



Broadstairs & St Peter's Town Council

NEIGHBOURHOOD PLAN SUB-COMMITTEE MINUTES

Tuesday 14th June 2022 at 10.00am via Zoom

Present:

Cllrs B Bayford, J Bayford, D Saunders
Community Members: Peter Lorenzo, Laura Scotney, Sue Wall
Goldstone Town Planning: Danielle Dunn
Town Clerk: Kirsty Holroyd
Senior Administrative Officer: Julie Belsey

- 1 **ELECTION OF CHAIRMAN AND VICE CHAIRMAN FOR THE CIVIC YEAR 2022/2023**
RESOLVED:
i) Cllr B Bayford would be the Chairman for the forthcoming civic year.
ii) Peter Lorenzo would be the Vice Chairman for the forthcoming civic year.
- 2 **APOLOGIES FOR ABSENCE**
There were no apologies received.
Not in attendance: Cllr P Moore, Robert Holden
- 3 **DECLARATIONS OF INTEREST**
None received.
- 4 **OPENNESS AND TRANSPARENCY**
The Chairman reminded those present of the right to record, film or broadcast any meetings of the Council, committees and subcommittees is established following the Local Government Audit and Accountability Act 2014.
- 5 **TERMS OF REFERENCE**
Members received and considered the draft document.
RESOLVED: The Draft Terms of Reference would be presented to COUNCIL for APPROVAL at the next meeting.
- 6 **MINUTES**
Members received the minutes of the meeting held on Monday 21st March 2022.
RESOLVED: That the minutes be signed as a true record of the meeting by the Chair at the next opportunity.
- 7 **MATTERS ARISING FROM THESE MINUTES NOT COVERED WITHIN THE AGENDA**
None received.
- 8 **COMMUNITY CONSULTATION**
i) Responses were sent out within a report from Breakthrough and also separate email responses. A total of 74 responses were received.

ii) The Town Clerk and Senior Administrator will collate the responses to the consultation into sections to aid the responding process and bring this back to the next meeting. From there, replies for each section can be drafted as necessary by those who will put together the relevant wording. It was agreed that Sue Wall would undertake the replies for Local Green Space and Peter Lorenzo would undertake Heritage Assets.

Confirmed Neighbourhood Plan Sub Committee Minutes Tuesday 14th June 2022

There will be a requirement for some of the replies to be more complex, especially those from a number of statutory consultees.

9 COMMUNITY PROJECTS

i) Members RECEIVED the Community Projects approved at Council on 11th April 2022. It was agreed that these would be incorporated into the local plan, though there will be a need to update the pre-text to each section to incorporate the areas that had been completed.

ii) The Town Clerk will add the agenda item of Community Projects to the next round of Committee/Sub Committee meetings, as there may be new projects that can be added to this current list. These can then be brought to future Neighbourhood Plan Meetings. Additions can be added right up to submission.

10 ADDITIONS TO LOCALLY LISTED BUILDINGS

Members RECEIVED the report from Peter Lorenzo regarding additions to the Local Heritage List of properties designed and built by Edgar Ranger. It was agreed that Peter Lorenzo and Sue Wall would edit this list and remove those properties not required and bring back the edited list to the next meeting.

11 BACKGROUND DOCUMENTS

i) Before we submit the plan to Thanet District Council we will need to have a basic submission statement put together.

The Regulation 15 Consultation Statement on the website will need updating with dates/consultation numbers/what we did etc. The Senior Administrative Officer will undertake these updates.

Once the Heritage Asset List has been updated, this will also require updating on the website.

New census data can be incorporated once this has been published.

ii) The Environmental Impact Assessment Report from Jo Wadey, Strategic Planning Officer at Thanet District Council was RECEIVED. This can be added to the Background Documents on the website (redact as necessary).

12 FUTURE AGENDA ITEMS AND DATE OF NEXT MEETING

The date of the next meeting will be Monday 25th July at 10am via Zoom.

Agenda items will include: Community Consultation Responses Update, Locally Listed Heritage Assets Update, Updates to Community Projects.

Meeting closed at 10.43am
Senior Administrative Officer