



# Broadstairs & St Peter's Town Council

## ALLOTMENTS AND LAND SUB-COMMITTEE MINUTES

**Monday 31<sup>st</sup> January 2022**

**Present:**

Cllrs J Buckley, D Saunders (Chair), M Saunders

Town Clerk: Kirsty Holroyd

Senior Administrative Officer: Julie Belsey

**474 APOLOGIES FOR ABSENCE**

Cllr W Moore has resigned from the Allotments and Land Sub-Committee

Not in attendance: Cllrs J Bayford and R K Binks.

**475 DECLARATIONS OF INTEREST**

None received.

**476 MINUTES**

Members received the minutes of the meeting held on Monday 25<sup>th</sup> October 2021.

RESOLVED: That the minutes be signed as a true record of the meeting by the Chair.

**477 MATTERS ARISING NOT COVERED ELSEWHERE IN THE AGENDA**

There were no matters arising.

**478 OPENNESS AND TRANSPARENCY**

The Chairman reminded those present of the right to record, film or broadcast any meetings of the Council, committees and subcommittees is established following the Local Government Audit and Accountability Act 2014.

**479 MAINTENANCE ARRANGEMENTS FOR TOWN COUNCIL OWNED LAND**

a) The Senior Administrative Officer informed members that a shortlisting process had taken place. An evaluation process was followed with the Town Clerk and Cllr J Bayford.

Members received and considered the shortlisted Tenders received for the Grounds Maintenance Contract for the area of Pierremont Park in the ownership of Broadstairs & St Peter's Town Council and grass cutting and maintenance of Culmer's Amenity Land.

It was proposed that Box Green be awarded the contract. The contract will be for three years from 1<sup>st</sup> April 2022 to 31<sup>st</sup> March 2025.

RECOMMENDATION: That the proposal to award the contract to Box Green is taken to Council for approval.

A letter is to be sent to all those who submitted a bid to thank them for their time and interest.

b) RESOLVED to pass the current contract to the Town Council's Honorary Solicitor, Jerry Dillon, to ensure that the termination agreement and all other areas of the contract are worded appropriately.

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Confirmed

c) There were no further matters relating to the future maintenance arrangements for all Town Council owned land.

**480 NORMAN ROAD AND NASH GARDENS/PROSPECT ROAD ALLOTMENTS**

The Senior Administrative Officer informed the Committee that all the allotment plots at Norman Road were now taken and that there are currently 35 people on the waiting list.

Thanet District Council's Open Spaces Inspector informed the Town Council that maintenance work to the trees bordering Norman Road, which included the removal of ivy and brambles from the trees would be incorporated into their winter maintenance programme, which is currently behind schedule due to staff shortages. He will keep the Town Council updated with the works.

Prospect Road/Nash Gardens allotments have 2 vacant plots. People on the waiting list are currently being contacted and site visits are being arranged. There are currently 38 people on the waiting list for this site.

**481 CULMERS AMENITY LAND**

There were no matters relating to this area to discuss.

**482 MOCKETT'S WOOD**

The Senior Administrative Officer informed the Committee that The Friends of Mockett's Wood have been spreading wood chippings as it is inevitably very muddy at this time. They have continued to empty the bins, litter pick and fill the bird feeders. They intend to continue to build dead wood hedges and start to remove some alexanders and other unwanted plants in the 'meadow' and glade'.

There have been no current reports of any vandalism, den building or unruly behaviour at this site.

**483 ARBORICULTURAL CONDITION REPORTS**

The Arboricultural reports were received. The reports were found to be thorough and well presented.

Two trees that were marked to be felled at Mockett's Wood were attended to by a Tree Surgeon who deemed them healthy and without disease and therefore he considered that they should not be felled.

There were no other matters contained in the reports to be discussed.

**484 PIERREMONT PARK GROUNDS**

a) There were no matters relating to this area to be discussed.

i) RESOLVED: The proposal of a latched metal gate for the gap in the estate fencing outside of the portico to be taken to Community Assets.

**485 FORWARD AGENDA ITEMS AND DATE OF NEXT MEETING**

Next meeting to be held on Monday 28<sup>th</sup> March 2022 at 7pm

Meeting closed at 7.40pm  
Senior Administrative Officer