A handwritten signature in black ink that reads 'Kirsty Holroyd'.

*Kirsty Holroyd*  
Town Clerk

## **AGENDA**

### **1. APOLOGIES FOR ABSENCE**

To receive any requests for approval of absence

### **2. DECLARATIONS OF INTEREST**

To receive from members of the Council and the presiding clerk declarations of interest in accordance with the Code of Conduct adopted by the Town Council on 16th July 2012.

### **3. MINUTES**

To approve the minutes of the Council meeting held on Monday 13 February 2023.

### **4. MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE**

### **5. QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF BROADSTAIRS AND ST PETER'S**

i) To agree to suspend the meeting in accordance with Standing Orders 3e,3f, and 3g which permit a maximum of three members of the parish to address the council for a maximum of three minutes each.

ii) A Member may ask the Town Mayor or the Town Clerk any question concerning the business of the Council, provided 2 clear working days' notice of the question has been given to the person to whom it is addressed.

### **6. PLANNING COMMITTEE**

i) To receive the draft minutes of the meeting held on Monday 6 March 2023 and consider any recommendations therein.

ii) To receive the draft minutes of the meeting held on Monday 3 April 2023 and consider any recommendations therein.

### **7. FINANCE AND GENERAL PURPOSES COMMITTEE**

i) To receive the draft minutes of the meeting held on Monday 27 February 2023 and consider any recommendations therein.

**8. COMMUNITY ASSETS COMMITTEE**

To receive the draft minutes of the meeting held on Tuesday 27 March 2023 and consider any recommendations therein.

**9. COMMUNICATIONS**

i) To receive such communications as the Town Mayor may desire to lay before the Council.

ii) To receive such communications as the Town Clerk may desire to lay before the Council.

**10. FINANCE**

i) To receive and approve a report concerning payments for the period 13 February 2023 to 31 March 2023

ii) To verbally receive information about works or services authorised between meetings

iii) To receive and approve a report concerning payments for the period 1 April 2023 to 17 April 2023 (to be presented at the meeting in order to be current)

**11. THE CORONATION OF KING CHARLES III**

i) To receive a site map from Advisory Group

ii) To receive and approve an updated budget

**12. STANDING ORDERS**

To receive the report of the Town Clerk and the chairman of the F&GP committee and consider accepting the recommendations

**13. FINANCIAL REGULATIONS**

i) To receive the report of the Town Clerk and the chairman of the F&GP committee and consider accepting the recommendations

ii) To receive the current document with advisory changes in red

iii) To receive the amendment to clause 5,2 as agreed at the meeting of 22 March 2021 (minute 466)

**14. INTERNAL AUDIT 2022-23**

To receive the interim report from the Independent Internal Auditor and note any recommendations or actions necessary.

**15. POLICIES REVIEW**

To receive and review the Town Council's Complaints Procedure

**16. COUNCIL ASSETS**

To receive the valuation report from Canterbury Auction Galleries and consider any action necessary

**17. THE BEACON**

To consider two quotes to fix the beacon and install it back in position

**18. THANET DISTRICT COUNCIL**

To receive a proposal for new seafront lighting and consider contributing to the project.

**19. CALENDAR OF MEETINGS 2023-24**

To receive and approve the draft calendar

**The following business is to be undertaken in accordance with the provisions of standing orders 3d, with a resolution made to exclude the public due to the confidential nature of the business.**

**20. TENANT ISSUES**

To receive information on any issues requiring consideration

**21. LEGAL ISSUES**

To receive any updates from the Council's legal advisor

**Members of the public may re-enter the meeting**

**22. DATE OF NEXT MEETING – Annual Council Meeting**

The next Council meeting will be held on Monday 15 May 2023 at 7pm in Pierremont Hall.