



# Broadstairs & St Peter's Town Council

## FINANCE & GENERAL PURPOSES COMMITTEE MINUTES

**Monday 30 January 2023 at 7pm in The Council Chamber, Pierremont Hall**

Present: Cllrs B Bayford, J Bayford, R Binks (chairman) RK Binks, J Buckley, M Garner, D Saunders & M Saunders,

Town Clerk: Kirsty Holroyd

**57. APOLOGIES FOR ABSENCE – none: all present**

**58. DECLARATIONS OF INTEREST**

None received

**59. MINUTES OF THE PREVIOUS MEETING**

Members considered the minutes of the meeting held on Friday 6 January 2023. **RESOLVED: that the minutes be approved as a true record of the meeting and signed by the chairman.**

**60. MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE**

The Town Clerk reported that there had been no further developments with regard to the lift opening during the winter months but that plan for the improved disabled access across the beach was progressing. She had written to Cllr Ashbee to confirm the council was interested in a joint project and would support the offered £25,000 being used in this way.

**61. MINUTES OF SUBCOMMITTEES**

i) Members received the draft minutes of the Leisure and Tourism sub-committee meeting held on Monday 28 November 2022 and considered any recommendations therein. Cllr David Saunders reported that plans to move the Visitor Information kiosk were progressing well and drawings were underway for submission to TDC's planning department. Approval from the Conservation Officer will be needed. It is hoped to site the new structure at the observation deck above the Chandos Shelter but the existing kiosk will be in use until 30 June to ensure continuity of service.

**RESOLVED: Members agreed to note**

ii) Members received an updated spreadsheet and considered the recommendation from the Leisure and Tourism sub-committee regarding the proposed grant recipients for the 2023-2024 civic year. The Town Clerk confirmed that each applicant was now up to date on submission of documents including monitoring forms for last year's grants if applicable. Cllr Garner requested that the application from POW – recommended for refusal by the L&T sub-committee - be reconsidered, but the proposal was not

seconded and therefore did not proceed to the vote.

The Town Clerk informed members that one applicant had increased the amount requested having received updated quotes for services between the last meeting and this.

**RESOLVED: That changes to applications cannot be received mid-process.**

Members confirmed that the Sea Scouts grant from previous years was secure since the late delivery of the project was not their fault. **(£7600 carried forward from 2021-22 due to problems with lease arrangements**

**RESOLVED: That the recommendations of the L&T sub-committee be approved and that grants be allocated thus:-**

<b>Broadstairs Cricket Club</b>	<b>£500</b>
<b>Broadstairs Society</b>	<b>£500</b>
<b>Crampton Tower</b>	<b>£1500</b>
<b>Thanet GAP</b>	<b>£2000</b>
<b>Thanet Wanderers</b>	<b>£500</b>
<b>Broadstairs Bowls Club</b>	<b>£6000</b>
<b>Broadstairs Food Festival (Easter event)</b>	<b>£2000</b>
<b>Broadstairs Food Festival (October event)</b>	<b>£4000</b>
<b>Broadstairs Summer Fireworks</b>	<b>£8500</b>
<b>Dickens Festival</b>	<b>£3500</b>
<b>Folk Week</b>	<b>£7500</b>
<b>St Peter's Memorial Hall</b>	<b>£3000</b>
<b>Sarah Thorne Theatre</b>	<b>£3000</b>
<b>Sea Scouts</b>	<b>£2900</b>
<b>Town Team Gardening project</b>	<b>£5000</b>
<b>Visitor Information Group</b>	<b>£4000</b>
<b>Water Gala</b>	<b>£3000</b>

## **62. CIVIC SERVICE**

Members received the Mayor's proposal and considered allocating funds from the Civic budget.

**RESOLVED:**

- i) That the event may take place on February 19 at St Andrews Church**
- ii) That the civic budget may be used for the reception afterwards. Estimated costs of up to £1000 depending on number of attendees.**
- iii) That a Terms of Reference regarding mayoral events and civic events be drawn up and agreed as soon as the new council comes in, to clarify the responsibility and funding for each such event.**
- iv) That the Mayor may use the caterer of his choice but that he remains responsible for collating the necessary paperwork.**

### 63. CORONATION

Members received the notes and recommendations of the Advisory Group and considered their proposals

**RESOLVED: That the proposal from Broadstairs Fireworks to stage an event on Saturday 6 May including completion of application to TDC and professional risk assessments, hire of land, hire of band, hire of radios, additional toilets, printing costs, first aid cover and security be accepted at a cost of £6186.**

*The following item was discussed after a resolution to exclude the public under standing order 3d due to the confidential nature of the business.*

### 64. BUDGET 2023/24

i) Members received and considered the draft budget and addressed the outstanding queries as highlighted. Final figures under each cost code of each cost centre were agreed and a requirement figure of £861,774 was calculated.

ii) Members considered additions to reserves

#### **RECOMMENDATION:**

- i) **That £38,398 be added to the six month's running costs to top them back up.**
- ii) **That £71,548 be added to general contingencies.**

iii) Members finalised the draft budget for consideration by Council on 13 February 2023

#### **RECOMMENDATION:**

- i) **That anticipated income be used to offset expenditure**
- ii) **That anticipated underspend be used to offset expenditure.**
- iii) **That once these factors are applied the total resource requirement is £739,195**

Members considered the impact of the precept demand on council tax and noted that this total resource requirement of £739,195 resulted in a Band D council tax of £75.41, a 5% increase on the current year.

*Members of the public – had any been in attendance – would have been permitted to re-enter the meeting*

**65. DATE OF NEXT MEETING** Monday 27 February in the Council Chamber, Pierremont Hall

**Meeting closed at 8.21 pm**

Signed \_\_\_\_\_

Date \_\_\_\_\_

