

## **NEIGHBOURHOOD PLAN SUB-COMMITTEE MINUTES**

**Thursday 22<sup>nd</sup> October 2020**

Present: Cllrs, B Bayford, J Bayford, D. Saunders, community members, Peter Lorenzo, Sue Wall and Laura Scotney.

Town Clerk: Danielle Dunn

### **246. APOLOGIES FOR ABSENCE**

Cllr R Binks and Cllr P Moore

### **247. DECLARATIONS OF INTEREST**

None to Receive.

### **248. MINUTES**

RESOLVED to RECEIVE and APPROVE by signing the minutes of the meeting of the 17<sup>th</sup> September 2020. Proposed Cllr D Saunders, seconded Sue Wall, agreed

### **249. SUB-COMMITTEE VACANCY**

Robert Holden had been invited to attend the meeting, but was not in attendance.

Action: The Town Clerk to follow-up.

### **250. NP FUNDING OPPORTUNITIES**

DISCUSSED that the Town Clerk had been looking in more detail at the Locality funding for the NP and the Town Council were eligible for up to £18,000 Government funding for the review of the NP, which would cover the period up to the end of 2022. Some of the funding would be through the provision of expert advice for creating a design code for the area, the rest would be for direct financial funding. The Town Clerk was progressing with the application and was hoping to submit it by the end of 22/10/2020. Once submitted, the funding would be in the Town Council's account in two weeks, but work isn't allowed to begin until 4 weeks after the submission date.

DISCUSSED that the Town Clerk had contacted 4 companies to undertake the community consultation work, one never responded, one was too busy to quote, leaving two companies that had submitted proposals.

RESOLVED that Breakthrough Communications are appointed to undertake the community survey work for the review of the NP if the locality funding bid application is successful. With the proposal to be a hybrid of their Option 1 and 2. The survey to be mainly online, but with some hardcopy surveys available for hard to reach groups.

RESOLVED to appoint Goldstone Town Planning to help guide and deliver the NP until the end of the Civic year, May 2021. With an agreed hourly rate of £45 per hour and covering the work set out in the quote dated 18<sup>th</sup> October 2020. This work to be funded through the Locality Grant.

## **251. DEPARTURE OF TOWN CLERK**

RESOLVED that following the departure of the Town Clerk, Goldstone Town Planning to arrange the meetings and take minutes for future sub-committee meetings until the end of the Civic Year, May 2021.

## **252. POLICY REVIEW**

DISCUSSED the policies in the Referendum Version of the NP were discussed one by one:

BSP1: 'The Green Wedge'

*Policy to be strengthened to ensure this area has the highest level of protection. First sentence of the policy to be reworded to ensure that it isn't contradicting itself.*

BSP2: Important Views and Vistas

*The policy is o.k. But the map showing the important views and vistas needs checking. Are all of the views and vistas mapped, have any been missed? It is likely that a walk of these routes will need to be undertaken. To be put on the November meeting for further discussion.*

BSP3: Protecting and Providing Important Trees

*A Tree Strategy is currently being drafted by the Tree Warden and this will be the evidence base that informs any new tree policies within the NP. There are currently four new draft policies in the strategy, which will need to undergo consultation and then be adopted the Town Council channels.*

BSP4: Seafront Character Zones

*This policy would benefit from including design codes- See policy BSP9 below. To be put on the December agenda for further discussion.*

BSP5: Designation of Local Green Spaces

*A 'call for sites' exercise needs to be undertaken as part of the community consultation exercise, to see if anyone can identify any LGS that are not currently in the plan.*

BSP6: Sustaining Community Facilities

BSP7: Areas of High Townscape Value

*The policy is o.k in its current form, but the HTZ areas may need looking at. PL has been leading on a piece of work to assess the HTZ areas and identify any new areas or boundary changes.*

**BSP8: Local Heritage Assets**

*The policy is o.k. but the list of assets is out-of-date and needs updating. PL and SW have been working on this piece of work, including mapping all of the assets with postcodes. The identification of additional assets to this list could be undertaken as part of the Community Consultation work.*

**BSP9: Design in Broadstairs & St. Peter's**

*A new design codes policy should be included in the next version of the plan. Locality funding will be available to support design code work with the provision of a consultant to help here.*

**BSP10: Shopping Areas**

**BSP11: Retention of Employment Space**

**BSP12: Full Fibre Broadband Connections**

**BSP13: Live-work Space**

**BSP14: Sustaining Leisure and Tourism Assets**

*The current economic climate relating to the Covid-19 situation, mean that it is likely that these policies will need updating, but it would be best to do this in the early part of 2021, when their will be greater understanding on the long-term impacts of Covid-19. E.g. there will be more people working from home, will the High Street change?*

Additional policies that will be added potentially include:

*-Four tree policies that will be informed by the Tree Strategy, currently being drafted by the Broadstairs & St. Peter's Town.*

*- A number of additional environmental projects and initiatives and policies will also come out of the Environmental Strategy, which is currently being drafted and will hopefully be completed by the end of 2020.*

*-Some projects and policies may be identified through the community consultation work.*

**253. DATE OF NEXT MEETING**

26<sup>th</sup> November, 10am.

Meeting closed: 10:44am