



# Broadstairs & St Peter's Town Council

## COMMUNITY ASSETS COMMITTEE MINUTES

**Wednesday 21<sup>st</sup> April 2021 at 12pm via Zoom  
Postponed from Wednesday 14 April due to period of national mourning**

Present: Cllrs: R. Bayford, R. Binks (Chair), and M. Garner.

Town Clerk: Kirsty Holroyd  
Deputy Town Clerk: Christine Chappell  
Events Manager: Leanne Hadden

### **513. APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr Saunders

### **514. DECLARATIONS OF INTEREST**

**None received**

### **515. MINUTES**

Members received the minutes of the meeting held on 10 March 2021

**RESOLVED: That the minutes be signed as a true record of the meeting at the next available opportunity.**

### **516. PIERREMONT HALL**

a) Members received a Survey report on the sash windows in Pierremont Hall

**RESOLVED: That the report be noted.**

b) Members received two quotes for what the carpenter advised was the most urgent works: the kitchen window adjacent to the Council chamber. One was full a complete refurbishment and one for a temporary repair.

**RESOLVED: That the temporary repair be approved at a cost of £620**

c) Members received an update on the ramp hedging. They were concerned it was not evergreen and therefore would not conceal the ramp all year round.

**RESOLVED: That the existing hedging be left in situ for the present and a decision be taken later in the year when it is more established.**

d) Members received an update on the repairs to the portico pillars which had suffered from loss of paint and cement at the bases. The work had been carried out prior to the first wedding and all the pillars were looking good. An invoice for £350 is expected. Due to the urgency of the situation, it had not been possible to

approve a quote in advance.

**RESOLVED: Members agreed to note.**

d) Members received an update on the positioning of the swift box on either Retort House or Pierremont Hall.

It was agreed the purchased eight apartment box was too big for either location. Retort House is the favoured location since planning permission will not be necessary. It was also agreed that the opportunity had been missed this season.

**RESOLVED: That the Town Clerk make arrangements for the box to be swapped for several smaller boxes for attachment to Retort House.**

#### **517. RETORT HOUSE**

a) Members received an update on the UKPN power upgrade – please see attached. It appears the project is moving forward again.

**RESOLVED: Members agreed to note.**

#### **518. COMMUNITY ASSETS**

a) Bandstand Kiosk

Members received the proposed licence for the 2021 season and discussed whether it ought to extend to six or 12 months.

**RESOLVED: That the licence must expire on 30 September 2021 to tie in with the TDC lease.**

b) Community Payback

The Town Clerk reported that the team were working on several locations on the seafront and also had permission from TDC to paint the Harbour toilets. The Town Clerk had also requested permission for them to paint the exterior of the Albion Road toilets and was awaiting a decision.

**RESOLVED: Members agreed to note.**

**The following business is to be undertaken in accordance with the provisions of standing orders 3d, with a resolution made to exclude the public due to the confidential nature of the business.**

#### **519. TENANCIES\***

**Please see confidential minutes**

#### **520. FUTURE AGENDA ITEMS**

- external cleaning of the building
- removal of the road markings outside the rear of the Hall
- mayor's parlour

**Meeting closed at 1.10pm.**