



Broadstairs & St Peter's Town Council

COMMUNITY ASSETS COMMITTEE MINUTES

Monday 18 July at 7pm in the Council Chamber, Pierremont Hall

Present: Cllrs Bailey, B Bayford, R. Binks, R.K Binks, D. Saunders, M. Saunders. J Savage
Town Clerk: Kirsty Holroyd

22. APOLOGIES FOR ABSENCE

None – all present

23. DECLARATIONS OF INTEREST

None received

24. MINUTES

Members received the minutes of the meeting held on Monday 20 June 2022.

RESOLVED: That the minutes be signed as a true record of the meeting by the chairman.

25. MATTERS ARISING NOT COVERED ELSEWHERE ON THE AGENDA

Min 16: The Town Clerk reported that the repaint of The Cottage would commence on 19 September.

26. PIERREMONT HALL

A) Members received an update on issues from the Town Clerk.

RESOLVED:

i) That prior to commissioning the finger guard for the automatic door the Town Clerk will establish why the appointed company is located so far away and whether another company might be able to supply the guard at a more competitive price.

ii) That whilst awaiting the second quote for the repairs to the council chamber ceiling the Town Clerk will ascertain the nature of the test which the surveyor undertook in order to find out whether the works are necessary.

iii) That the quote for the refurbishment of ten sash windows at the front of the building be approved at a cost of £12,350 plus vat. Listed Building Consent to be obtained.

iv) That the Town Clerk will ascertain whether it is necessary for the pipes to be flushed every month and the associated cost.

v) That a reserve fund needs to be established for sash window repainting to be carried out every three to five years.

B) Members received the report from EK fire Protection on Pierremont Hall
RESOLVED: That the Fire Drill report be received. Officers will be working through it to devise a list of recommendations for future consideration.

27. RETORT HOUSE

A) Members received an update on issues.

RESOLVED: That Elek-Sec be asked to carry out an independent assessment of the electrical wiring prior to opening at a cost of approximately £300.

B) Members received and considered images for signage and discussed which to pursue.

RESOLVED:

- i) That a black background with white lettering is preferable**
- ii) That the crest has a white margin added around it**
- iii) That only the words Retort House Broadstairs Community Venue be added (Sports and Fitness to be dropped)**

C) Members received the report from EK Fire Protection on Retort House

RESOLVED: That the Fire Drill report be received. Officers will be working through it to devise a list of recommendations for future consideration.

Members asked the Town Clerk to check that the temporary structure to the rear of the Dolphin pub is not attached to Retort House.

The following business was undertaken in accordance of the provision of standing order 3d with a resolution made to exclude the public due to the confidential nature of the business.

28. MISCELLANEOUS COMMUNITY ASSETS

Members discussed the public conveniences in Broadstairs and St Peter's. Cllr Bayford reported that there was now a new Director of Property at TDC and he will be speaking to him about more favourable heads of terms.

Members also discussed the recent proposed changes to Stagecoach bus routes. All agreed they could not support the changes and instructed the Town Clerk to prepare a draft statement to be sent around via email for approval.

29. TENANTS' ISSUES

The Town Clerk reported that the management company had finalised the service charge calculations and was at the point of making introductory appointments with each tenant. The Council would also be invoiced for its share of communal facilities and for rental of the Council Chamber, the Mayor's Parlour, the meeting rooms and the Charles Cockerell suite. Members requested that the clerk enquire as to how the service charge compares with other similar commercial facilities.

30. DATE OF NEXT SCHEDULED MEETING

Monday 19 September 2022 at 7pm in the Council Chamber, Pierremont Hall

Meeting closed at 8.11 pm

Signed _____

Date _____