



Broadstairs & St Peter's Town Council

FINANCE & GENERAL PURPOSES COMMITTEE MINUTES

MONDAY 26 JULY 2021

Present: Cllrs B Bayford, R Binks, R. K. Binks, J Buckley, D Parsons, D Saunders & M Saunders,

Town Clerk: Kirsty Holroyd
Finance Officer: Victoria Jenkins

169. APOLOGIES FOR ABSENCE

Apologies were offered and accepted from Cllr Garner.

170. DECLARATIONS OF INTEREST

None received

171. OPENNESS AND TRANSPARENCY

The Chairman reminded those present of the right to record, film or broadcast any meetings of the Council, committees and subcommittees is established following the Local Government Audit and Accountability Act 2014.

172. MINUTES OF THE PREVIOUS MEETING

Members considered the minutes of the meeting held on the 20 May 2021

RESOLVED: that the minutes be approved as a true record of the meeting and signed by the chairman.

173. MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE

Min 42: the Town Clerk confirmed that councillors and members of staff were covered by the council's insurance policy for personal accident, public liability, libel and slander and loss of money in transit whenever they are acting on behalf of the council and with the council's knowledge and permission.

Min 43. The chairman reported that other commitments had prevented her and the Town Clerk from completing the draft Investment Strategy in time for this meeting. They will attend to it as soon as possible.

174. MINUTES OF SUB-COMMITTEES

Members received the minutes of the Environment Sub-committee held on 8 July 2021.

RECOMMENDATION: That the finances of the Friends of Mockett's Wood will be brought back in house, with members of the group accessing the money they need to manage the wood directly from the Town Clerk, subject to usual financial regulations, proof of purchase and budget limits.

175. BUDGET

i) Members received and considered the Council's financial position as at 31 March 2021.

RESOLVED: Members agreed to note but requested that staff use the opportunity of moving to a new software provider to restructure the layout of the budget to improve clarity.

ii) Members received and considered the Council's current position as at 20 July 2021.

RESOLVED: Members agreed to note but requested that the new layout provide more clarity on reserves and separate commercial and events income and expenditure.

176. FINANCIAL REGULATIONS

Members considered including a clause which allows each committee to approve small items of expenditure within their budget heading.

RESOLVED: That since the town Clerk has delegated authority to approve smaller payments in an emergency there was no need for committees to have this authority too.

The following item was discussed following a resolution to exclude the public under Standing order 3d due to the confidential nature of the business.

The Finance Officer left the meeting.

177. STAFF MANAGEMENT COMMITTEE

See confidential minutes

178. Date of next meeting Monday 27 September at 7pm

Town Clerk
Meeting closed at 8.05 pm

Meeting was recorded: ~~yes~~/no
Members of the public were present: ~~yes~~/no
Members of the press were present: ~~yes~~/no