



# Broadstairs & St Peter's Town Council

17 November 2021

To: Cllrs B Bayford, R Binks, RK Binks, Buckley, Garner, Parsons, D Saunders and M Saunders

You are summoned to a meeting of the **Finance & General Purposes Committee** to be held on **Monday 22 November at 7pm in the Council Chamber at Pierremont Hall.**

A handwritten signature in black ink that reads 'Kirsty Holroyd'.

Kirsty Holroyd  
Town Clerk

## **AGENDA**

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST**

To receive from members of the Council and the Town Clerk declarations of interest in accordance with the Code of Conduct adopted by the Town Council on 16<sup>th</sup> July 2012.

**3. OPENESS AND TRANSPARENCY**

To remind those present of the right to record, film or broadcast any meetings of the Council, committees and subcommittees following the Local Government Audit and Accountability Act 2014.

**4. MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE**

To approve the minutes of the meeting held on the 26 July 2021.

**5. MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE**

**6. SUBCOMMITTEE REPORTS**

Allotments and Land Sub-committee minutes were received and recommendations approved by Council on 8 November in order to expedite the grounds maintenance tender.

**7. BUDGET AND ACCOUNTS**

- i) To receive and consider the new budget structure and layout.
- ii) To review Council expenditure

**8. INDEPENDENT INTERNAL AUDITOR 2021/22**

- i) To receive and consider a document outlining the purpose of the IIA

ii) To consider two candidates for the appointment and make a recommendation to Council

- Candidate 1
- Candidate 2

**9. RESERVES POLICY**

To receive and consider a template document

**The following item to be discussed following a resolution to exclude the public under Standing Order 3d due to the confidential nature of the business.**

**10. BUDGET 2022/23**

To start to draft a budget for the coming year for Council's consideration

**11. DATE OF THE NEXT MEETING** Monday 22nd November 2021 at 7pm.