



BROADSTAIRS & ST. PETER'S
TOWN COUNCIL

FINANCE AND GENERAL PURPOSES COMMITTEE MINUTES

WEDNESDAY 30th SEPTEMBER 2020

Present: Cllrs, Bailey, B Bayford, J Bayford, R Binks (Chair), R. K. Binks, Buckley, Garner, Parsons, P Moore, Rawf, D Saunders, M Saunders

Town Clerk: Danielle Dunn

Events and bookings Manager: Leanne Hadden

177. APOLOGIES FOR ABSENCE

Cllr Wendy Moore and Cllr Dexter. Cllr Savage was not in attendance.

178. DECLARATIONS OF INTEREST

None to receive

179. MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE

RESOLVED to RECEIVE AND APPROVE the minutes of the meeting held on the 2nd September 2020. Proposed Cllr D Saunders, seconded Cllr J Bayford, agreed.

180. MINUTES OF SUB-COMMITTEES and WORKING PARTIES

RESOLVED to RECEIVE the minutes of the Staff-Management sub-committee held on the 28th September 2020 (unconfirmed)

181. CHAIRMAN'S REPORT

The meeting Chair provided the following verbal updates to the meeting:

-A meeting had been held with KCC regarding the Albion Street road closure, due to the large number of complaints that had been received by the community. KCC were going to reopen Albion Street and a full press release would be issued by KCC on the 1st October 2020.

-Positive feedback had been received from the Harbour and Seafront group regarding the summer beach security and from other groups who had attended the Town Forum.

182. CORRESPONDENCE and CONSULTATION RESPONSES

-The Town Clerk provided the following verbal updates at the meeting:

-Cllrs were reminded that their allowances were due to be paid in November and to inform VJ if any of their bank details had changed, otherwise they would be paid in accordance with their 2019 instruction.

-An email had been received from Adrian Verrall Planning Policy Manager at TDC. They are beginning their review of the Thanet Local Plan and under the duty to cooperate wanted to know if BSPTC wanted anything included or reviewed in the Local Plan. A response would be formulated at the Planning Committee 5th October and Cllrs were asked to send their comments or queries to the Planning Clerk for consideration at this Committee.

-The Town Clerk had received correspondence from Field and Lawn who were installing the new festoon lighting. Unfortunately, two columns needed replacing at a cost of £4320.

RESOLVED that the discussion regarding whether to pay for the replacement would be made at the Community Assets Committee planned for the 19th October 2020.

ACTION Town Clerk to send the column survey work to Cllr D Saunders, with the Community Assets Committee CC'd in.

183. FINANCIAL MATTERS AND ACCOUNTS FOR PAYMENTS

RESOLVED to RECEIVE the periodic financial report for the period 2nd September- 29th Sept 2020.

RESOLVED to RECEIVE the budget comparison for the period 1st April 2020 to 29th September 2020.

184. HOME WORKING POLICY*

RESOLVED to RECOMMEND to Council that the attached 'flexible working/ working from home policy' is adopted by Council. Proposed Cllr R Binks, seconded Cllr J Bayford, agreed.

185. ENVIRONMENTAL WORKING PARTY

Cllr M Garner Chair of the Environmental Working Party gave the following verbal updates to the F&GP:

-An Environmental Strategy and Action Plan was being produced- This would include three key points: (1) improving biodiversity, (2) improving the built environment and (3) Improving Air Quality.

-A social media campaign to promote these issues and the work of the group would begin this week.

-A hedgehog survey would begin shortly.

-A presentation had been undertaken by two Environmental Health Officers at TDC regarding ways to improve air quality for the town.

-Projects to improve the built environment-including litter/graffiti were being discussed. Actions included signage, a civic pride pledge.

-Hedgehog and wildlife houses would be installed across the town.

186. EVENTS UPDATE

RECEIVED the events update from the Events Manager for the period August 2020.

DISCUSSED that the Events Manager was continually looking into the Government's rules relating to Covid-19 and how this would affect events at Pierremont Hall. Potential events for 2021 were currently being considered.

187. FOOD, BEVERAGE AND EVENTS STAFF

RESOLVED that the Events Manager can advertise and recruit event staff on zero hours contracts. The events manager to undertake all of the recruitment work related to these positions. Salary to be £8.25 per hour. Proposed Cllr R Binks, seconded Cllr D Saunders, agreed.

188. PROPOSED HIRE CHARGES FOR NEW MEETING ROOMS

RESOLVED that the hire charges for the new meeting rooms be set as follows:

Meeting room 1 (6-8 people) £15 per hour

Meeting room 2 (4-6 people) £10 per hour

The proposed discounts to remain as: 30% for registered charities or community groups, 10% if the main hirer lives in the CT10 postcode area, 20% for businesses based at Pierremont Hall/Park (only one discount can be used per booking)

Proposed Cllr R Binks, seconded Cllr M Saunders, agreed.

189. DEBIT CARDS

RESOLVED that the Town Council apply for a debit card for the current account and the Town Mayors' account. All rules and regulations regarding the use of these cards to be as set out in the Financial Regulations Adopted January 2020.

Proposed Cllr R Binks, seconded Cllr B Bayford, agreed.

190. BROKEN BENCH PROMENADE

AGREED that the Town Council does not pay for the repairs to the former Mayor Cllr B Hillyard's bench as this is the responsibility of the family that purchased the bench.

AGREED that the Town Mayor contact the Town Shed to see if they could undertake any repairs, which could be funded out of the Town Mayor's Account.

ACTION to check the state of the bench and what repairs are required in the first instance.

The following item was discussed following a resolution to exclude the press and public under Standing Order 3d.

191. STAFF MATTERS*

Ref Min: 115

Please refer to the confidential minutes.

192. COVID-19 GRANT APPLICATION

Please refer to the confidential minutes

The press and public were re-admitted to the meeting.

193. PROPOSED FORWARD AGENDA ITEMS

The date of the next meeting will be Monday 23rd November 2020 at 7pm.

Town Clerk
Meeting closed at 19:08pm.

Meeting was recorded: ~~yes~~/no
Members of the public were present: ~~yes~~/no
Members of the press were present: ~~yes~~/no