

NEIGHBOURHOOD PLAN SUB-COMMITTEE MINUTES

Thursday 17th December 2020

Present: Cllrs, B Bayford, J Bayford, R Binks, D. Saunders, community members, Peter Lorenzo, Sue Wall, Laura Scotney and Robert Holden.

Danielle Dunn (DD)- Goldstone Town Planning (Clerk for the meeting)

341. APOLOGIES FOR ABSENCE

Cllr P Moore.

342. DECLARATIONS OF INTEREST

None to Receive.

343. MINUTES

RESOLVED to RECEIVE and APPROVE by signing the minutes of the meeting of the 26th November 2020. Proposed Cllr D Saunders, seconded Peter Lorenzo, agreed

344. ACTIONS FROM PREVIOUS MEETING

UPDATE DD would be reviewing the Tree Strategy over the Christmas break, ready for approval in the New Year.

345. SUB-COMMITTEE VACANCY

DISCUSSED RH gave an introduction to himself and his extensive experience in the field of planning.

RESOLVED to appoint Robert Holden to fill the vacancy on the Neighbourhood Plan (NP) Sub-Committee. Proposed Cllr B Bayford, seconded Cllr J Bayford, agreed.

346. PROJECT PLAN

RECEIVED The first edition of the NP project plan was circulated with the sub-committee (attached to these minutes). It was explained that this represented the worst-case scenario and that the time taken to produce the second edition of the NP was likely to be much less. The following factors would influence timescales:

- Response rate and issues identified in the community survey.
- The grant for the planning consultant was based on a specific number of hours. These could be grouped into a shorter time period to deliver the project more quickly.

A review of the project plan would be undertaken in the spring 2021 after the survey.

347. UPDATE ON AECOM DESIGN CODE BID

DISCUSSED that no updates or decision had been made by AECOM regarding the bid for consultant support to create Design Codes for the Town. It was hoped that a decision would be available in the New Year and that the consultant, allocated to the project, would be able to attend the virtual sub-committee meeting in January 2021.

348. COMMUNITY SURVEY

DISCUSSED DD had a meeting scheduled with Breakthrough Communications (BC) on the 21st December 2020 to discuss the creation of the community survey. BC would be drafting the survey and the standard community questions. However, the NP sub-committee had an opportunity to provide a guide on the NP specific questions that would be required and the potential themes within the survey.

These ideas would be circulated with BC and discussed on the 21st December. BC would then be creating a draft survey over the Christmas period, which would be circulated with the sub-committee in the New Year. The survey would need to be finalised at the next sub-committee and a recommendation made for full Council on the 25th January 2021.

ACTION Cllr B Bayford suggested that the potential of a 'light-touch' survey, that would ask the key questions, in addition to the long survey. This would encourage people to complete something who otherwise would have been put off by the longer survey. DD would discuss this with BC and get this actioned.

The following NP specific guide questions/notes were established for circulation with BC:

- *The current NP supports the retention of important countryside views and vistas in the CT10 postcode area. Can you identify any views that you feel are worthy of protection?*
- *The current NP supports the protection of trees. Can you identify any important trees or woodland areas that should be protected?*
- *Do you have any ideas for tree planting projects, or suggestions for locations where new trees could be planted?*
- *What makes the seven bays in the CT10 area important and sustainable for residents/visitors/economy? (HTV areas and the South Cliff Parade DD to discuss this with BC)*
- *Government policy enables local communities to identify green areas that can be protected as Local Green Space. Can you identify any green spaces that you feel should be awarded an LGS designation? Why are they important?*
- *Can you identify any community facilities or assets that you would like the NP to protect or which could form part of a bid for Asset of Community Value bid from Broadstairs & St. Peter's Town Council?*
- *Local Heritage Assets are buildings or structures that are not nationally listed but are important to the community as having special local architectural*

merit, they could be individual houses, community buildings or simple structures. Can you identify any buildings that could warrant a locally listed status in the Broadstairs & St. Peter's NP?

- *Do you have any suggestions for projects to support the local Shopping Areas in the CT10 area, including Broadstairs High Street?*
- *Are you aware of any projects that need support?*

Community Themes in the current NP

- *Tourism*
- *Town Facilities*
- *Litter and Waste*
- *Environmental projects*
- *Managing Anti-social behavior*
- *Transport and Traffic Management*
- *Other Town Council Projects*

349. AREA OF HIGH TOWNSCAPE VALUE AUDITS

RECEIVED the conclusion for the HTV areas were received by the sub-committee.

DISCUSSED that the conclusions were the final part of the extensive assessments that had been undertaken using the Oxford Assessment toolkit and following guidance from Robert Lloyd-Sweet, Historic Places Adviser (South East England) at Historic England, who had also worked with the Ramsgate Society.

ACTION DD to circulate with the sub-committee an example of the full assessment that had been undertaken on the Kingsgate Area.

DISCUSSED that the assessments, photographs and conclusions now needed to be packaged into a usable document for use as a background document for the NP and so they could help inform the proposed design codes for these important areas.

DISCUSSED PL identified that the HTV areas might be better called: 'Heritage Asset Areas'

PL was thanked by the meeting Chair for the ongoing work that he had undertaken on the HTV surveys and assessments.

350. LOCAL LISTED BUILDINGS

DISCUSSED that PL had now reproduced the full list of listed buildings into a usable digital format for circulation with CPRE, but was still awaiting the digitising of photographs from SHARPS.

DISCUSSED DD and SW had been liaising with Salford GIS regarding the mapping of the Local Listed Buildings. The maps would be circulated with the

committee when available.

351. AOB AND FUTURE AGENDA ITEMS

Approval of community survey

HTV areas - identifying if the boundaries were accurate or needed amending and if they should be called 'Heritage Asset Areas'.

Tree Strategy – to make a recommendation to the February Planning Committee.

352. DATE OF NEXT MEETING

15th January 2021, 10am.

Meeting closed: 10:46am