Broadstairs & St Peter's Town Council

16 November 2022

To: Members of the Community Assets Committee:

Cllrs R. Bailey, B. Bayford, R. Binks, R.K. Binks, M Garner, D. Saunders, M. Saunders, J. Savage

Notice is given of a meeting of the **Community Assets Committee**
on **Monday 21 November at 7pm in the Council Chamber, Pierremont Hall**

Kirsty Holroyd

Kirsty Holroyd
Town Clerk

AGENDA

1. **APOLOGIES FOR ABSENCE**

2. **DECLARATIONS OF INTEREST**
   To receive declarations of interest in accordance with the Code of Conduct.

3. **MINUTES**
   To receive and approve the minutes of the meeting held on Monday 18 July 2022.
   (n.b. Scheduled meeting of 19 September 2022 did not take place due to period of national mourning.

4. **MATTERS ARISING NOT COVERED ELSEWHERE ON THE AGENDA**

5. **PIERREMONT HALL**
   i)To receive an update on issues from the Town Clerk
   ii)To receive the Fire Risk Assessment reviews dated 26 September 2022 from EK Fire Protection
   iii) To receive a list of recommendations from officers
   iii) To receive an update on parking solutions
   iv) To discuss the need for a reception area
   v) To receive an update from the surveyor on the development of the tender documents for Phase IIIa

6. **RETORT HOUSE**
   i) To receive an update on issues from the Town Clerk
   ii) To consider proofs and quotes for signage
   iii) To receive the Fire Risk Assessment review dated 26 September from EK Fire Protection
   iv) To receive a suggested equipment list

The following business is to be undertaken in accordance with the provisions of standing orders 3d, with a resolution made to exclude the public due to the confidential nature of the business.

7. **MISCELLANEOUS COMMUNITY ASSETS**
    i) To exchange any information received over the previous month.
    ii) To consider solutions to improve accessibility to Viking Bay

8. **TENANTS' ISSUES**
    To receive any important information from the Town Clerk

    Members of the public may re-enter the meeting

9. **DATE OF NEXT MEETING -** Monday 23 January 2022 at 7pm in the Council   Chamber, Pierremont Hall