



BROADSTAIRS & ST. PETER'S
TOWN COUNCIL

Minutes of the meeting of the Council held on Monday 16 January 2023 at 7pm in Pierremont Hall, Broadstairs.

Present: Cllrs R Bailey, B Bayford, J Bayford, J Buckley, R Dexter (Chairman), M Garner, P Moore, W Moore, D Parsons, A Rawf, D Saunders & M Saunders.

Town Clerk: Kirsty Holroyd

Before the meeting commenced, the Chairman, Cllr Dexter welcomed everyone and drew their attention to the openness and transparency legislation confirmed in several notices around the room.

127. APOLOGIES FOR ABSENCE

No apologies were received but the chairman informed everyone that Cllr Savage would be arriving late.

128. DECLARATIONS OF INTEREST

None received

129. MINUTES

RESOLVED: That, the minutes of the Council meeting held on 12 December 2022 can be approved and duly signed as a true record by the chairman.

130. MATTERS ARISING

Cllr Rawf wished to bring two matters to Councillors' attention:

He has approached KCC to request that consideration be given to installing pedestrian crossings at Westover Road and Northdown Road and moving a bus stop in the area to make crossing the busy junction safer.

He has also arranged with TDC for a new wild flower and herb box and a little library to be installed at Westover green. The items are to be built by the Town Shed and funded by Cllr Rawf.

131. QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF BROADSTAIRS AND ST PETER'S.

None received

132. PLANNING COMMITTEE

i) Members received the draft minutes of the meeting held on Monday 9 January 2023.

RESOLVED: Members agreed to note

133. FINANCE AND GENERAL PURPOSES COMMITTEE

Members received the draft minutes of the meeting held on Friday 6 January 2023.

RESOLVED:

i) **Members agreed to note.**

ii) **Members agreed to move the next three items on the agenda to the end of the meeting for discussion in closed session.**

134. COMMUNICATIONS

i) The Chairman wished to invite members to join him and the Mayoress for a quiz night the following week and asked them to save the date of 1 April for his Spring Ball.

ii) The Town Clerk updated members on the following items:-

- She had clerked the monthly meeting at Westgate Town Council recently due to the Town Clerk being unwell
- A new website has been launched by the BTLA. VisitBroadstairs.co.uk offers lots of information about what to see and do in the town and is accompanied by stunning drone footage of the town and all seven bays.
- The next police surgery will take place in the library on Wednesday 18 January at 1pm
- With councillors' approval she can arrange for a BSPTC banner to be put around the top of the bandstand for the summer period to publicise the fact that much of the summer entertainment is funded by the Town Council. Cost approximately £130. All agreed.

135. FINANCE

i) Members received and approved a report concerning payments for the period 13 December 2022 to 11 January 2023. (see attached)

RESOLVED: That the payments be approved

ii) Members received information about works or services authorised between meetings under financial regulation 4.1c, 4.1d and 4.5.

- E Saunders £365 to install the defibrillator at Retort House

iii) Members were due to receive and approve a verbal report concerning payments for the period 11 January when the agenda was sent out to 16 January 2022, but none had been made.

iv) Members received a summary of receipts and payments for the period 1 September to 31 December 2022 (Quarter 3) in line with Standing order 17c.

RESOLVED: Members agreed to note

v) Members received a summary of receipts and payments for the year to date in line with Standing order 17c

RESOLVED: Members agreed to note

vi) Members received a bank reconciliation report showing the Council's balances held at the end of quarter 3 as per standing Order 17.c.

RESOLVED: Members agreed to note

136. EQUALITY AND DIVERSITY POLICY

Members received and reviewed the Council's policy – first adopted in 2017 - which had been updated by the Senior Administration Officer in line with NALC recommendations.

RESOLVED: That the policy is fit for purpose and can be adopted by Council

137. THE CORONATION OF KING CHARLES III

Members received a report on the Town Forum held on Wednesday 11 January 2023 and considered next steps.

RESOLVED:

- **That an advisory group be formed to research, report and make recommendations on how the event can be celebrated.**
- **That the draft terms of referenced be approved with the addition of the budget agreed for the event at the last council meeting**
- **That the Council's own beacon must be repaired and in situ in time for use on the evening of Saturday 6 May 2023**

138. THE COUNCIL'S STAGECOACH

Members received a proposal for a new home for the stagecoach.

RESOLVED: That Cllrs B Bayford, R Dexter, M Saunders and the Town Clerk will meet with Mr Martin to discuss the practicalities of accepting his kind offer to house the stagecoach at the new Hornby backed heritage centre.

139. KALC COMMUNITY AWARDS SCHEME 2023

Members received details of the scheme and considered whether to nominate a member of the local community for an award.

RESOLVED: That a nomination will not be made since the Council runs its own form of recognition for community service by means of the Mayoress' and Millennium cups.

The following item was discussed after a resolution to exclude the public under standing order 3d due to the confidential nature of the business.

140. FINANCE AND GENERAL PURPOSES COMMITTEE (continued from minute 133)

i) Members received a short resume of works undertaken by the indirect tax consultant

RESOLVED: Members agreed to note.

- ii) Members received advice from PS Tax on Whether to opt to tax Pierremont Hall and Retort House

RESOLVED: that the Council opts to tax both Pierremont Hall and Retort House in line with the professional advice received.

- iii) Members received an outline of estimated costs for the continued VAT advice from PS TAX and considered whether to accept.

RESOLVED: That the estimate to complete the work at a cost of approximately £8437.50 be accepted.

141. DATE OF NEXT MEETING

Monday 13 February 2023 at 7pm in Pierremont Hall

Town Clerk
Meeting closed at 19.55

Signed _____

Date _____