

COUNCIL MINUTES

Monday 13th September 2021

Present: Cllrs Bailey, J Bayford, R Binks, R.K. Binks, Buckley, Dexter, Garner, P Moore, Parsons, Rawf, D Saunders and M Saunders.

Town Clerk: Kirsty Holroyd

Civic and Support Officer: Abigail Barton

219. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs B Bayford, W Moore and J Savage. Councillors passed on their best wishes to Cllr Bayford who was unwell.

220. DECLARATIONS OF INTEREST

None received

221. OPENESS AND TRANSPARENCY

Those present were reminded of the right to record, film or broadcast any meetings of the Council, committees and subcommittees is established following the Local Government Audit and Accountability Act 2014.

222. MINUTES

RESOLVED: Members approved the minutes of the Council meeting held on 12 July 2021 and they were duly signed as a true record by the chairman.

223. MATTERS ARISING

none

224. SOCIAL MEDIA REVIEW

The chairman brought forward this item so that the officer did not have to stay for the duration of the meeting.

- i) Members received and considered the report of the Civic and Support Officer.
RESOLVED: Members agreed to note
- ii) Members received a short presentation on the development of a brand for the Council's social media
RESOLVED:
 - i) **That the Civic and Support Officer be asked to continue developing the design which includes the mayoral crest with the council's full name in the round.**

- ii) **That the design for Retort House be reworked.**

225. COMMUNITY ASSETS COMMITTEE MEETING

- i) Members received the minutes of the meeting held on 19 July and considered any recommendations contained therein.
RESOLVED: Members agreed to note
- ii) Members received the draft minutes of the meeting held on 16 August and considered any recommendations contained therein.
RESOLVED: Members agreed to note
- iii) Members received the report of the Facilities Officer
RESOLVED: Members agreed to note

226. FINANCE AND GENERAL PURPOSES COMMITTEE

Members received the draft minutes of the meeting held on 26 July and considered any recommendations contained therein.
RESOLVED: Minute 167: that the finances of the Friends of Mockett's Wood be brought back in house, with members of the group accessing the money they need to manage the wood directly from the Town Clerk, subject to the usual financial regulations, proof of purchase and budget limits.

227. PLANNING COMMITTEE

- i) Members received the minutes of the meeting held on 2 August and considered any recommendations contained therein.
RESOLVED: Members agreed to note
- ii) Members received the draft minutes of the meeting held on 6 September and considered any recommendations contained therein.
RESOLVED: Members agreed to note

228. LEISURE AND TOURISM SUB-COMMITTEE

- i) Members received the draft minutes of the meeting held on 23 August and considered any recommendations therein.
RESOLVED: That Millenium Quest be asked to undertake the Christmas Lighting contract at a cost of £9803 (ex vat).
- ii) Members received and considered the Terms of Reference for the sub-committee
RESOLVED: that the document be approved and adopted for use by the committee.

229. QUESTIONS AND/OR OBSERVATIONS FORM THE ELECTORATE OF BROADSTAIRS AND ST PETER'S

No member of the public was present.

No question had been received in writing by either the Mayor or the Town Clerk

230. COMMUNICATIONS

The Chairman wished to raise three issues with councillors:-

- Traffic congestion on the High Street. All agreed problems had existed before but had been exacerbated recently with the mixture of inconsiderate parking and large lorries delivering to businesses in the area. Dual hatted councillors agreed to raise the issue at JTB later this week and speak with relevant senior officers about what could reasonably be done to improve the situation for everyone.
- No fishing signage on the pier. Signage allegedly installed by TDC had appeared without explanation or consultation. Dual Hatted councillors agreed to make enquiries.
- Broadstairs Bowls Club is experiencing issues with their TDC lease and wishes to make improvements to their club house. Dual hatted councillors agreed to try to improve communication so that the club can move forward in its development.

The Town Clerk reported two invitation to all members:

- Vision Zero event at Manston on 15 September
- Kent Playing Fields AGM in Maidstone on 7 October

She also asked all present to complete a new DPI form as requested by TDC.

231. FINANCE

i) Members received and approved a report concerning payments for the period 8 July to 6 September 2021.

RESOLVED: That the payments be approved

ii) Members received information about payments authorised between meetings. The Town Clerk read out the list of payments approved under financial regulation 4.1c, 4.1d and 4.5 which would then be appended to the minutes.

RESOLVED: Members agreed to note.

iii) Members received and considered a financial statement detailing income and expenditure year to date

RESOLVED: Members agreed to note

Iv) Members received confirmation that the external auditor has completed the audit of accounts for 2019/20 and found no matters arising.

RESOLVED: Members agreed to note

- iii) Members considered retaining the same bank signatories as the last civic year.

RESOLVED: that for efficiency reasons the same bank signatories be kept for the duration of the Council's term of office. Cllrs R Binks, J Bayford, P Moore, R Dexter and D Saunders therefore continue as bank signatories until May 2023.

232. AUDIT AND ORGANISATION OF THE COUNCIL'S ARTS WORKS AND OTHER ITEMS KEPT IN STORAGE

Members considered how best to carry out the work.

RESOLVED: That officers be asked to ascertain the approximate mass of the items to be stored and obtain quotes of possible safe storage options for councillors consideration and approval by email.

234. REGENERATION WORKING GROUP

Members received an update from Cllr R Binks on work undertaken over the summer. Cllr Binks reported that a number of meetings had taken place with various key partners and stakeholders all of which had been extremely positive. The Chairman thanked Cllrs Bailey and R Binks for their work and asked to be kept informed of further developments.

RESOLVED: Members agreed to note.

235. QUEEN'S PLATINUM JUBILEE

Members received a letter outlining scheduled events and consider whether the Council would like to take part in a beacon lighting ceremony.

RESOLVED: that Council would like to arrange a beacon lighting ceremony and join in with other celebrations as they are unveiled to the public over the coming months, most notably the tree planting scheme.

236. TOWN FORUM

Members discussed the date and format of the next meeting

RESOLVED:

- i) **That the group needs refocusing.**
- ii) **That members be canvassed on what they would like the forum to achieve.**
- iii) **That the Town Clerk circulate a date.**

The following item was discussed after a resolution to exclude the public under standing order 3d due to the confidential nature of the business.

237. STAFF MANAGEMENT COMMITTEE

i) Members received the minutes of the meeting held on Thursday 18 June 2021 and consider any recommendations contained therein.

RESOLVED: That the recommendation regarding staff issues at minute 100 be approved.

- i) Members received an update on the work of the Events and Bookings Manager.

RESOLVED: that the Events and Bookings Manager be commended for her hard work but that the need for additional support was evident. A Staff Management meeting would be arranged as soon as possible to discuss the form this support ought to take.

Members of the public were permitted to re-enter the meeting: None were present.

238. PROPOSED FORWARD AGENDA ITEMS

The date of the next meeting will be 11 October 2021 at 7pm in Pierremont Hall

Town Clerk
Meeting closed at 20.53