



Broadstairs & St Peter's Town Council

22 September 2021

To: Cllrs B Bayford, R Binks, RK Binks, Buckley, Garner, Parsons, D Saunders and M Saunders

You are summoned to a meeting of the **Finance & General Purposes Committee** to be held on **Monday 27 September at 7pm in the Council Chamber at Pierremont Hall.**

A handwritten signature in black ink that reads 'Kirsty Holroyd'.

Kirsty Holroyd
Town Clerk

AGENDA

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**
To receive from members of the Council and the Town Clerk declarations of interest in accordance with the Code of Conduct adopted by the Town Council on 16th July 2012.
- 3. OPENESS AND TRANSPARENCY**
To remind those present of the right to record, film or broadcast any meetings of the Council, committees and subcommittees following the Local Government Audit and Accountability Act 2014.
- 4. MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE**
To approve the minutes of the meeting held on the 26 July 2021.
- 5. MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE**
- 6. SUBCOMMITTEE REPORTS**
None held since last meeting, with the exception of the Leisure and Tourism Subcommittee, the minutes of which were received and recommendations approved by Council on 13 September in order to expedite the Christmas Lights contract.
- 7. BUDGET**
To receive and consider the first draft of the new budget structure and layout.
- 8. FINANCIAL REGULATIONS**
To consider amending clause 4.1.c to permit the Town Clerk in isolation to authorise smaller purchases.

9. INDEPENDENT INTERNAL AUDITOR 2021/22

To consider two candidates for the appointment and make a recommendation to Council

- Candidate 1
- Candidate 2

10. RESERVES POLICY

To receive and consider a template document

The following item to be discussed following a resolution to exclude the public under Standing Order 3d due to the confidential nature of the business.

11. STAFF MANAGEMENT COMMITTEE

To receive the draft minutes of the meeting held on Thursday 13 September 2021 and consider any recommendations contained therein.

12. DATE OF THE NEXT MEETING Monday 22nd November 2021 at 7pm.