



# Broadstairs & St Peter's Town Council

## NEIGHBOURHOOD PLAN SUB-COMMITTEE MINUTES

**Friday 15<sup>th</sup> January 2021**

Present: Cllrs, B Bayford, J Bayford, R Binks, D. Saunders, community members, Peter Lorenzo, Sue Wall, Laura Scotney and Robert Holden.

Kirsty Holroyd Town Clerk

Danielle Dunn (DD)- Goldstone Town Planning (Clerk for the meeting)

Ben Castell (BC) - AECOM

Daniel Purchase (DP) – Breakthrough Communications

### **362. APOLOGIES FOR ABSENCE**

Cllr P Moore was absent.

### **363. DECLARATIONS OF INTEREST**

None to Receive.

### **364. MINUTES**

RESOLVED to RECEIVE and APPROVE by signing the minutes of the meeting of the 17<sup>th</sup> December 2020. Proposed Cllr D Saunders, seconded Cllr J Bayford, agreed

*BC joined the meeting*

### **365. DESIGN CODE WORK-AECOM**

DISCUSSED BC introduced AECOM and their role as retained consultants for Locality, an organisation which provides support to neighbourhood planning groups, among other services, on behalf of the Ministry for Housing, Communities and Local Government.

AECOM had been awarded the contract to produce Design Codes for the following areas in Broadstairs:

-The High Townscape Areas, the area around Viking Bay and general design guidelines for the whole of the CT10 postcode area.

Following questions from the sub-committee:

-It was confirmed by BC that this project was not about identifying new development sites.

-It was identified that there were issues with infill development in Broadstairs and the use of design codes could prevent poor quality in design in the future for this type of development.

-A buffer zone in the design codes would be welcomed, as there were currently problems with stark contrasts and poor design between old and new style

development, especially in and around the Conservation Areas.

-That AECOM included Heritage Specialists who could help look at Conservation Areas.

-It was noted that the design codes could help promote the national spaces standards through a Neighbourhood Plan policy.

-That the design codes would be for the whole of the CT10 postcode area, including St. Peter's.

AGREED that a virtual meeting and virtual walkaround hosted by AECOM would be set up for the week beginning 25<sup>th</sup> January 2021. BC to circulate potential dates and Cllrs asked at the next Council meeting if they would like to attend.

*BC left the meeting*

**366. TREE STRATEGY\***

RESOLVED to RECOMMEND to the Planning Committee to publish the Draft Tree Strategy for a 4 week period of public consultation, on the basis that the budget section is removed from the draft document prior to its circulation and retained separately by the Town Council for their own budgeting purposes.

Proposed Cllr B Bayford, seconded Cllr D Saunders.

**367. COMMUNITY SURVEY\***

RESOLVED to pay a licence fee of £50 to Soules Photography to use the High-Resolution images they had previously produced for the Town Council website for the print and web version of the community survey. Proposed Cllr B Bayford, seconded Peter Lorenzo, agreed.

*DP joined the meeting*

DISCUSSED the draft community survey was circulated by Breakthrough Communications and each section was scrutinised by the sub-committee. The feedback and comments were taken away by DP who planned to update the survey and circulate it early week beginning 18<sup>th</sup> January 2021.

*DP left the meeting*

AGREED that a recommendation to Council at this stage would be premature. Cllr B Bayford and DD to liaise with DP and finalise the draft survey. The final survey would be taken directly to the Council meeting of the 25<sup>th</sup> January 2020 for discussion and sign-off.

**368. AOB AND FUTURE AGENDA ITEMS**

None

**369. DATE OF NEXT MEETING**

25<sup>th</sup> February 2021, 10am.

Meeting closed: 11:15am