



# Broadstairs & St Peter's Town Council

10 August 2021

To: Members of the Community Assets Committee:  
Cllrs Bailey, B. Bayford, R. Binks, R.K. Binks, D. Saunders, M. Saunders, J Savage

Notice is given of a meeting of the **Community Assets Committee**  
on **Monday 16 August at 7pm in the Council Chamber, Pierremont Hall**

Kirsty Holroyd  
Town Clerk

## **AGENDA**

### **1. APOLOGIES FOR ABSENCE**

### **2. DECLARATIONS OF INTEREST**

To receive declarations of interest in accordance with the Code of Conduct adopted by the Council on 16<sup>th</sup> July 2012.

### **3. MINUTES**

To receive and approve the minutes of the meeting held on the 19 July 2021.

### **4. PIERREMONT HALL**

- a) To receive and consider the reports of the Facilities Manager
  - i) Introduction
  - ii) An update on the water damage and insurance claim
  - iii) An update on work for the preventative maintenance schedule
  - iv) An update on other works around the site
  - v) A summary of works undertaken so far
- b) To receive and consider quotes for priority works on basement area
- c) To receive a verbal update on the installation of the iron railings
- d) To consider quotes to repaint the exterior of The Cottage.
- e) To receive and consider a quote for regular inspections of roofs and gutters

f) To consider options for resolving the on-going parking issues

## **5. RETORT HOUSE**

To receive an update on the UKPN power upgrade.

**The following business is to be undertaken in accordance with the provisions of standing orders 3d, with a resolution made to exclude the public due to the confidential nature of the business.**

## **6. TENANCIES**

### **a) Pierremont Hall**

i) To bring to members' attention such matters as require discussion.

ii) Tenants' service charges.

### **b) Retort house**

To bring to members' attention such matters as require discussion.

## **7. FUTURE AGENDA ITEMS (added at June's meeting)**

- external cleaning and / or painting of the building now under Preventative maintenance schedule
- removal of the road markings outside the rear of the Hall : in progress
- mayor's parlour : in progress

## **8. DATE OF NEXT MEETING**

Monday 20 September at 7pm in the Council Chamber, Pierremont Hall