



# Broadstairs & St Peter's Town Council

## COMMUNITY ASSETS COMMITTEE MINUTES

**Monday 19 July at 7pm in the Council Chamber, Pierremont Hall**

Present: Cllrs Bailey, B. Bayford, R. Binks, R.K. Binks, D. Saunders, M. Saunders

Town Clerk: Kirsty Holroyd

Facilities Officer: David Bassett

### **153. APOLOGIES FOR ABSENCE**

None received. Cllr Savage was absent

### **154. DECLARATIONS OF INTEREST**

None received

### **155. MINUTES**

Members received the minutes of the meeting held on 21<sup>st</sup> June 2021

**RESOLVED: That the minutes be signed as a true record of the meeting by the chairman.**

### **156. MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE**

none

### **157. PIERREMONT HALL**

a) Members received the report of the Facilities Officer which included an update from the full report received at the Council meeting last week. Mr Bassett was able to assure members that all the insurance issues are now in hand and he is now turning his attention to the less urgent work elsewhere in the building. Please see report attached.

**RESOLVED: Members agreed to note.**

b) Members received and considered a quote for a drainage survey. The Facilities Officer confirmed that a second quote had been obtained verbally from Dynarod but that it was in excess of £2300. The work was urgent and the firm who had quoted was local and had a good reputation.

**RESOLVED: that the quote from Clear Flow Drainage be accepted to conduct a drainage survey at a cost of £900.**

c) Members were due to receive and consider quotes for a site survey, but only one quote had been received so far. Three will be available for consideration at the next meeting.

d) Members considered a quote to remove the misted glass and secondary glazing from the window of the Stella Maris suite.

**RESOLVED: That Ability Decorators be asked to carry out the work at a cost of £530.**

e) Members considered on-going parking issues

The Clerk reported that a councillor had been upset recently when he found he was unable to find a vacant space in the car park.

**RESOLVED: that the five Town Council car parking spaces are available to staff and councillors on a first come first served basis and there is no reservation facility.**

The Clerk also reported that there are daily problems occurring with tenants, visitors, hirers of the council chamber, members of the public, contractors and staff all trying to access the limited number of spaces.

**RESOLVED: that all options concerning the car park will be considered at the next meeting.**

## **158. RETORT HOUSE**

a) Members received an update on the UKPN power upgrade which the Deputy Town Clerk had prepared. Please see attached. The only outstanding issue appears to be obtaining the necessary licence from TDC. Cllr D Saunders and Cllr R Binks agreed to speak to TDC officers to try to resolve the issue.

**RESOLVED: Members agreed to note.**

*The Facilities Officer, David Bassett left the meeting*

**The following business was undertaken in accordance with the provisions of standing orders 3d, following a resolution made to exclude the public due to the confidential nature of the business.**

## **159. TENANCIES**

Please refer to confidential minutes

## **160. FUTURE AGENDA ITEMS (added at last meeting)**

- external cleaning and / or painting of the building
- removal of the road markings outside the rear of the Hall
- mayor's parlour
- Parking barrier

## **161. DATE OF NEXT MEETING**

Monday 16 August at 7pm in the Council Chamber, Pierremont Hall

**Meeting closed at 8.05 PM**