

COUNCIL MINUTES

Monday 14th June 2021

Present: Cllrs, Bailey, B Bayford, J Bayford, R. K. Binks, Buckley, Dexter, Garner, P Moore, W Moore, Parsons, Rawf, D Saunders, M Saunders, Savage

Town Clerk: Kirsty Holroyd

80. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr R Binks

81. DECLARATIONS OF INTEREST

None received

82. OPENESS AND TRANSPARENCY

Those present were reminded of the right to record, film or broadcast any meetings of the Council, committees and subcommittees is established following the Local Government Audit and Accountability Act 2014.

**83. ELECTION OF DEPUTY CHAIRMAN OF THE COUNCIL FOR 2021/22
RESOLVED: That Cllr Roger Binks be appointed Vice-chairman for the civic year 2021/22.**

84. MINUTES

RESOLVED: Members approved the minutes of the Council meeting held on 17 May 2021 and they were duly signed as a true record by the chairman.

85. FINANCE AND GENERAL PURPOSES COMMITTEE

i) Members received the draft minutes of the meeting held on 24 May and consider any recommendations contained therein.

RESOLVED: Members agreed to note

ii) Members received and considered the draft Terms of Reference for the committee

RESOLVED: That the Terms of Reference for the committee be adopted

86. PLANNING COMMITTEE

Members received the draft minutes of the meeting held on Monday 7 June 2021 and consider any recommendations therein.

RESOLVED: Members agreed to note

87. ENVIRONMENT SUB-COMMITTEE

Members received the draft minutes of the meeting held on Monday 7 June 2021 and consider any recommendations contained therein.

RESOLVED: Members agreed to note

ii) Members received the Environmental Strategy Action Plan as updated at the most recent meeting and consider adopting it.

RESOLVED: That the document be adopted by this Council

88. QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF BROADSTAIRS AND ST PETER'S

No member of the public was present.

No question had been received in writing by either the Mayor or the Town Clerk

89. COMMUNICATIONS

The Chairman reported that the organisers of the Water Gala had emailed to say the event would not be going ahead this year due to the inability to practice social distancing. Similarly it is unlikely that the fireworks displays will go ahead, but it is possible that a single event could take place on 25 August. The organisers requested the drawdown of 50% of the allocated grant funding totalling £7500 towards the costs of this event.

Members queried why they needed 50% when originally the grant was to cover three separate events.

RESOLVED: That Clerk would ask for more detail as well as projected costs and annual accounts and present them at the next Council meeting.

90. MEMBERSHIP OF EXTERNAL COMMITTEES

Members received nominations for representation to external organisations

RESOLVED:

**Broadstairs & St Peter's Town Council
Representatives to Other Bodies 2021 – 2022**

Alan Squirrel Trust	1 Member (5-year term) Commencing 2.9.2018 Cllr. D. Saunders	
CT10 Parochial Charities	Four Trustees Four year term of office from August 2021 until August 2025. The trustees do not have to be councillors but can be nominated and supported by Council.	Cllr R Binks Cllr M Garner Mrs J Matterface Plus one
District Parish Forum	Mayor + Town Clerk	Reserve Deputy Mayor
Friends of Mockett's Wood	1 Member	
St Peter's Memorial Hall	Town Mayor	Reserve Deputy Mayor
Thanet Area Committee – Kent Association of Local	1 Member + Town Clerk	Reserve

Councils (TAC)		
Thanet Community Land Trust Steering Group	1 Member	Cllr M Garner
Twinning Association	Town Mayor as Joint Hon. President & 1 Member	Cllr R Dexter

91. PAYMENT SCHEDULE

i) Members received and approved a report concerning payments for the period 1 May to 8 June 2021.

RESOLVED: That the payments be approved

ii) Members received and considered a financial statement detailing income and expenditure year to date

RESOLVED: Members agreed to note

92. BANK SIGNATORIES

It was noted that due to the change to the Deputy Mayor, the vice chairman of the Finance & General Purposes Committee and the vice chairman to the Planning Committee, it would be necessary to remove Cllr D Saunders as a signatory, and add Cllrs B Bayford and Buckley.

RESOLVED: Members agreed to note

93. Mayoral/civic code

i) Members received and considered a covering report from the Town Clerk

RESOLVED: Members agreed to note

ii) Members received and considered the Council's protocol document

RESOLVED: That with the following updates the document is fit for purpose for the coming year:-

- **If the Mayor cannot attend an event the Deputy Mayor should be asked and if he cannot attend either the chairman of F&GP or a former mayor should be asked.**
- **Although headed note paper may no longer be relevant, the Council's crest ought to appear on formal emails from the Mayor.**
- **The mayor's fundraising committee ought to include the Mayor, the Mayoress, the Town Clerk, the Events and Bookings Manager and the Civic and Support Officer.**

Mayor-making was also discussed with some councillors considering the event is expensive and out-dated.

RESOLVED: That the matter will be considered in detail at a meeting later in the year.

94. MOCKETT'S WOOD UPDATE

The Town Clerk reported that she and the Deputy Town Clerk had attended meetings with volunteers from the Friends of Mockett's Wood, the Tree

Warden and representatives from two of the local secondary schools. Discussions had centred around positive ways of encouraging responsible use of and enjoyment of the woods. A further meeting had identified ways of better supporting the volunteers with their administrative responsibilities. A new treasurer is needed, and two individuals have shown an interest. This will be followed up and members will be kept informed.

The following item was discussed following a resolution to exclude the public under Standing Order 3d due to the confidential nature of the business.

95. STAFF MANAGEMENT COMMITTEE

i) Members received the draft minutes of the meeting held on Thursday 20 May 2021 and consider any recommendations contained therein.

RESOLVED:

i) That the Media and Marketing Officer/Interim Mayor's Secretary's job title be changed to Civic and Support Officer and that she advance one step up the pay scale.

ii) That the Caretaker be back paid in line with National Joint Council increases over the term of his employment.

ii) Members received the job specification for the Civic and Support officer

RESOLVED: Members agreed to note.

iii) Members received an update on the recruitment of a facilities Officer. The Clerk reported that David Bassett was due to join the team on Wednesday 16 June.

RESOLVED: Members agreed to note

iv) Members received an update on the recruitment of a Town Sergeant/Mayor's chauffeur. The Clerk reported that she and the Civic and Support Officer would be conducting interviews on Friday 18 June. She asked whether members would like to make the final decision on who to appoint or whether she could have that delegated authority.

RESOLVED: That the Town Clerk may make the final decision as to who to appoint.

v) Members considered whether to appoint a Town Crier.

RESOLVED: Members agreed that they had enjoyed the services of an exceptional Town Crier in Mr Myhill but that it was not necessary to search for a replacement.

Members of the public may re-enter the meeting

96. PROPOSED FORWARD AGENDA ITEMS

The date of the next meeting will be 12 July 2021 at 7pm in Pierremont Hall

Town Clerk
Meeting closed at 19.55